ORIGINAL

SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. V-C**

FROM: Chuck Howell, General Manager

Meeting Date: **January 3, 2008** **Subject: Time and date of Regular Board meetings**

RECOMMENDED ACTION:

Discussion and consideration of staff comments below.

FISCAL IMPACT:

(None.)

DISCUSSION:

This item was originally requested for discussion by Director Schaap. However, Mike Gogna has since correctly pointed out that District Policy 5000, Board Meetings, is outdated. Specifically, the Board may wish to consider cleaning up Section 5000.10, Regular Meetings, and Section 5000.50, Annual Organizational Meeting.

A copy of current District Policy 5000 is attached for your convenience.

BOARD ACTION: Date: _____ Approved: ____ Denied: _____

UNANIMOUS ___ McLEAN ___ WIKLE ___ SCHAAP ___ KEACH ___ SMITH ___

SWEETWATER SPRINGS WATER DISTRICT
Policy Title: **Board Meetings**
Policy Number: 5000
Date Approved: February 23, 1993
Dave Revised: May 11, 1994 (Resolution No. 153)
August 9, 1995(Resolution No. 201)

5000.10 Regular Meetings: Regular meetings of the Board of Directors shall be held on the ~~fourth~~ First ~~Wednesday~~ Thursday evenings of each month at 6:30 p.m. at the District Offices, 9725 Main Street, Monte Rio, CA. If any regular meeting falls on a holiday that regular meeting shall be held on the next business day.

Change July, 1997

5000.20 Special Meetings: Special Meetings of the Board of Directors may be called by the Board President or a majority of the Directors.

5000.21 All Directors, the General Manager, and District Counsel will be notified of the special Board meeting and the purpose or purposes for which it is called. Said notification shall be in writing, delivered to them at least twenty-four (24) hours prior to the meeting. In addition, such notice shall be posted in the official places for posting agendas. Notice may be waived or dispensed with in accordance with the Brown Act (Government Code Section 54950 et seq).

5000.22 Newspapers of general circulation in the District, radio stations, television stations, organizations, and property owners who have requested notice of special meetings in accordance with the Ralph M. Brown Act shall be notified by a mailing unless the special meeting is called less than one week in advance, in which case notice, including business to be transacted, will be given by telephone during business hours as soon after the meeting is scheduled as practical.

5000.23 An agenda shall be prepared and delivered with, or as part of, the notice of the special meeting; only those items of business listed shall be considered by the Board at the special meeting.

5000.30 Emergency Meetings : In the event of an emergency situation involving matters upon which prompt action is necessary, the Board of Directors may hold an emergency special meeting without complying with the posting requirements for a special meeting required in Section 5000.21 above. An emergency situation means a crippling disaster