SWEETWATER SPRINGS WATER DISTRICT

BOARD OF DIRECTORS MEETING

MINUTES*

(*In order discussed)

Board of Directors Meeting
October 5, 2017
6:30 p.m.

Board Members Present:	Sukey Robb-Wilder Rich Holmer Pip Marquez de la Plata Tim Lipinski
Board Members Absent:	Gaylord Schaap (arr. 7:15 p.m.)
Staff in Attendance:	Julie Kenny, Secretary to the Board
Others in Attendance:	Robin Donoghue, Esq. (Meyers Nave)

I. CALL TO ORDER

The properly agendized meeting was called to Order by Vice President Pip Marquez de la Plata at 6:34 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:34 p.m.)

The GM announced that Item V-A (Appeal of Capacity Charge Requirement - Leslie Bahr) could be removed from the Agenda as Ms. Bahr was unable to attend the meeting. There were no objections.

III. CONSENT CALENDAR (6:35 p.m.)

Director Marquez de la Plata reviewed the items on the Consent Calendar. Director Robb-Wilder requested that the Minutes (Item III-A) be revised to reflect that Director Marquez de la Plata ran the meeting. Director Holmer moved to approve the item(s) on the Consent Calendar as amended. Director Lipinski seconded. Motion carried 4-0. The following items were approved:

A. Approval of the Minutes of the October 5, 2017 Board Meeting.

B. Approval of Operations Warrants/Online payments/EFT payment.

C. Receipt of Item(s) of Correspondence:

1. Letter dated September 12, 2017 from the State Water Resources Control Board re Water Partnerships and/or Regional Water System Potential.

2. Memo dated September 20, 2017 to Independent Special Districts from Sonoma LAFCO re Various Items of Interest.

IV. PUBLIC COMMENT (6:36 p.m.)

None.

V. ADMINISTRATIVE (6:36 p.m.)*

**in the order discussed*

V-A. (6:36 p.m.) Discussion/Action re Appeal of Capacity Charge Requirement at 14967 Laurel Place, Guerneville (Owner: Leslie Bahr). *This item was removed from the Agenda.*

V-B. (6:36 p.m.) Discussion/Action re:

Resolution 17-16, Authorizing and Providing for a Financing for the Purpose of Providing a Portion of the Cost of Acquiring, Constructing, Enlarging, Improving, and/or Extending its Water Facility to Serve an Area Lawfully Within Its Jurisdiction to Serve

and

Resolution 17-17, Declaring Its (SSWD's) Official Intent to Reimburse Certain Expenditures from the Proceeds of Debt

The GM provided an overview of this item. Discussion ensued. Item 10 of Resolution 17-16 was modified to add the word "of" at the end of the first line. Further discussion ensued. Comments were made by Legal Counsel Robin Donoghue. Director Holmer moved to approve Resolution 17-16 as amended, Authorizing and Providing for a Financing for the Purpose of Providing an Portion of the Cost of Acquiring, Constructing, Enlarging, Improving, and/or Extending its Water Facility to Serve an Area Lawfully Within its Jurisdiction to Serve. Director Marquez de la Plata seconded. Motion carried 4-0.

Director Robb-Wilder moved to approve Resolution 17-17, Declaring Its (SSWD's) Official Intent to Reimburse Certain Expenditures from the Proceeds of Debt. Director Marquez de la Plata seconded. Motion carried 4-0.

V-C. (6:42 p.m.) Discussion/Action re District funds invested in PARS Rate Stabilization Program. The GM provided an overview of this item. Board discussion ensued. Direction was given to staff to proceed with a passive investment in the Balanced Strategy, invested over a 90-day period.

V-D. (6:58 p.m.) Discussion/Action re Guernewood Park Resort Project. The GM gave an overview of this item. Board discussion ensued. No action was taken.

V-E. (7:04 p.m.) Discussion/Action re Review of Fiscal Year 2016-17. The GM gave an overview of this item. Board discussion ensued. No action was taken.

*** Director Schaap arrived at 7:15 p.m.*

V-F. (7:37 p.m.) Discussion/Action re Revision of District Policies and Procedures. The GM provided an overview of this item. Board discussion ensued. Comments were made by District Counsel Robin Donoghue. No action was taken.

VI. GENERAL MANAGER'S REPORT (7:53 p.m.)

The GM provided a report on the following items:

1. Water production and sales
2. Leaks
3. Russian River flow
4. River Lane property sale
5. Monte Rio Trails Project
6. CIP 2017
7. Toilet Rebate / Direct Install Program
8. In-House Construction Projects
9. Gantt Chart
10. Correspondence received regarding consolidation with Cazadero water

Brief discussion ensued.

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS (8:05 p.m.)

1. Director Robb-Wilder announced she would be missing the February meeting
2. Director Marquez de la Plata announced he would be missing the February meeting
3. Director Lipinski provided information re SCWA project in Occidental
4. Director Lipinski provided information re monthly Russian River Chamber Mixer

VIII. CLOSED SESSION (8:09 p.m.)

At 8:09 p.m., Director Marquez de la Plata announced the items for discussion in Closed Session. At 8:10 p.m. the Board went into Closed Session. At 8:57 p.m., the meeting reconvened and the following action was taken on the Closed Session item listed below:

A. Conference with Legal Counsel - Significant exposure to litigation pursuant to subdivision (d)(2) of Section 54956.9 based on correspondence from Leslie Bahr (one potential case)
No action was taken.

B. Pursuant to Gov Code Section 54957 - Public Employee Performance Evaluation Title: General Manager
No action was taken.

IX. ITEMS FOR THE NEXT AGENDA (8:58 p.m.)

1. CIP 2017 update
2. Guernewood Park Resort
3. Capacity Charge requirement - Leslie Bahr
4. District Policies & Procedures review

ADJOURN

The meeting adjourned at 9:02 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Gaylord Schaap: _____
Sukey Robb-Wilder: _____
Tim Lipinski: _____
Richard Holmer _____
Pip Marquez de la Plata _____