SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. VI**

FROM: Steve Mack, General Manager

Meeting Date: April 2, 2015

Subject: GENERAL MANAGER'S REPORT

RECOMMENDED ACTION: Receive report from the General Manager.

FISCAL IMPACT: None

DISCUSSION:

1. **Laboratory Testing:** Water quality tests confirm that all SSWD water meets all known State and Federal water quality standards.

2. **Water Production and Sales:** Water sales in February were 12,350 units (28.4 AF, Monte Rio cycle) and production was 44. AF. Compared to one year ago, sales and production were lower (31.6 AF and 45.9 AF, respectively). The water lost percentage increased to 23.3, the Guerneville system appears to going in the wrong direction. The reduction from the prior year for production was only 2.8% but was 17.3% from February 2013 which is the State Board reporting standard.

3. **Leaks:** In February we had 8 total leaks and spent 47 man-hours on them. Those are fewer leaks and man-hours compared to the prior month and compared to February one year ago (11 leaks, 91 man-hours). Figure 2 shows service and main leaks separately with a total breaks line as well.

4. **Guerneville Rainfall**. March had approximately a half inch of rain - we're now worse than 2013 but still better than 2014. Lake Mendocino continues in the average range so we are ok for now, but still hoping for more moderate rain. We'll likely talk about this in Agenda Item V-A.

5. **2015/2016 CIP:** The 2015 CIP completed - the notice of completion is on the agenda for this Board meeting. Design of the 2016 CIP is near completion; we may be advertising the project in April with award of contract at the June meeting. The CIP subcommittee will have met twice by the Board meeting (the second meeting is on April 2); I will give a verbal report on our progress.

6. **Toilet Rebate/Direct Install Program:** No toilet rebates were approved in March.

7. **In-House Construction Projects:** One in-house construction project was reported in March service upgrade on Rio Nido Rd. (15 hours).

8. **ADA Water Rates:** I didn't have time to complete this for this Board meeting; I expect to have it on the June meeting agenda.

9. **Gantt Chart:** The Gantt Chart for April only has design for the 2016 CIP which is on schedule - why do we seem so busy?

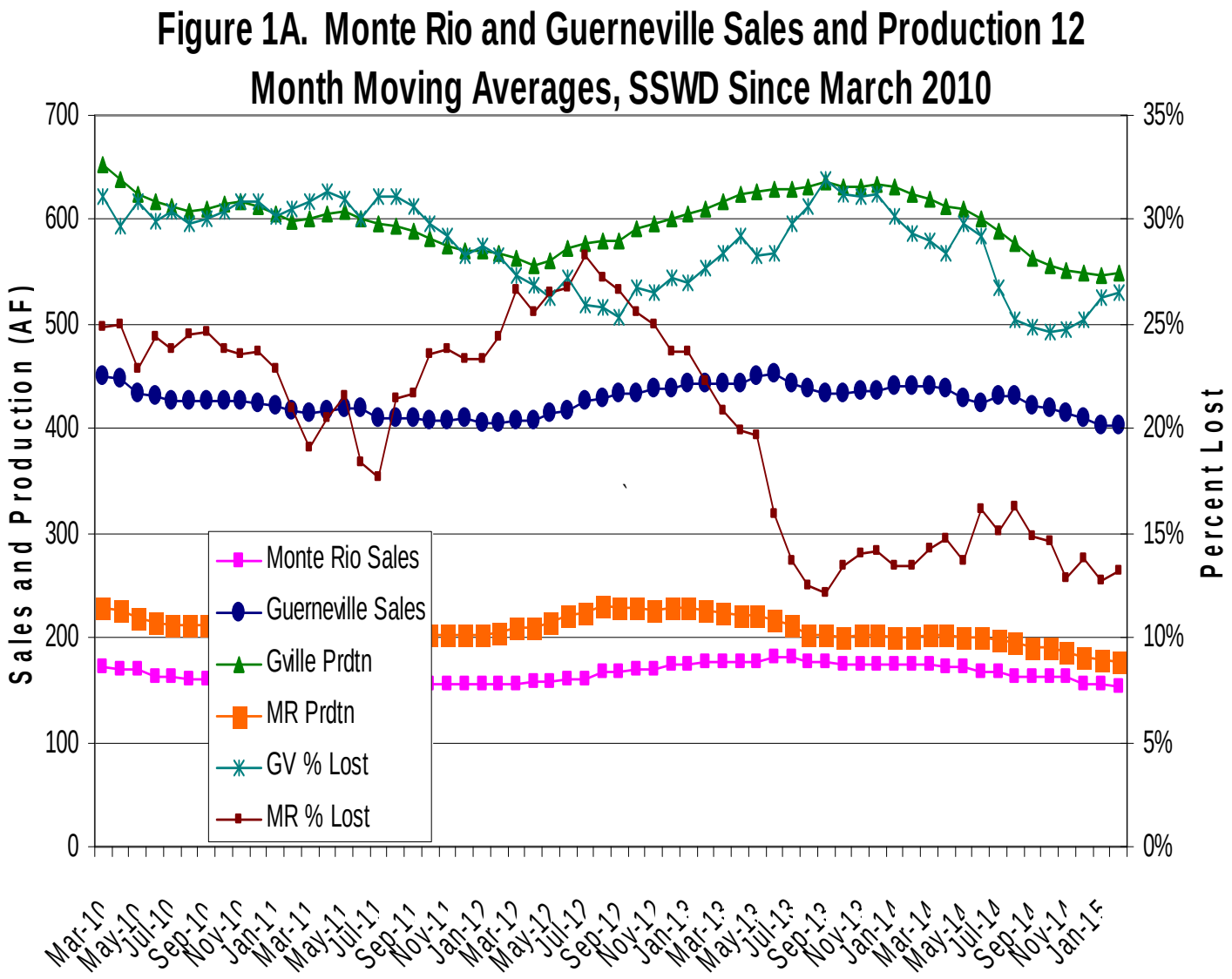

Figure 2. Sweetwater Springs Water District Main and Service Pipeline Breaks
Moving Annual Average Since September 2008

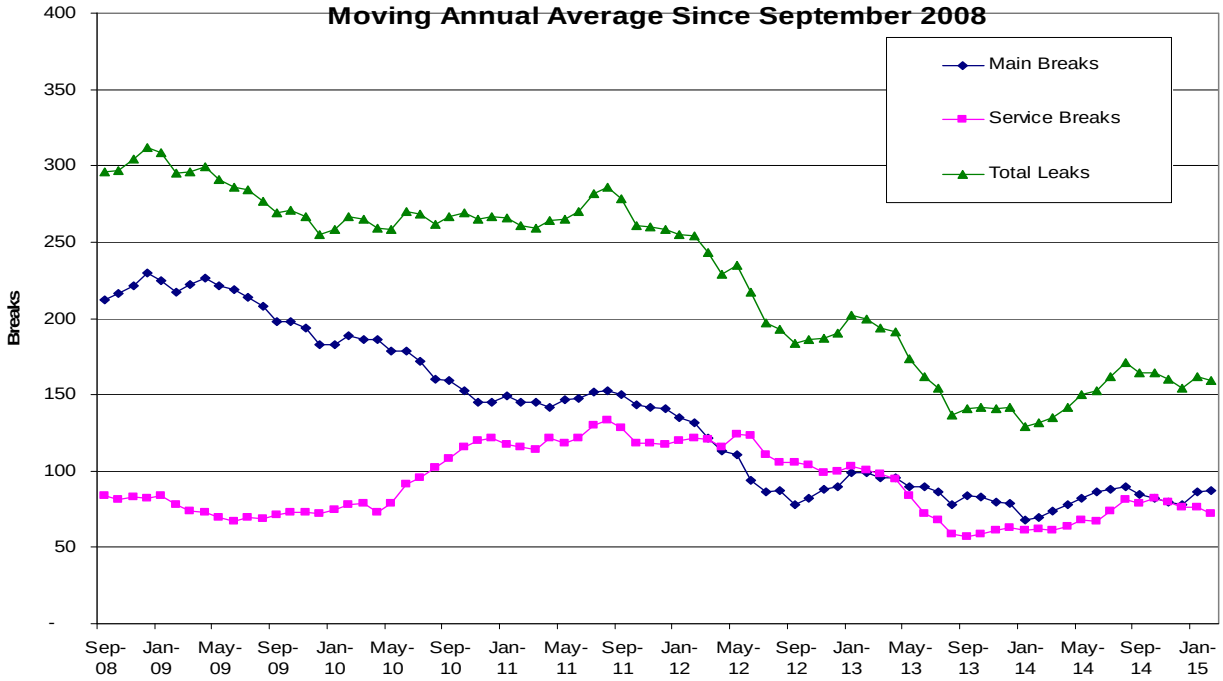

Figure 3. Guerneville Cumulative Monthly Rainfall

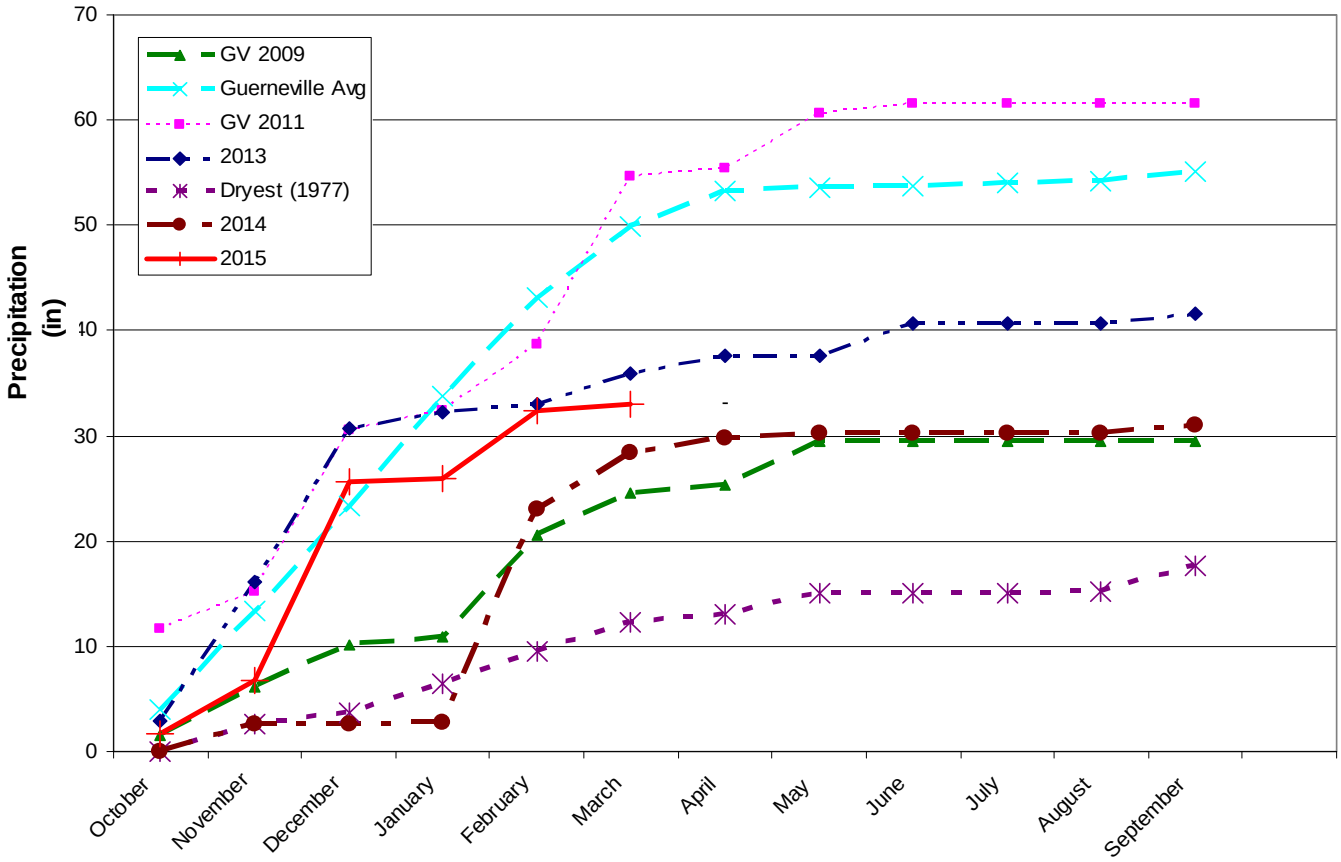

Figure 4. Sweetwater Springs WD Calendar Gantt Chart		Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	FY 15+
Ongoing Activity																
Board Action																
Other Milestone																
Current Month																
By Activity																
Action Item/Milestone	**Projected Completion / Milestone Date**															
Crystal Communications Lease																
2014-15 Budget Preparation																
• Capital Improvement Program Board Discussion																
• Staff Budget Preparation Begins																
• Ad Hoc Budget Committee Reviews Draft Budget																
• Draft Budget to Board for Discussion/Action																
• Approve Budget																
Capital Projects																
• Update/Review District CIP																
• 2015 CIP Construction Starts																
• 2016 CIP Design																
• 2016 CIP Award of Contract																
• 2016 CIP Construction Starts																
Urban Water Management Plan	Dec-15															
Water Rights	SCWA Protest															
Emergency Response Plan Review																
Building Lease																
• Lease Renewal	July-14															
Policies and Procedures																
• Other Policy																
• Overall Review																
Board and General Manager Annual Review																