SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. VI**

FROM: Steve Mack, General Manager

Meeting Date: March 2, 2017

Subject: GENERAL MANAGER'S REPORT

RECOMMENDED ACTION: Receive report from the General Manager.

FISCAL IMPACT: None

DISCUSSION:

1. **Water Production and Sales:** Water sales in January were 16,504 units (37.9 AF, Guerneville cycle) and production was 56.3 AF. Compared to one year ago, sales were higher and production was lower (39.5 AF and 48.1 AF, respectively). The water lost percentage is up some (22.4) but remains at historically low levels. The reduction from January 2013, the State Board standard, was small, 0.5%. GPCD for January was 64.4. Figure 1 shows sales, production and % difference since 2008. Santa Barbara and Ventura Counties finally got rainfall that produced substantial inflow into their local reservoirs so there is no part of the State that is facing a drought emergency. The State Board extended their drought emergency drought regulations and I wonder how long this can go on. Misuse of regulations diminishes the public's confidence in everything we do.

2. **Leaks:** In January we had 7 total leaks and spent 37 man-hours on them. Those are the same number of leaks and more man-hours compared to the prior month and more leaks and man-hours compared to January one year ago (5 and 30.25). Figure 2 shows service and main leaks separately with a total breaks line as well. The District continues to be at historic lows for this.

3. **Guerneville Rainfall:** We are well above average and, as you know, the flooding has continued although not as severe as January. Figure 3 shows monthly rainfall compared to averages and prior years and we're expecting more rain at the end of February which is not shown in this Figure.

4. **River Lane Property Sale**: Nothing new to report for February; I suspect the Rec and Park District was busy with the floods this month again.

5. **El Bonita Flooding Plan**: The Plan was followed during the February flooding; this is discussed in the Administrative Section of the Agenda.

6. **2017 CIP:** Coastland is still waiting on the Encroachment Permit. We will begin advertising shortly regardless of permit acquisition.

7. **Toilet Rebate/Direct Install Program:** There were no toilet rebates reported for February.

8. **In-House Construction Projects:** One in-house project was reported for February: meter and service replaced on Redwood Dr. (32.5 man-hours).

9. **Gantt Chart:** In March the Gantt Chart shows introduction of the draft budget; the Comment Letter for the Fish Flow Project is also due (extended until March 10). Both are on the agenda.

Figure 1. Water Production and Sales 12 Month Moving Averages
Sweetwater Springs Water District Since September 2008

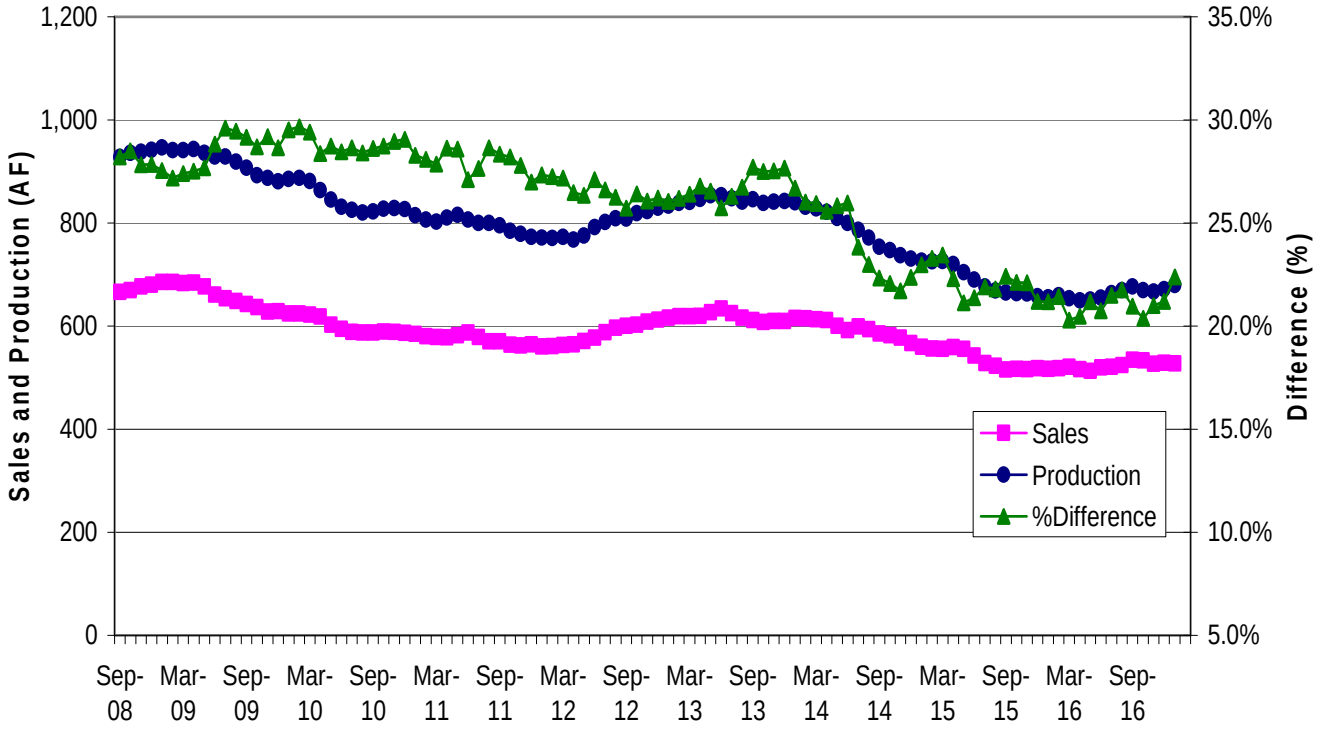

Figure 2. Sweetwater Springs Water District Main and Service Pipeline Breaks
Moving Annual Average Since September 2008

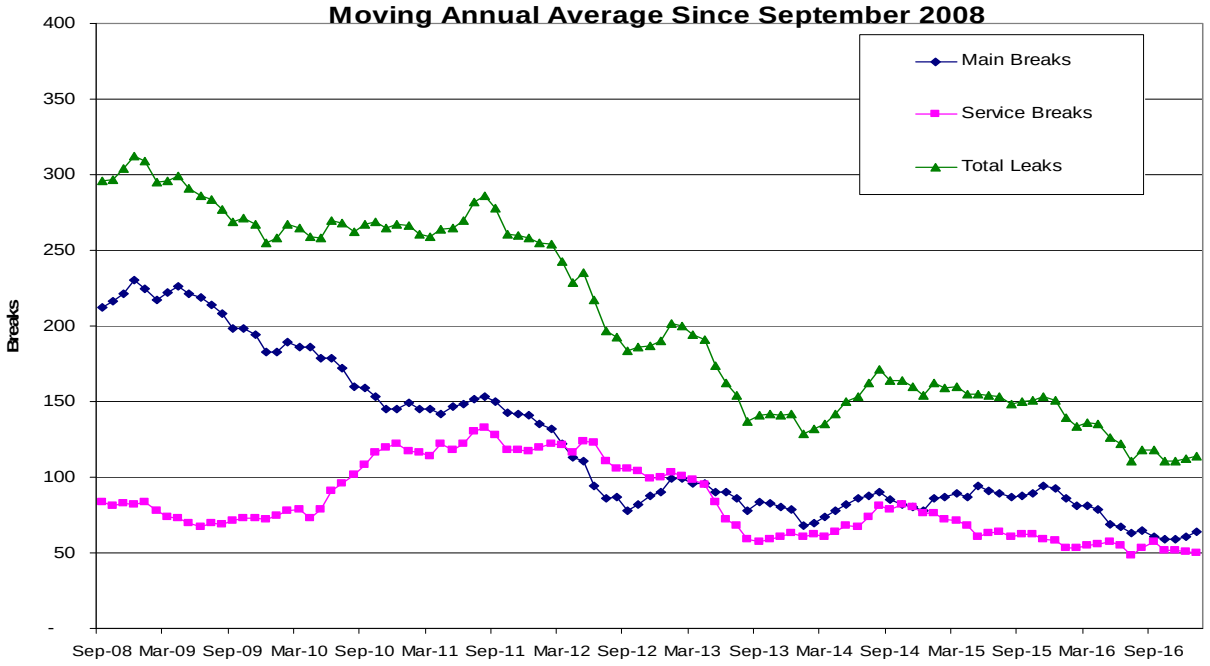

Figure 3. Guerneville Cumulative Monthly Rainfall

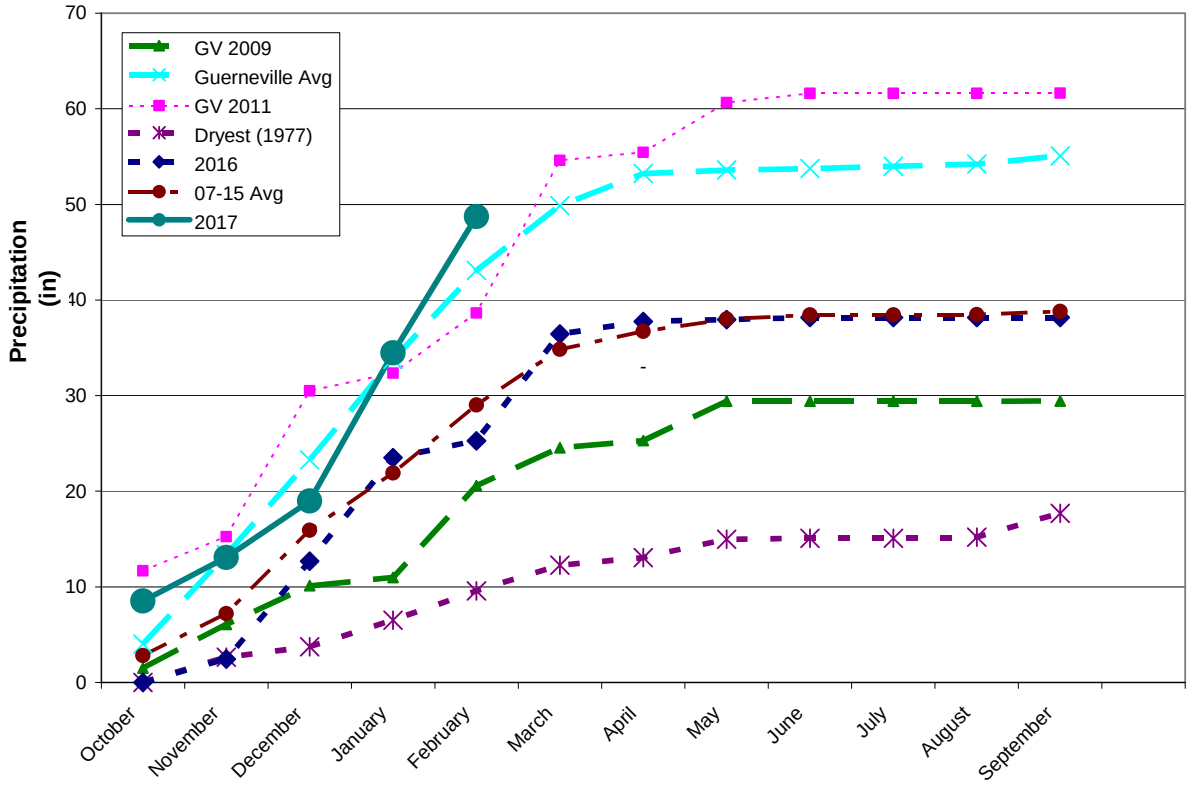

Figure 4. Sweetwater Springs WD Calendar Gantt Chart		Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	FY18+
Ongoing Activity																					
Board Action																					
Other Milestone																					
Current Month																					
By Activity																					
Action Item/Milestone	**Projected Completion / Milestone Date**																				
Crystal Communications Lease																					
2014-15 Budget Preparation																					
• Capital Improvement Program Board Discussion																					
• Staff Budget Preparation Begins																					
• Ad Hoc Budget Committee Reviews Draft Budget																					
• Draft Budget to Board for Discussion/Action																					
• Approve Budget																					
Capital Projects																					
• Update/Review District CIP																					
• 2017 CIP Design																					
• 2017 CIP Award of Contract																					
• 2017 CIP Construction Starts																					
Urban Water Management Plan	Oct-16																				
Water Rights	SCWA Protest																				
Emergency Response Plan Review																					
Building Lease																					
• Lease Renewal	August-17																				
Policies and Procedures																					
• Other Policy																					
• Overall Review																					
Board and General Manager Annual Review																					