SWEETWATER SPRINGS WATER DISTRICT

BOARD OF DIRECTORS MEETING

MINUTES*

(*In order discussed)

Board of Directors Meeting
December 7, 2017
6:30 p.m.

Board Members Present:	Pip Marquez de la Plata (arr. 6:34 p.m.) Rich Holmer Tim Lipinski Gaylord Schaap
Board Members Absent:	Sukey Robb-Wilder
Staff in Attendance:	Julie Kenny, Secretary to the Board
Others in Attendance:	Robin Donoghue, Esq. (Meyers Nave)

I. CALL TO ORDER

The properly agendized meeting was called to Order by Financial Coordinator Tim Lipinski at 6:31 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:33 p.m.)

(None.)

III. CONSENT CALENDAR (6:34 p.m.)

Director Holmer reviewed the items on the Consent Calendar. Director Schaap seconded. Motion carried 3-0. The following items were approved:

A. Approval of the Minutes of the December, 2017 Board Meeting.

B. Approval of Operations Warrants/Online payments/EFT payment.

C. Receipt of Item(s) of Correspondence:

IV. PUBLIC COMMENT (6:34 p.m.)

None.

*** Director Marquez de la Plata arrived at 6:34 p.m*.

V. ADMINISTRATIVE (6:36 p.m.)*

**in the order discussed*

V-A. **(6:36 p.m.) Discussion/Action re Resolution 17-21, Accepting the Final Audit for the Fiscal Year Ending June 30, 2017.** The GM provided an overview of this item. Discussion ensued. Director Holmer moved to approve Resolution 17-21, Accepting the Final Audit for the Fiscal Year Ending June 30, 2017. Director Schaap seconded. Motion carried 3-0. Director Marquez de la Plata abstained from voting because he had been absent at the November meeting when the Audit findings were discussed.

V-B. **(6:37 p.m.) Discussion/Action re Resolution 17-18, Extending the Contract with Michael Celentano, CPA for Audit Services an Additional Two Years to Include FY 2017-18 and 2018-19.** The GM provided an overview of this item. Discussion ensued. Director Marquez de la Plata moved to approve Resolution 17-18, Extending the Contract with Michael Celentano, CPA for Audit Services an Additional Two Years to Include FY 2017-18 and 2018-19. Director Holmer seconded. Motion carried 4-0.

V-C. **(6:43 p.m.) Discussion/Action re Resolution 17-19, Authorizing the General Manager to Accept the FY 2017, Phase 1 Capital Improvement Project and to Sign and Record a Notice of Completion.** The GM provided an overview of this item. Board discussion ensued. Director Schaap moved to approve Resolution 17-19, Authorizing the General Manager to Accept the FY 2017, Phase 1 Capital Improvement Project and to Sign and Record a Notice of Completion. Director Marquez de la Plata seconded. Motion carried 4-0.

V-D. **(6:50 p.m.) Discussion/Action re Resolution 17-20, Adopting the 2018-2024 Capital Improvement Program.** The GM provided an overview of this item. Board discussion ensued. Board Discussion ensued. Director Schaap moved to adopt Resolution 17-20, Adopting the 2018-2024 Capital Improvement Program. Director Holmer seconded. Motion carried 4-0.

V-E. **(7:03 p.m.) Discussion/Action re Guernewood Park Resort Project.** The GM provided an overview of this item. Board discussion ensued. No action was taken.

V-F. **(7:25 p.m.) Discussion/Action re Election of Board Officers.** The GM provided an overview of this item. Board discussion ensued. Director Schaap moved to elect Director Marquez de la Plata as President, Director Lipinski as Vice President, and Director Holmer as Financial Coordinator. Director Lipinski seconded. Motion carried 4-0.

VI. GENERAL MANAGER'S REPORT (7:32 p.m.)

The GM provided a report on the following items:

1. Water production and sales
2. Leaks
3. Guerneville Rainfall
4. River Lane property sale
5. Monte Rio Trails Project

6. CIP 2017
7. In-House Construction Projects
8. Regional Fire Impacts
9. Gantt Chart

Brief discussion ensued.

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS (7:48 p.m.)

(None.)

VIII. CLOSED SESSION (7:48 p.m.)

(None.)

IX. ITEMS FOR THE NEXT AGENDA (7:48 p.m.)

1. Surplus lands management
2. Guernewood Park Resort
3. Introduction to FY 2018-19 Budget and Appointment of Ad Hoc Committee

ADJOURN

The meeting adjourned at 7:58 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Gaylord Schaap: _____
Sukey Robb-Wilder: _____
Tim Lipinski: _____
Richard Holmer _____
Pip Marquez de la Plata _____