SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. III-A.**

FROM: Steve Mack, General Manager

Meeting Date : September 16, 2010

Subject: AWARD OF CIP PHASE IV-B, PROJECT 3 CONSTRUCTION CONTRACT, RIO VISTA TERRACE

RECOMMENDED ACTION: Approve Resolution 10-18 which conditionally awards the CIP Phase IV-B, Project 3 construction contract to W.R. Forde Associates for a not to exceed amount of $216,343 and authorizes the General Manager to approve change orders for a total amount not to exceed $21,634 with no single change order exceeding $20,000.

FISCAL IMPACT: $216,343, plus up to $21,634 in possible change orders, approximately 75% to be funded from Sonoma County Community Redevelopment Agency (RDA) grant funding which was approved in December 2009 by the RDA and 25% from the Sweetwater Springs Water District Private Placement Loan.

DISCUSSION:

The bid for CIP IV-B, Project 2, which is in the District's FY 11 capital budget, came in over $400,000 below the engineer's estimate of probable cost. The terms of the 75% grant with the Sonoma County Community Development Commission (CDC) are such that the District pays 25% of the total estimated project cost (District share is $420,000) and CDC picks up the rest, not to exceed the total project cost of $1,515,000. CDC staff encouraged the District to identify additional work that could utilize the unused grant funding. Staff determined that approximately $260,000 was available for a construction contract (design and construction management would be additional costs) and that main replacement on Rio Vista Terrace in Monte Rio which has old pipe and one place in particular where the main has surfaced in the road was the appropriate size, along with the need, to fit the available funding. (See, Table 1 below.)

Table 1. CIP IV-B, Project 3, Rio Vista Terrace	
Rio Vista Terrace, replace existing mains and appurtenances with approximately 1,300 lf of 6-inch water main.	$260,000
2011 - CIP IV-B, Project 2 Total Cost Estimate	**$260,000**
RDA/RRROC Grant Funding Amount	**$195,000**

Private Placement Loan Funding Amount	**$65,000**

In June and July, 2010 District staff worked with the Russian River Oversight Committee and Sonoma County Community Development Council staff to add the Rio Vista Terrace Project to the CIP IV-B, Project 2 grant (the Rio Vista portion is now being referred to as "Project 3"). In July, Brelje & Race was approved to proceed with design engineering and construction management services for the project in the sum of $69,000. In July and August 2010, Brelje and Race Consulting Civil Engineers (B&R) designed and advertised the project.

This construction project was advertised on August 19, 2010, and seven (7) bids were received and opened on September 10, 2010 in accordance with bid instructions. The bidders and bid amounts are shown in Table 2 below.

Table 2. Bid Results
CIP IV-B, Project 3 – Rio Vista Terrace
September 10, 2010

Bidder	**Bid Amount**
W.R. Forde Associates	$216,343
Argonaut Constructors	$229,032
Northwest General Engineering	$242,392
Engelke Construction	$259,311
Team Ghilotti	$274,594
FEDCO Construction	$286,403
Ghilotti Construction	$293,775

B&R has reviewed the bids and determined that W.R. Forde Associates is the apparent low bidder for the amount of $216,343. B&R has determined that W.R. Forde Associates has the proper licenses to perform the Rio Vista Terrace Project and appears to otherwise be qualified to complete this project. The bid of $216,343 complies with the bid instructions and appears to be responsive. The work authorized under this contract is scheduled to start within 10 days of notice to proceed and, according to the contract, will be completed within 45 days of the notice to proceed.

The contract amount is $216,343 which is $43,647 under the engineer's estimate of probable cost of $260,000. The staff recommendation includes authorization for the General Manager to approve up to $21,634 in total change order authority for work not anticipated by the contract with no single change order exceeding $20,000. This contract will be funded approximately 75% by a grant from the RDA and 25% from the Capital Improvement Revenue Fund (CIRF).

Staff recommends approval of Resolution 10-18 which conditionally awards the CIP Phase IV-B, Project 3 construction contract to W.R. Forde Associates for a not-to-exceed

amount of $216,343, based on the Board's determination that W.R. Forde Associates is a responsible bidder and the bid submitted by W.R. Forde Associates is responsive, and authorizes the General Manager to approve change orders for an amount not to exceed $21,634, with no single change order exceeding $20,000. The conditions of the bid award include W.R. Forde Associates timely delivering a duly executed Project contract and submitting all required documents, including properly executed bonds, certificates of insurance and endorsements, pursuant to the Project bid documents.

Resolution No. 10-18

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SWEETWATER SPRINGS WATER DISTRICT APPROVING THE CONSTRUCTION PROJECT BUDGET AND AUTHORIZING THE AWARD OF CONTRACT FOR THE CIP PHASE IV-B, PROJECT 2 ADDITION, RIO VISTA TERRACE, TO W.R. FORDE ASSOCIATES IN THE SUM OF $216,343, AND AUTHORIZING THE GENERAL MANAGER TOTAL CHANGE ORDER APPROVAL OF $21,634.

WHEREAS, District staff, including the Consulting Engineering firm of Brelje and Race, prepared construction bid documents and advertised for construction of the CIP Phase IV-B, Project 2 Addition, Rio Vista Terrace ("Project"); and

WHEREAS, District staff solicited bids for the Project on August 19, 2010; and

WHEREAS, on September 10, 2010, seven (7) bids were received and opened in accordance with the bid instructions; and

WHEREAS, the lowest bid for the Project was from W.R. Forde Associates in the amount of $216,343 and

WHEREAS, staff has determined that the W.R. Forde Associates bid satisfies the bidding requirements for the Project; and

WHEREAS, staff has verified that W.R. Forde Associates possesses the required licenses and is otherwise qualified to perform the Project; and

WHEREAS, the Project is exempt from environmental review, pursuant to the California Environmental Quality Act ("CEQA") and Title 14, the California Code of Regulations ("CEQA Guidelines"), section 15301(b) and 15302(c); and

WHEREAS, the project involves the replacement or reconstruction of existing facilities and will result in negligible or no expansion of capacity; and

WHEREAS, the project has been approved by the Russian River Redevelopment Oversight Committee (RRROC), and the Sonoma County Community Redevelopment Agency (CRA) for approximately 75% grant funding, with the remaining amount funded by the District. The District has adequate funds to fund its portion of the project funding amount; and

WHEREAS, notwithstanding the above-referenced bid amount, it is anticipated that the Project will have a certain amount of unanticipated construction issues during construction necessitating change orders; and

WHEREAS, it is of importance to the contractor and District alike that construction not be unduly delayed; and

WHEREAS, the General Manager is familiar with the project and will be monitoring construction.

NOW, THEREFORE BE IT RESOLVED, that the District Board of Directors hereby:

1. Approves the Project construction contract in the amount of $216,343; and

2. Waives any and all non-conformance in the bid of W.R. Forde Associates for the Project; and

3. Finds the bid in the amount of $216,343 to be the lowest responsive bid and further finds that W.R. Forde Associates is a responsible bidder; and

4. Awards the contract for the CIP Phase IV-B, Project 2 Addition, Rio Vista Terrace, to W.R. Forde Associates in the amount of $216,343, the amount of the lowest responsive bid, conditioned on W.R. Forde Associates timely executing the Project contract and submitting all required documents, including, but not limited to, executed bonds, certificates of insurance, and endorsements, in accordance with the Project bid documents; and

5. Directs staff to issue a Notice of Award to W.R. Forde Associates; and

6. Authorizes and directs the General Manager to execute the Project contract on behalf of the District upon timely submission by W.R. Forde Associates of the signed Project contract and all other required contract documents, in accordance with the contract bid instructions; and

7. Authorizes the General Manager to approve change orders on the Project without Board approval for a total change order approval not to exceed $21,634.

I hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly and regularly adopted and passed by the Board of Directors of the SWEETWATER SPRINGS WATER DISTRICT, Sonoma County, California, at a meeting held on September 16, 2010, by the following vote.

Director	Aye	No
Sukey Robb-Wilder	_____	_____
Jim Quigley	_____	_____
Wanda Smith	_____	_____
Gaylord Schaap	_____	_____
Victoria Wikle	_____	_____

_____
Jim Quigley
President of the Board of Directors

_____
Attest: Julie A. Kenny
Clerk of the Board of Directors