BOARD MEETING MINUTES*

Meeting Date: July 2, 2020

(*In order discussed)

July 2, 2020
6:30 p.m.

Board Members Present:	Tim Lipinski Gaylord Schaap Larry Spillane Sukey Robb-Wilder (arr. 6:34 p.m.) Rich Holmer
Board Members Absent:	(None)
Staff in Attendance:	Ed Fortner, General Manager Julie Kenny, Secretary to the Board
Others in Attendance:	Rachel Hundley, Legal Counsel Gregory Ramirez, IEDA John Wanger, Coastland Engineering Erick Vaughn, Harris and Associates

I. CALL TO ORDER (6:32 p.m.)

The properly agendized meeting was called to Order by President Holmer at 6:32 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:32 p.m.)

(None.)

III. CONSENT CALENDAR (6:33 p.m.)

President Holmer reviewed the items on the Consent Calendar. The GM read correspondence from Customer Karen Dore into the record. Director Schaap moved to approve the Consent Calendar. Director Lipinski seconded. Motion carried 5-0. The following items were approved:

A. Approval of the Minutes of the June 4, 2020 Board Meeting

B. Approval of Operations Warrants/Online payments/EFT payments.

C. Receipt of Item(s) of Correspondence:
(1) Note received from Customer Karen Dore.

IV. PUBLIC COMMENT (6:36 p.m.)

(None.)

V. ADMINISTRATIVE (6:37 p.m.) *

**in the order discussed*

V-A. (6:37 p.m.) Discussion/Action re Resolution 20-15 Approving a Memorandum of Understanding with International Union of Operating Engineers Stationary Local 39 and Authorizing the Board President to Sign Said Memorandum. The GM provided an overview of this item. Comments were made by Gregory Ramirez (IEDA). Board discussion ensued. Director Robb-Wilder moved to adopt Resolution 20-15, Approving a Memorandum of Understanding with International Union of Operating Engineers Stationary Local 39 and Authorizing the Board President to Sign said Memorandum. Director Schaap seconded. Motion carried 5-0.

V-B. (6:47 p.m.) Discussion/Action re Resolution 20-18, Approving the Contract for Professional Services for Design and Planning of the FY 2020-21 Capital Improvement Project (CIP) with Coastland Engineering and Authorizing the General Manager to Sign. The GM provided an overview of this item. Further overview was made by Engineer John Wanger of Coastland Engineering. Board questions and discussion ensued. Director Lipinski moved to approve Resolution 20-18, Approving the Contract for Professional Services for Design and Planning of the FY 2020-21 Capital Improvement Project (CIP) with Coastland Engineering and Authorizing the General Manager to Sign. Director Robb-Wilder seconded. Motion carried 5-0.

V-C. (7:03 p.m.) Discussion/Action re Approving the Contract for Professional Services for a Local Hazard Mitigation Plan with Harris and Associates and Authorizing the General Manager to Sign. The GM provided an overview of this item. Erick Vaughn of Harris and Associates provided further overview. Board questions and discussion ensued. Director Robb-Wilder moved to adopt Resolution 20-16, Approving a Contract for Professional Services for a Local Hazard Mitigation Plan with Harris and Associates and Authorizing the General Manager to Sign. Director Spillane seconded. Motion carried 5-0.

V-D. (7:32 p.m.) Discussion/Action re Emergency Response Plan/COVID-19 update. The GM provided an overview of this item. Board questions and discussion ensued. This item was continued for further discussion at the August meeting.

E. (7:35 p.m.) Discussion/Action re Resolution 20-19, Proposed District Tax Lien Policy. The GM provided an overview of this item. Legal Counsel Rachel Hundley provided further overview. Board questions and discussion ensued. This item was continued for further discussion at the August meeting.

F. (7:52 p.m.) Discussion/Action re Resolution 20-17, Ordering an Election to be Held and Requesting Consolidation with the November 3, 2020 Consolidated District Election. The GM provided an overview of this item. Board questions and discussion ensued. Director Robb-Wilder moved to approve Resolution 20-17, Ordering an Election to be Held and Requesting Consolidation with the November 3, 2020 Consolidated District Election. Director Spillane seconded. Motion carried 5-0.

VI. GENERAL MANAGER'S REPORT (8:07 p.m.)

The GM provided a report on the following items:

1. Laboratory testing

2. Water production and sales
3. Leaks
4. Guerneville rainfall
5. In-House Construction Projects
6. Labor Negotiations
7. Lower Russian River Community Action Governance Meeting (also presented by Director Holmer)
8. Lower Harrison Tank Site Retainer Wall Update
9. Grant(s) Update
10. Gantt Chart

Discussion ensued.

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS (8:40 p.m.)

Director Lipinski announced that as of July 1 the Russian River Fire District became part of the Sonoma County Fire District.

***** At 8:40 p.m. the Board took a short break. At 8:45 the meeting reconvened.***

IX. CLOSED SESSION (8:45 p.m.)

At 8:45 p.m. President Holmer announced the items for discussion in Closed Session. At 8:47 p.m. the Board went into Closed Session. At 9:07 p.m. the meeting reconvened and the following action was announced:

A. Pursuant to Gov. Code Section 54957(b)(1) – Public Employee Performance Evaluation
Title: General Manager
Direction was given to staff.

VIII. ITEMS FOR THE NEXT AGENDA (9:09 p.m.)

1. Tax lien resolution
2. Emergency Response Plan update
3. Local Hazard Mitigation Plan timeline
4. FY 2020-21 Capital Improvement project
5. Sale of Riverlands property
6. Actual vs. Budgeted report – FY 2019-20 4th quarter

ADJOURN

The meeting adjourned at 9:11 p.m.

Respectfully submitted,

Julie Kenny
Clerk to the Board of Directors

APPROVED:

Gaylord Schaap: _____

Sukey Robb-Wilder: _____

Tim Lipinski: _____

Rich Holmer _____

Larry Spillane _____