

SWEETWATER SPRINGS WATER DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES*
(*In order discussed)

Board of Directors Meeting
January 8, 2013
6:30 p.m.

Board Members Present:	Sukey Robb-Wilder Victoria Wikle Gaylord Schaap Richard Holmer Tim Lipinski
Board Members Absent:	None
Staff in Attendance:	Steve Mack, General Manager Julie A. Kenny, Secretary to the Board
Others in Attendance:	David Warner, Meyers Nave et al. Derek Rampone (via telephone)

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Sukey Robb-Wilder at 6:30 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:30 p.m.)

(None.)

III. CONSENT CALENDAR (6:31 p.m.)

Director Wikle moved to approve the Consent Calendar. Director Holmer seconded. Motion carried 3-2, with Directors Robb-Wilder, Wikle and Holmer approving and Directors Schaap and Lipinski abstaining. The following items were approved:

- A. Approval of the Minutes of the January 8, 2013 Board Meeting
- B. Approval of Operations Warrants/Online payments/EFT payment
- C. Receipt of Item(s) of Correspondence, if any (None)

IV. PUBLIC COMMENT (6:35 p.m.)

(None.)

V. ADMINISTRATIVE (6:35 p.m.)

A.. (6:35 p.m.) Discussion/Action re Resolution 13-01, Accepting the Final Audit for the Fiscal Year Ending June 30, 2012. Auditor Derek Rampone (Moss, Levy et al.) provided a brief overview of this item. Discussion ensued. Director Holmer moved to approve Resolution 13-01, Accepting the Final Audit for the Fiscal Year Ending June 30, 2012. Director Wikle seconded. Motion carried 5-0.

B. (6:55 p.m.) Discussion/Action re Res. 13-02, Approving a Contract for Audit Services with Moss, Levy & Hartzheim LLP for FYE 2012-13. The GM provided an overview of this item. Discussion ensued. Auditor Derek Rampone answered Board questions. Director Holmer moved to approve Resolution 13-02, Extending the Contract for Audit Services with Moss, Levy & Hartzheim LLP to include FYE 2013 and 2014. Director Wikle seconded. Motion carried 5-0.

C. (7:06 p.m.) Discussion/Action re Election of Officers (for 2013). The GM provided an overview of this item. Discussion ensued.

Director Wikle nominated Director Richard Holmer to be President. Director Robb-Wilder seconded. Director Holmer was elected President on a vote of 5-0.

Further discussion ensued. Director Wikle nominated Director Tim Lipinski to be Financial Coordinator. Director Holmer seconded. Director Lipinski was elected Financial Coordinator on a vote of 5-0.

Further discussion ensued. Director Robb-Wilder nominated Director Victoria Wikle to be Vice-President. Director Holmer seconded. Director Wikle was elected Vice-President on a vote of 5-0.

D. (7:15 p.m.) Discussion/Action re Rio Vista saddle failures. The GM provided an overview of this item. Discussion ensued. Legal Counsel David Warner made comments. Further discussion ensued. No action was taken.

E. (7:21 p.m.) Discussion/Action re Introduction to FY 2013-14 Operating and Capital Improvement Budget Summary. The GM provided an overview of this item. Board discussion ensued. President Robb-Wilder appointed Director Wikle and Director Lipinski to serve on the ad hoc FY 2013-14 Budget Committee.

F. (7:35 p.m.) Discussion/Action re Resolution 13-03, Approving a Revised 2014-2019 Capital Improvement Program. The GM provided an overview of this item. Board discussion ensued. Director Wikle moved to approve Resolution 13-03, Adopting the 2014-2019 Capital Improvement Program. Director Schaap seconded. Motion carried 5-0.

G. (7:45 p.m.) Discussion/Action re Resolution 13-04, Approving an Amended Agreement for Engineering Services for FY 2014 and 2015 Capital Improvement Program (CIP) with Coastland Engineering Inc. (Coastland) and Authorizing the General Manager to Sign. The GM provided an overview of this item. Director Wikle moved to approve Resolution 13-04, Approving a First Amendment to the Agreement for Engineering Services for FY 2014 Capital Improvement Program (CIP) with Coastland Engineering Inc. (Coastland) and Authorizing the General Manager to Sign. Director Holmer seconded. Motion carried 5-0.

- H. **(7:50 p.m.) Discussion/Action re Proposed Cell Tower at Highland Treatment Facility Location: 14156 Sunset Avenue, Guerneville.** The GM provided an overview of this item. Discussion ensued. Comments were made by David Warner. Further discussion ensued. No formal action was taken.

VI. GENERAL MANAGER'S REPORT (8:20 p.m.)

The General Manager reported on the following items:

1. Laboratory testing
2. Water Production and Sales
3. Leaks
4. Guerneville rainfall
5. 2013 CIP
6. Toilet Rebate / Direct Install Program
7. In-House Construction Projects
8. Gantt Chart

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS (8:33 p.m.)

Director Robb-Wilder commented re Ethics Training and Form 700 deadlines

VIII. CLOSED SESSION (8:35 p.m.)

At 7:35 p.m. President Robb-Wilder announced the items for discussion in Closed Session. The GM requested that the only agendaized Closed Session item be removed. There were no objections. The following item was removed:

- A. **Conference with Real Party Negotiators pursuant to Gov. Code Section 54956.7**
Property at 14156 Sunset Avenue, Guerneville, CA
Agency Negotiator: General Manager
Negotiating Parties: AT&T
Under Negotiation: Price and Terms of Payment

IX. ITEMS FOR THE NEXT AGENDA (8:36 p.m.)

1. Water rates
2. Goals and Objectives Committee
3. AT&T cell tower lease

ADJOURN

The meeting adjourned at 8:42 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Victoria Wikle:

Gaylord Schaap:

Sukey Robb-Wilder:

Tim Lipinski:

Richard Holmer
