# SWEETWATER SPRINGS WATER DISTRICT

**TO:** Board of Directors **AGENDA NO. V-D**

**FROM:** Steve Mack, General Manager

Meeting Date: March 3, 2016

**SUBJECT: DRAFT FY 2016-2017 BUDGET**

**RECOMMENDED ACTION:** Receive a report on the Draft District FY 2016-2017 Budget, including the District's proposed water rates based on a 3% increase, and review of the Draft Budget, and provide direction to staff and the *ad hoc* Budget subcommittee.

**FISCAL IMPACT:** Provides financial direction for FY 2016-2017.

**DISCUSSION:**

The *ad hoc* Budget Subcommittee has had two meetings to discuss the draft 2016-2017 Budget which is being presented at this meeting (the line item draft Budget is attached as Exhibit A). Among the issues we have discussed (and shared in part with the Board at the February meeting):

**Proposed FY 2016-2017 Water Rates**

At the February meeting the Board gave direction to proceed with a 3% increase for District water rates. This fits in with the 9-year plan for modest annual rate increases to develop sustainable capital funding. Table 2 shows the proposed water rates and Table 3 shows a comparison of water bills with current and proposed rates for typical customers. The District is on schedule to mail out Proposition 218 notices by March 21 to District property owners.

**Fiscal Year 2015-2016 (FY16) Budget**

The draft FY16 Budget detail is attached as Exhibit A. Figures 2 and 3 show the relative total expenses and revenues projected for the Operating and Capital Budget. The draft Budget has been discussed by the *ad hoc* Budget Subcommittee in two meetings in January and February. Staff have met several times to develop the appropriate line item amounts for the Operating section of the Budget.

Assumptions used to develop the Operating section of the Budget include:

- Water Usage and Base Rate and Capital Debt Reduction Charges will be raised 3%.
- Water Usage revenues are based on flat water sales and on mid-year water sales projections, thus the end of year FY17 water usage revenues are

estimated to increase by 3% over the amount projected at the end of FY16. The ongoing drought situation may further decrease water sales, thus affecting Water Usage charge revenue, but we expect this to balance out over the full year.
- Salaries and Retirement have been adjusted to reflect the recent Union Memorandum of Understanding.

Highlights of the Draft FY17 Operating Budget include:

- The 3% water rate increase will increase District revenues by approximately $57,000.
- Supplies and Services were scrutinized to reflect actual expected costs and have decreased approximately $8,000 compared to the FY16 Budgeted.
- Expenditures for Tanks and Facilities include a liner for the Park Avenue Tank and road improvements for the Monte Rio Tanks.
- We have included a truck purchase estimated at $45,000.
- The transfer to the Capital Improvement Reserve Fund (CIRF) is $330,000 which is a reflection of the effect of decreased water sales during this extended drought.

With the Capital section of the Budget, comparisons between annual budget expenses are less meaningful because completely different capital projects are undertaken from year to year. The major changes in this Budget is the acquisition of a USDA loan/bond and the construction of a larger-than-usual project, the Old River Road/River Road water main replacement project which has an estimated cost of approximately $1.98 million plus engineering and legal costs. The Budget includes a USDA loan/bond at $2.1 million and that will be adjusted as we learn more about what USDA will loan the District.

In most years the following year CIP is included in the Budget because the contract award is planned for the prior-year fiscal year even though most costs will not happen until the following fiscal year. That is not the case in this Budget because the 2018 CIP is relatively small (Monte Rio Treatment Plant filter replacement) and all costs are not expected until FY 2018.

Total District debt is $11,730,752 as of the end of Calendar Year 2015:

| | |
|---|---|
| USDA GO Bonds: | $1,622,728 |
| State Loans: | $ 980,093 |
| Private Placement Loan: | $2,186,931 |
| Cap One Bond: | $6,941,000 |

**District Reserves**

The FY16 Budget lists the District Reserve Policy amounts approved in September 2009:

- Operating Budget Cash Reserve – a reserve based on 15% of the Operating Budget expenses to allow for prompt payment of District bills at the start of a fiscal year.
- Operating Reserve – 25% of the Operating Budget expenses for economic downturn or other economic crisis, and emergencies and disaster-related expenses.
- Debt Repayment Reserve - 25% of the annual debt payments to ensure funding is available to repay existing District debt.
- Capital Reserve – 25% of the nominal Capital Budget of $1 million for similar issues with the capital program.

The draft Budget shows a Policy Reserve of $1,207,907 and $2,490,073 in Reserves Above Policy at the end of the fiscal year.

**Proposition 218 Notice**

Proposition 218 requires that 45 day notice be given to all property owners in the area affected by a proposed rate increase. Notice for proposed water rate increases will need to be mailed to all property owners by March 21, 2016. The Notice will provide for an increase to the Base Rate and Water Usage Charges and Capital Debt Reduction Charge of up to 3% for FY 2017 and will include the proposed rate schedules and a protest form.

| **Table 1. FY 2016-2017 Budget Preparation** | |
|---|---|
| Review Capital Improvement Program | December 3, 2015 |
| Budget Committee meetings | February/March 2016 |
| Draft Budget to Board for Discussion/Action, Including Direction on Water Rates | March 3, 2016 |
| Prop 218 Mailing for Water Rate Increase, if necessary | March 21, 2016 |
| Draft Budget to Board for Discussion/Action | April 7, 2016 |
| Approve Budget<br>• Prop 218 Public Hearing on Rates, if necessary | May 5, 2016 |

**Table 2. Proposed Sweetwater Springs Water District Bimonthly Water Rates for FY 2016-17, 3% Increase for Water Usage and Base Rates, and CDRC**

| Meter Size (in) | Base Rate | Water Usage Rate | | | | Capital Debt Reduction Charge | Base Rate + CDRC |
|---|---|---|---|---|---|---|---|
| | | Tier 1 | Tier 2 | Tier 3 | Tier 4 | | |
| | | 1.35 | 2.75 | 4.10 | 5.95 | | |
| | | Max Usage (Hcf) | Max Usage (Hcf) | Max Usage (Hcf) | Max Usage (Hcf) | | |
| 0.625 | 59.70 | 8 | 20 | 80 | >80 | $10.90 | $70.60 |
| 1 | 149.25 | 20 | 50 | 200 | >200 | $27.25 | $176.50 |
| 1.5 | 298.50 | 40 | 100 | 400 | >400 | $54.50 | $353.00 |
| 2 | 477.60 | 64 | 160 | 640 | >640 | $87.20 | $564.80 |

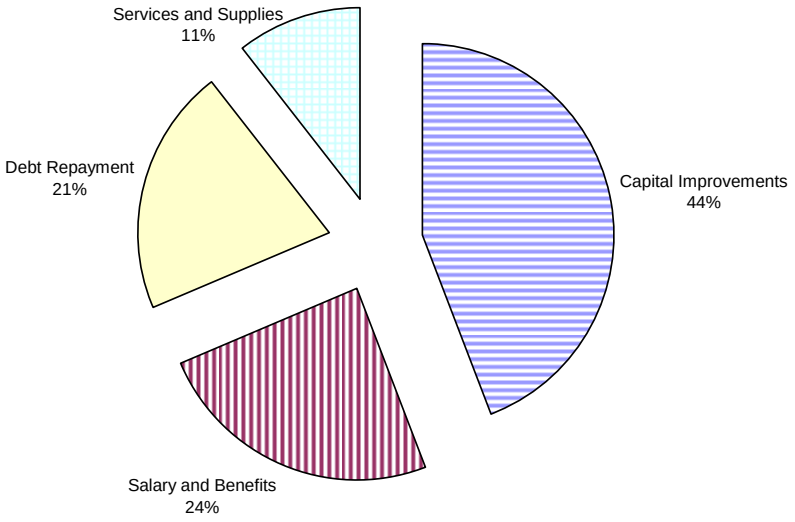
- *The Base Rate and Capital Debt Reduction Charge (CDRC) increases for meter sizes larger than 0.625 apply only to Commercial and Public accounts.*
- *The Base Rate and CDRC are also increased by the Multiple Unit Multiplier of 0.55 for Multi-Family accounts. For examples, with a 2 unit account, the Base Rate is $92.54 and the CDRC is $16.90.*

**Table3. 3% Water Rate Increase Effect on Typical Water Users by Class (100 cubic feet (Units), FY16-17**

| | Single Family Residential | | Multi-Family Residential, 2 Units | | Commercial 5/8 Meter | |
|---|---|---|---|---|---|---|
| **Number of Accounts** | **3060** | | **284** | | **135** | |
| | Median | 90% | Median | 90% | Median | 90% |
| **Median Water Use** | 7 | 22 | 12 | 32 | 15 | 82 |
| **Median Bill Current** | $78.00 | $119.15 | $122.45 | $176.28 | $97.90 | $362.75 |
| **Median Bill Proposed** | $80.05 | $122.60 | $125.63 | $181.42 | $100.65 | $372.30 |
| **Bimonthly Difference** | $2.05 | $3.45 | $3.18 | $5.14 | $2.75 | $9.55 |
| **% Increase** | 2.6% | 2.9% | 2.6% | 2.9% | 2.8% | 2.6% |

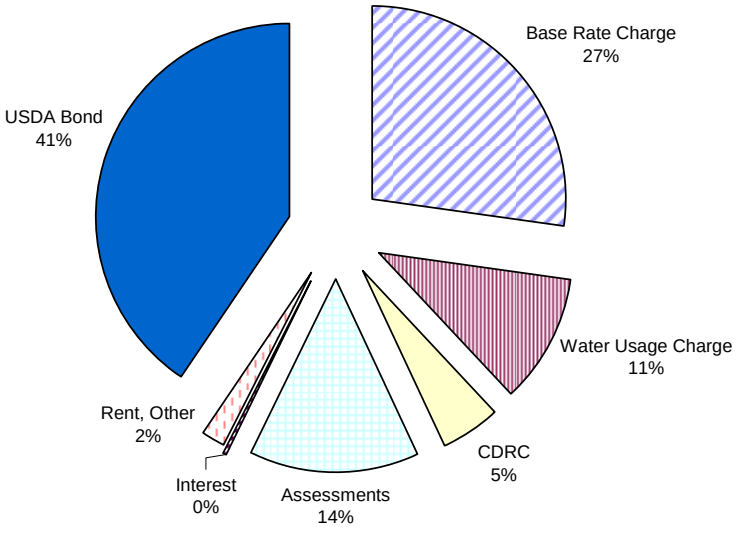
## Figure 1. FY 2017 Expenses

**Total = $5.0 Million**
**(Includes FY17 CIP construction)**




## Figure 2. FY17 Sources of Funds to Pay for Expenses

**Total = $5.5 Million**
**$3.3 Million Revenues + $2.2 Million USDA Bond**



## FY 2016-17 DRAFT OPERATING BUDGET

| | FY 14-15 FINAL (CASH)* | FY15-16 BUDGET | FY 15-16 Projected | FY 16-17 BUDGET | Difference FY17-FY16 Budgets | FY 16-17 Original notes |
|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | |
| **OPERATING REVENUE** | | | | | | |
| **4031 · Water Bill Revenue** | | | | | | |
| **4031.1. · Capital Debt Reduction Cha** | 254,854 | 261,565 | 262,500 | 270,375 | 8,810 | 3% rate increase |
| **4031.1. · Water Sales - Base Rate** | 1,397,015 | 1,434,921 | 1,438,925 | 1,482,093 | 47,172 | 3% rate increase |
| **4031.1. · Water Sales - Usage Charges + Other** | 571,340 | 587,100 | 579,962 | 597,361 | 10,261 | Flat sales, 3% increase |
| **4031.1. · Total Water Sales** | 2,223,209 | 2,022,021 | 2,018,887 | 2,079,454 | 57,433 | |
| **Total OPERATING REVENUE** | **2,223,209** | **2,283,586** | **2,281,387** | **2,349,828** | 66,242 | |
| **NON-OPERATING REVENUE** | | | | | | |
| **4445 · Grant Proceeds** | 0 | 0 | 0 | - | - | |
| **1700 · Interest** | 6,754 | 7,500 | 7,500 | 7,500 | - | |
| **3600 · Construction New Services** | 13,663 | 7,000 | 12,000 | 7,000 | - | |
| **3601 · Construction Service Upgrades** | 2,122 | 2,000 | 2,000 | 2,000 | - | |
| **4032 · Rent** | 78,455 | 90,482 | 88,350 | 94,346 | 3,864 | Crystal $1361/mo = $16,322<br>AT&T $6502/mo = $78,024 |
| **4040 · Miscellaneous Income** | 25,476 | 1,500 | 18,100 | 1,500 | - | USBank CC refunds<br>So. Cty Credit |
| **4117 · SCWA Reimbursement** | 2,495 | 2,500 | 2,500 | 2,500 | - | |
| **Total NON-OPERATING REVENUE** | **128,965** | **110,982** | **130,450** | **114,846** | 3,864 | |
| **Total Income** | **2,352,174** | **2,394,568** | **2,411,837** | **2,464,674** | **70,106** | |
| **EXPENSES** | | | | | | |
| **OPERATING EXPENSES** | | | | | | |
| **SALARY & BENEFITS** | | | | | | |
| **Salary** | | | | | | |
| **5910 · Wages** | 679,152 | 734,732 | 806,500 | 823,000 | 88,268 | Union MOU includes retirement pay provisions |
| **5912 · Overtime** | 22,998 | 31,479 | 34,000 | 34,400 | 2,921 | |
| **5916 · On-Call Pay** | 30,200 | 34,083 | 35,000 | 37,700 | 3,617 | |
| **5918 · Extra help - Contract** | 36,919 | 36,919 | 34,100 | 37,000 | 81 | |
| **Total Salary** | **769,269** | **837,213** | **909,600** | **932,100** | **94,887** | |
| **Benefits** | | | | | | |
| **5500 · Flex Spending** | 1,272 | 0 | 0 | 0 | - | |
| **5920 · Retirement** | 114,526 | 124,311 | 81,800 | 84,460 | (39,851) | employees pay employee share |
| **5922 · Payroll Taxes - Employer** | 14,044 | 14,438 | 14,067 | 14,355 | (83) | |
| **5930 · Health/Dental/Vision/AFL** | 129,894 | 145,668 | 128,000 | 146,000 | 332 | |
| **5931 · Retiree health** | 10,453 | 7,000 | 7,000 | 7,000 | - | |
| **5940 · Workers Comp Insurance** | 16,939 | 36,000 | 36,000 | 36,000 | - | Year 2 of high rates due to injuries |
| **Total Benefits** | **287,128** | **327,417** | **266,867** | **287,815** | (39,602) | |
| **Total SALARY & BENEFITS** | **1,056,397** | **1,164,630** | **1,176,467** | **1,219,915** | **55,285** | |
| **SERVICES & SUPPLIES** | | | | | | |
| **Communications** | | | | | | |
| **6040-I · Internet service** | 1,819 | 1,800 | 1,800 | 1,850 | 50 | Comcast -$84/month: $1008<br>GotoMyPC $21.90/mo = $263<br>Sonic.net $143.7/Qtr. (A) = $575 |
| **6040-C · Cell Phones** | 4,728 | 4,300 | 4,300 | 4,050 | (250) | Verizon $65/mo: $780<br>Misc parts/holders: $200<br>Cell phone reimburse $255/mo - $3060 |
| **6040-P · Pagers & Radios** | 642 | 600 | 500 | 620 | 20 | American Messaging $35/mo: $420<br>Misc. parts/batteries: $200 |

| | FY 14-15 FINAL (CASH)* | FY15-16 BUDGET | FY 15-16 Projected | FY 16-17 BUDGET | Difference FY17-FY16 Budgets | FY 16-17 Original notes |
|---|---|---|---|---|---|---|
| **6040-T · Telephones** | 18,357 | 19,950 | 19,950 | 17,000 | (2,950) | Ans. Service: $2000<br>Phones: $1,200/mo: $14,400 |
| **Total Communications** | **25,546** | **26,650** | **26,550** | **23,520** | **(3,130)** | |
| **Insurances** | | | | | | |
| **6101 · Liability & Auto Ins.** | 31,737 | 32,200 | 32,200 | 32,200 | - | |
| **Total Insurances** | **31,737** | **32,200** | **32,200** | **32,200** | **-** | |
| **Maint/Rep - Office & Vehicles** | | | | | | |
| **6140 · Vehicle Maintenance** | 25,338 | 16,000 | 18,000 | 18,000 | 2,000 | |
| **6151 · Office Maintenance** | 6,220 | 5,700 | 5,400 | 6,200 | 500 | Alarm System - $130/qtr.=$520<br>PacketFusion maint. contract - $1500/year<br>The Compute Wizard - $175/mo = $2100/year<br>Copy mach. maint - 1200/yr<br>Call One - $325/yr<br>Landscaping - $300/yr<br>Misc / Other - $250 |
| **Total Maint/Rep - Office & Vehicles** | **31,558** | **21,700** | **23,400** | **24,200** | 2,500 | |
| **Maint/Repair - Facilities** | | | | | - | |
| **6085 · Janitorial Services** | 7,185 | 8,140 | 8,000 | 8,500 | 360 | Altech (office Janitorial): $212/mo = $2544<br>United Site Svces (port-o-lets): $260/mo = $3120<br>Sunrise Garbage $1600<br>Sewer - GVTP ($1200) |
| **6100 · SCADA System** | 33,196 | 5,000 | 5,000 | 5,000 | - | |
| **6180 · Distribution System Repairs** | 26,352 | 35,000 | 50,000 | 50,000 | 15,000 | Not accounting for "In- House Const." off-set |
| **6235 · Treatment Sys/Well Repairs** | 97,275 | 60,000 | 45,000 | 45,000 | (15,000) | estimating (1) well rehab |
| **6143 · Generator Maintenance** | 2,810 | 3,500 | 4,200 | 2,000 | (1,500) | This is an off-year for the bi-annual maintenace service. |
| **Total Maint/Repair - Facilities** | **166,818** | **111,640** | **112,200** | **110,500** | **(1,140)** | |
| **Miscellaneous Expenses** | | | | | | |
| **6280 · Memberships** | 9,486 | 9,700 | 9,700 | 10,400 | 700 | USA $165<br>AWWA $420<br>CSDA $5700<br>CUWCC $2600 (reimbursed by SCWA)<br>MR Chamber -$50<br>RR Chamber - $150<br>Cal Rural $1100<br>WCWW $200 |
| **6303 · Claims** | 2,054 | 1,500 | 1,500 | 1,500 | - | |
| **6593 · Governmental Fees** | 18,872 | 20,500 | 15,000 | 18,400 | (2,100) | Elections costs: $1,000<br>Notice of Determination $230<br>Parcel List $265<br>LAFCO $6,400<br>Hazmat $1100<br>Operator license fees $400<br>System fees $10,000 |
| **Total Miscellaneous Expenses** | **30,412** | **31,700** | **26,200** | **30,300** | (1,400) | |
| **Office Expense** | | | | | - | |
| **6410 · Postage** | 16,537 | 16,000 | 16,000 | 16,000 | - | Billing (2000 pieces @ $.485 X 12 months) = $11,650<br>Prop 218 mailing: 4000 X .485 = $1,940<br>1 extra mailing: 3600 X .485 = $1,750<br>Other mail |

| | FY 14-15 FINAL (CASH)* | FY15-16 BUDGET | FY 15-16 Projected | FY 16-17 BUDGET | Difference FY17-FY16 Budgets | FY 16-17 Original notes |
|---|---|---|---|---|---|---|
| **6430 · Printing Expense** | 5,206 | 7,500 | 7,500 | 7,500 | - | Window Envelopes $1100<br>Return Envelopes $950<br>Water Bills + Autopay $1500<br>Doorhangers $400<br>Turn Off Notices $600<br>Letterhead $250<br>Misc. Inserts $250<br>Prop 218 notice: $700<br>Checkblanks $200<br>Tagbooks $700 |
| **6461 · Office Supplies** | 3,973 | 4,000 | 4,000 | 4,000 | - | Supplies $3000<br>Plants/Landscaping $150<br>Christmas Tree $80<br>Christmas party $400<br>Business lunches $75<br>Paper products/coffee $250 |
| **6800 · Subscriptions/Legal Noti** | 974 | 1,100 | 1,100 | 1,100 | - | Press Democrat $320<br>Legal Notices $400<br>Sonoma West $70<br>Safety Meeting Outlines $85 |
| **6890 · Computers/Software** | 2,732 | 3,000 | 2,800 | 3,000 | - | Antivirus softsware $120<br>Cloud software $70<br>Misc $400<br>Quickbooks upgrade $300<br>3 workstations - $2000 (KG/LK/CMH) |
| **6579 · Furniture** | 0 | 500 | 500 | 500 | - | |
| **Total Office Expense** | **29,422** | **32,100** | **31,900** | **32,100** | **-** | |
| **Operating Supplies** | | | | | | |
| **6300 · Chemicals** | 15,617 | 18,000 | 18,500 | 18,500 | 500 | |
| **6880 · Tools and Equipment** | 2,938 | 5,500 | 7,000 | 6,000 | 500 | Pipe locator: $1,000., Cut-off saw $900. |
| **6881 · Safety Equipment** | 990 | 1,000 | 1,000 | 1,000 | - | |
| **Total Operating Supplies** | **19,545** | **24,500** | **26,500** | **25,500** | **1,000** | |
| **Professional Services** | | | | | | |
| **6083 · Laundry Service** | 2,183 | 3,400 | 3,400 | 3,000 | (400) | Mission $90/2 weeks = $2340 |
| **6514 · Lab/Testing Fees** | 12,245 | 15,000 | 15,000 | 15,000 | - | |
| **6570 · Consultant Fees** | 22,565 | 13,000 | 15,000 | 18,000 | 5,000 | IEDA $12,500<br>Open Spatial (Mapping): $4,200<br>Computer Wizard (non-maintenance work) $800<br>Misc. (John Thompson?) -$500 |
| **6590 · Engineering** | 0 | - | - | | - | |
| **6610 · Legal** | 15,287 | 20,000 | 20,000 | 20,000 | - | |
| **6630 · Audit/Accounting** | 34,572 | 34,500 | 29,600 | 34,500 | - | ADP $54/2 weeks = $1300<br>Authorize.net $500<br>Auditor $8,000<br>Harbortouch $16,000<br>E-check fees = $1200<br>West America fees $230/mo = $2760<br>1099 = $175<br>County Accounting Fees = $700 |
| **Total Professional Services** | **86,852** | **85,900** | **83,000** | **90,500** | **4,600** | |
| **Rents & Leases** | | | | | | |
| **6820 · Equipment** | 2,347 | 2,000 | 2,000 | 2,000 | - | Action rents: $2000 |
| **6840 · Building & Warehouse** | 27,495 | 28,100 | 27,675 | 28,800 | 700 | 2% rent increase: $2,400/mo = $28,800 |
| **Total Rents & Leases** | **29,842** | **30,100** | **29,675** | **30,800** | **700** | |
| **Transportation & Travel** | | | | | | |
| **7120 · Seminars & related travel** | 2,898 | 2,650 | 2,650 | 2,650 | - | JK - $250<br>LK and CMH - $400<br>Field: $1500, GM - $500 |
| **7201 · Vehicle Gas** | 19,254 | 25,000 | 20,000 | 23,000 | (2,000) | |
| **7300 · Travel Reimbursements** | 5,731 | 6,400 | 6,400 | 6,400 | - | SM - $50/mo = $600 (A)<br>KG $400/mo = $4800 (F)<br>CMH/LK/JK $80/mo = $960 (A) |

| | FY 14-15 FINAL (CASH)* | FY15-16 BUDGET | FY 15-16 Projected | FY 16-17 BUDGET | Difference FY17-FY16 Budgets | FY 16-17 Original notes |
|---|---|---|---|---|---|---|
| **Total Transportation & Travel** | **27,883** | **34,050** | **29,050** | **32,050** | **(2,000)** | |
| **Uniforms** | | | | | | |
| **6021.1 · Boots** | 1,230 | 1,500 | 1,500 | 1,500 | - | $205 X 7 = $1450 |
| **6021.3 · T-shirts** | 2,250 | 1,500 | 1,500 | 1,500 | - | |
| **6021.4 · Jackets** | 0 | 240 | 240 | 240 | - | 2 jackets |
| **Total Uniforms** | **3,480** | **3,240** | **3,240** | **3,240** | **-** | |
| **Utilities** | | | | | | |
| **7320 · Electricity** | 85,748 | 100,000 | 100,000 | 90,000 | (10,000) | |
| **7321 · Propane** | 2,262 | 2,000 | 2,000 | 3,000 | 1,000 | |
| **Total Utilities** | **88,010** | **102,000** | **102,000** | **93,000** | **(9,000)** | |
| **Total SERVICES & SUPPLIES** | **571,105** | **535,780** | **525,915** | **527,910** | **(7,870)** | |
| **Total OPERATING EXPENSES** | **1,627,502** | **1,700,410** | **1,702,382** | **1,747,825** | **47,415** | |
| OPERATING SURPLUS/DEFICIT | **$724,672** | **$694,158** | **$709,455** | **$716,849** | **$ 22,691** | |
| **FIXED ASSET EXPENDITURES** | | | | | | |
| **8517 · Field/Office equipment** | 8,113 | - | | | | |
| **8573 · Vehicles** | 35,656 | 50,000 | 37,998 | 45,000 | (5,000) | New vehicle |
| **8511.1 · Tank/Facilities Sites** | 7,119 | 22,000 | 9,000 | 22,000 | - | Monte Rio Tanks Road - $10,000<br>Park Ave Tank Liner - $8.000, |
| **8511.6 · Leasehold Improvements** | | | | - | - | |
| **Total FIXED ASSET EXPENDITURES** | **50,888** | **72,000** | **46,998** | **67,000** | **(5,000)** | |
| **TRANSFERS TO OTHER FUNDS** | | | | | | |
| **8620.7 · Tfers to CIRF for CDR Revenue** | 253,947 | 261,565 | 262,500 | 270,375 | 8,810 | |
| **8620.3 · Tfers to CIRF** | 260,000 | 320,000 | 340,000 | 330,000 | 10,000 | |
| **8620.5 · Tfers to Building Fund** | 15,000 | 15,000 | 15,000 | 15,000 | - | |
| **8620.2 · Tfers to In-House Constr** | 25,000 | 25,000 | 25,000 | 25,000 | - | |
| **Total TRANSFERS TO OTHER FUNDS** | 553,947 | 621,565 | 642,500 | 640,375 | 18,810 | |
| SURPLUS/DEFICIT | **119,837** | **593** | **19,957** | **9,475** | **8,882** | |

| | | | | | | |
|---|---|---|---|---|---|---|
| **CAPITAL BUDGET** | | | | | | |
| **REVENUE/SOURCES OF FUNDS** | | | | | | |
| **Annual Assessment - New Services** | 52,719 | 27,000 | 27,000 | 27,000 | - | |
| **Annual Assessment (County)** | 720,216 | 710,000 | 710,000 | 710,000 | - | |
| **Prior Year Assessment** | 55,059 | 40,000 | 40,000 | 40,000 | - | |
| **Capital Debt Reduction Charge** | 253,947 | 261,565 | 262,500 | 270,375 | 8,810 | |
| **Interest** | 11,995 | 25,000 | 6,000 | 8,000 | (17,000) | Reduced to reflect lower amount and lower interest rates |
| **Funds from Reserves** | 683,000 | 630,000 | 790,000 | | | No reserves used because of USDA Bond |
| **USDA 2016 Bond** | | | | 2,100,000 | | New Bond from USDA based on projected costs |
| **Transfers to CIRF from Operations** | 260,000 | 320,000 | 340,000 | 330,000 | 10,000 | |
| **Transfers to In-House Constr. from Operatio** | 25,000 | 25,000 | 25,000 | 25,000 | - | |
| **TOTAL REVENUE** | **2,061,936** | **2,038,565** | **2,200,500** | **3,510,375** | **1,471,810** | |
| | | | | | | |
| **EXPENSES** | | | | | | |
| **DEBT PAYMENTS** | | | | | | |
| **Gen. Obligation Bonds Payments** | 0 | 64,284 | 64,284 | 64,284 | - | USDA refinance resolution |
| **Cap One Revenue Bond** | 566,508 | 566,508 | 566,508 | 566,508 | - | |
| **State Loan Payments** | 170,172 | 170,300 | 170,300 | 170,300 | - | |
| **Private Placement Loan** | 234,013 | 234,014 | 234,014 | 234,014 | - | |
| **TOTAL DEBT PAYMENTS** | **970,693** | **1,035,106** | **1,035,106** | **1,035,106** | **-** | |
| | | | | | | |
| **2014 CIP Design and Construction Mgmgt** | 1,234 | | | | - | |
| **2014 CIP Construction** | | | | - | | |
| **2014 Mill Street Emergency** | | | | | | |
| **2015 CIP Design and Construction Mgmt** | | - | - | - | | |
| **2015 CIP Construction** | 971,912 | - | - | | | |
| **2016 CIP Design and Construction Mgmt** | 64,917 | 135,000 | 135,000 | | | |
| **2016 CIP Construction** | | 800,000 | 916,424 | | | Constract Award amount plus encrhmnt permit |
| **2017 CIP Bond Counsel for Financing** | | | | 50,000 | | Estimated cost of bond counsel for financing |
| **2017 CIP Design and Construction Mgmt** | | 175,000 | 65,000 | 157,000 | | Design of 2017 CIP in FY16, CM in FY17 |

| | FY 14-15 FINAL (CASH)* | FY15-16 BUDGET | FY 15-16 Projected | FY 16-17 BUDGET | Difference FY17-FY16 Budgets | FY 16-17 Original notes |
|---|---|---|---|---|---|---|
| **2017 CIP Construction** | | 895,400 | | 1,980,000 | | Based on preliminary design costs |
| **2018 CIP Design and Construction Mgmt** | | | | | | No design costs for 2018 CIP |
| **2018 CIP Construction** | | | | | | No costs; Award in FY2018 (Treatment Plant Filter) |
| **In-House Construction Projects** | 37,463 | 25,000 | 45,000 | 25,000 | - | |
| **Mapping Project** | 14,811 | - | | | - | |
| **Total Capital Expenses** | **1,090,337** | **2,030,400** | **1,161,424** | **2,212,000** | **181,600** | |
| **TOTAL EXPENSES** | **2,061,030** | **3,065,506** | **2,196,530** | **3,247,106** | **181,600** | |
| **End of FY17 Accrual Expenses** | | | | **3,247,106** | | Total Expenses = Accrual Expenses because no FY18 Obligation in FY17 |
| **SURPLUS/DEFICIT** | **906** | **-1,026,941** | **3,970** | **263,269** | **1,290,210** | |
| **Net Capital Funding** | **503,080** | **349,052** | **370,351** | **359,743** | **10,691** | Net Operating Revenues + Assessments +CDRC+Cap Interest-Total Debt Payments |
| | | | | | | |
| **FUND AND LOAN BALANCES (EOY)** | | | | | | |
| **DISTRICT RESERVES AND FUND AND LOAN BALANCES** | | | | | | |
| **Operating Budget Cash Reserve** | 303,535 | 255,061 | 255,061 | 262,174 | 7,113 | |
| **Operating Budget Reserve (10%+15% of Operating Exp)** | 399,812 | 425,102 | 425,102 | 436,956 | 11,854 | |
| **Debt Repayment Reserve (25% of Debt pmt)** | 260,829 | 258,777 | 258,777 | 258,777 | - | |
| **Capital Reserve** | 250,000 | 250,000 | 250,000 | 250,000 | - | |
| **Total District Policy** | 1,214,176 | 1,188,939 | 1,188,940 | 1,207,907 | 18,968 | |
| | | | | | | |
| | | | | | | |
| **TOTAL Reserves EOY** | **2,988,435** | **2,442,556** | **2,824,862** | **3,697,980** | **1,255,424** | |
| **Reserves Above (below) Policy** | **1,774,259** | **1,253,616** | **1,635,922** | **2,490,073** | **1,236,457** | |
| **ACCRUAL TOTAL Reserves EOY** | | | | **3,697,980** | | No FY18 Obligations |
| **Accrual Reserves Above (below) Policy** | | | | **2,490,073** | | Ditto |
| | | | | | | |
| **DISTRICT FUNDS** | | | | | | |
| **CIRF (7106-0600)** | 529,149 | 169,743 | 187,354 | 1,165,016 | 995,273 | |
| **OPERATING RESERVE ( 0300)** | 399,812 | 255,061 | 274,425 | 263,943 | 8,882 | |
| **OPERATIONS (0100)** | 303,535 | 425,102 | 425,102 | 425,102 | - | |
| **CAPITAL AND DEBT POLICY RESERVE (1100)** | 510,829 | 508,777 | 508,777 | 508,777 | (1) | |
| **IN HOUSE CONSTRUCTION (0500)** | 104,315 | 123,106 | 84,315 | 104,315 | (18,791) | |
| **BUILDING (0200)** | 165,850 | 180,850 | 180,850 | 195,850 | 15,000 | |
| **CAP ONE AND CITIZENS BANK LOAN (1200)** | 804,505 | 800,522 | 800,522 | 800,522 | - | |
| **FEDERAL LOANS AND BONDS (0400)** | - | 64,284 | 64,284 | 64,284 | - | |
| **STATE LOANS (0700,0900)** | 170,438 | 170,172 | 170,172 | 170,172 | - | |
| **STATE LOANS RESERVES (0800&1000)** | 171,370 | 171,370 | 171,370 | 171,370 | - | Not in Total Reserves |