SWEETWATER SPRINGS WATER DISTRICT

BOARD OF DIRECTORS MEETING

MINUTES*

(*In order discussed)

Board of Directors Meeting
Regular Meeting
December 1, 2011
6:30 p.m.

Board Members Present:	Victoria Wikle Jim Quigley Gaylord Schaap Sukey Robb-Wilder Richard Holmer
Board Members Absent:	None
Staff in Attendance:	Steve Mack, General Manager Julie A. Kenny, Secretary to the Board
Others in Attendance:	Nancy Thorington, District Counsel

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Jim Quigley at 6:30 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:30 p.m.)

(None.)

III. CONSENT CALENDAR (6:31 p.m.)

Director Wikle moved to approve the Consent Calendar as submitted. Director Holmer seconded. Motion carried 5-0. The following items were approved:

A. Approval of the Minutes of the November 3, 2011 Board Meeting

B. Approval of Operations Warrants/Online payments/EFT payment

C. Receipt of Item(s) of Correspondence: (None.)

D. Approve Resolution 11-29, Authorizing Adoption of Plan Restatement (VALIC 457 Plan)

IV. PUBLIC COMMENT (6:31 p.m.)

(None.)

V. ADMINISTRATIVE (6:31 p.m.)

A. **(6:31 p.m.) Discussion/Action re Rio Vista Terrace saddle failures.** The GM gave a brief overview of this item, but further discussion was deferred to Closed Session.

B. **(6:32 p.m.) Discussion/Action re Adding Direct Installation Option to Toilet Rebate Program.** The GM provided an overview of this item. Board discussion ensued. No action was taken.

C. **(6:44 p.m.) Discussion/Action re District radios.** The GM provided an overview of this item. Discussion ensued. Direction was given to staff to go forward with a 180-day termination letter to Crystal Communications.

D. **(7:12 p.m.) Discussion/Action re Review of the 2012-18 Capital Improvement Program.** The GM made a PowerPoint presentation on this item. Board discussion ensued. No action was taken.

E. **(7:54 p.m.) Discussion/Action re 2012 Organizational Meeting / Board Elections.**

President: Director Robb-Wilder nominated Director Quigley to be President. Director Schaap nominated Director Robb-Wilder to be President. Discussion ensued. Director Robb-Wilder was voted President by a vote of 4-0-1 (Director Robb-Wilder abstained from the vote.)

Vice President: Director Quigley nominated himself. Director Holmer also nominated Director Quigley to be Vice President.

Financial Coordinator: Director Quigley nominated Director Holmer to be Financial Coordinator. Board discussion ensued.

Director Quigley was voted Vice President and Director Holmer was voted Financial Coordinator on a single vote for both positions of 5-0.

*** At 8:03 a brief recess was taken. The meeting reconvened at 8:08 p.m. ***

VI. GENERAL MANAGER'S REPORT (8:08 p.m.)

The GM reported on the following items:

1. Laboratory testing
2. Water Production and Sales
3. Leaks
4. The rainy season is here
5. 2012 CIP
6. Toilet Rebate Program
7. In-House Construction Projects
8. Sonoma County Water Agency Water Rights Permit Revision Protest
9. Gantt Chart

Board questions ensued.

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS
(8:21 p.m.)

(None.)

VIII. CLOSED SESSION (8:21 p.m.)

At 8:21 p.m. President Quigley announced the items for discussion in Closed Session. At 8:22 p.m. the Board went into Closed Session. At 9 p.m. the meeting reconvened and the following actions on Closed Session items were announced:

A. Conference with Legal Counsel – Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9. Number of cases: 2
Direction was given to staff.

IX. ITEMS FOR THE NEXT AGENDA (9 p.m.)

1. Radios / Crystal Communications rent issue
2. CDR increase analysis
3. Rio Vista saddle failures
4. Budget introduction; appointment of ad hoc Budget Committee

ADJOURN

The meeting adjourned at 9:03 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Victoria Wikle: _____
Gaylord Schaap: _____
Sukey Robb-Wilder: _____
Jim Quigley: _____
Richard Holmer _____