SWEETWATER SPRINGS WATER DISTRICT

BOARD OF DIRECTORS MEETING

MINUTES*

(*In order discussed)

Board of Directors Meeting
December 5, 2013
6:30 p.m.

Board Members Present:	Sukey Robb-Wilder Tim Lipinski Richard Holmer Gaylord Schaap Victoria Wikle
Board Members Absent:	(None)
Staff in Attendance:	Steve Mack, General Manager Julie A. Kenny, Secretary to the Board
Others in Attendance:	David Warner, Meyers Nave et al.

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Richard Holmer at 6:33 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:33 p.m.)

(None.)

III. CONSENT CALENDAR (6:33 p.m.)

Director Holmer reviewed the items on the Consent Calendar. Director Wikle moved to approve the Consent Calendar as submitted. Director Robb-Wilder. Motion carried 5-0, except that Director Schaap and Director Wikle abstained as to Item III-A (Minutes) because they were absent at the November meeting. The following items were approved:

A. Approval of the Minutes of the November 7, 2013 Board Meeting

B. Approval of Operations Warrants/Online payments/EFT payment

C. Receipt of Item(s) of Correspondence, if any.

1. Notice received November 26, 2013 from LAFCO re Notice of Position Availability: Alternate Public Member

IV. PUBLIC COMMENT (6:35 p.m.)

(None.)

V. ADMINISTRATIVE (6:35 p.m.)

A. **(6:35 p.m.) Discussion/Action re Election of Officers.** The GM provided an overview of this item.

Director Lipinski nominated Director Holmer to be President in 2014. Discussion ensued. Director Wikle seconded. Nomination carried 5-0.

Director Wikle nominated Director Lipinski to serve as Vice President in 2014. Director Schaap seconded. Nomination carried 5-0.

Director Wikle nominated Director Robb-Wilder to serve as Financial Coordinator in 2014. Director Schaap seconded. Motion carried 5-0.

B. **(6:40 p.m.) Discussion/Action re Review of the 2014-19 Capital Improvement Program.** The GM provided an overview of this item. Board discussion ensued. No action was taken.

C. **(7:13 p.m.) Discussion/Action re District Emergency Preparedness, Response and Recovery Plan.** The GM provided an overview of this item. Board discussion ensued. No action was taken.

D. **(7:30 p.m.) Discussion/Action re District policy regarding lending.** The GM provided an overview of this item. Board questions and discussion ensued. No action was taken.

E. **7:44 p.m.) Discussion/Action re Acquisition of Professional Assistance with Cell Tower Negotiations.** The GM provided an overview of this item. Comments were made by Legal Counsel David Warner. Discussion ensued. No action was taken.

VI. GENERAL MANAGER'S REPORT (8:06 p.m.)

The General Manager reported on the following items:

1. Laboratory testing
2. Water Production and Sales
3. Leaks
4. Guerneville Rainfall
5. 2014 CIP
6. Mill Street Emergency Project
7. Toilet Rebate / Direct Install Program
8. In-House Construction Projects
9. Monte Rio Triangle
10. Flushing Program
11. Gantt Chart

Brief discussion ensued.

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS (8:20 p.m.)

(None.)

*** The meeting recessed briefly at 8:20 p.m. and reconvened at 8:26 p.m.*

VIII. CLOSED SESSION (8:26 p.m.)

At 8:26 p.m. President Holmer announced the items for discussion in Closed Session. At 8:27 p.m. the Board went into Closed Session. At 9:12 p.m. the meeting reconvened and the following actions on Closed Session items were announced:

A. Conference with Real Property Negotiators pursuant to Gov. Code Section 54956.7
Property: 17448 River Lane, Guerneville
Agency negotiator: Steve Mack
Negotiating parties: SSWD and Russian River Park and Recreation District
Direction was given to the Agency negotiator.

IX. ITEMS FOR THE NEXT AGENDA (9:13 p.m.)

1. Emergency Plan (in GM report)
2. River Lane
3. Cell tower negotiator

ADJOURN

The meeting adjourned at 9:15 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Victoria Wikle: _____
Gaylord Schaap: _____
Sukey Robb-Wilder: _____
Tim Lipinski: _____
Richard Holmer _____