BOARD MEETING MINUTES*

Meeting Date: March 5, 2020

(*In order discussed)

March 5, 2020
6:30 p.m.

Board Members Present:	Tim Lipinski Gaylord Schaap Larry Spillane (arr. 6:35 p.m.) Sukey Robb-Wilder
Board Members Absent:	Rich Holmer
Staff in Attendance:	Ed Fortner, General Manager Julie Kenny, Secretary to the Board
Others in Attendance:	Rachel Hundley, Legal Counsel Gregory Ramirez, IEDA Doug Dove, Bartle Wells Associates Abigail Seaman, Bartle Wells Associates Rick Brandis, Brandis Tallman Lizzie Foss, Brandis Tallman

I. CALL TO ORDER (6:33 p.m.)

The properly agendized meeting was called to Order by Acting President (Vice President) Sukey Robb-Wilder at 6:33 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:34 p.m.)

(None.)

III. CONSENT CALENDAR (6:33 p.m.)

Acting President Robb-Wilder reviewed the items on the Consent Calendar. Director Lipinski moved to approve the Consent Calendar. Director Schaap seconded. Motion carried 3-0. The following items were approved:

A. Approval of the Minutes of the February 6, 2020 Board Meeting

B. Approval of Operations Warrants/Online payments/EFT payments.

C. Receipt of Item(s) of Correspondence: (None.)

IV. PUBLIC COMMENT (6:34 p.m.)

(None.)

V. ADMINISTRATIVE (6:34 p.m.) *

**in the order discussed*

V-A. (6:34 p.m.) Discussion/Action re Approval of Resolution 20-08, Authorizing the Execution and Delivery of a First Amendment to Bond Issuance Agreement, the Issuance of a Refunding Bond Revising the Refunding Bond Previously Issued, and Authorizing Certain Related Matters. The GM provided a brief overview of this item.

**** Director Spillane arrived at 6:35 p.m.**

Rick Brandis of Brandis Tallman made a presentation to the Board. Comments were made by the GM. Discussion ensued. Comments were made by Lizzie Foss of Brandis Tallman. Director Schaap moved to approve Resolution 20-08, Authorizing the Execution and Delivery of a First Amendment to Bond Issuance Agreement, the Issuance of a Refunding Bond Revising the Refunding Bond Previously Issued, and Authorizing Certain Related Matters, pending any positive response to rate decrease request. Director Lipinski seconded. Comments were made by Legal Counsel Rachel Hundley. Director Schaap modified his motion to allow for the General Manager to sign if a rate change necessitated new paperwork. Motion carried 4-0.

V-B. (6:55 p.m.) Discussion/Action re Approval of Resolution 20-09, Adopting Findings of the Bartle and Wells Associates 2020 Water Service Rate Study. The GM provided an overview of this item. Brief discussion ensued. Doug Dove of Bartle Wells Associates presented the Rate Study to the Board. Extensive discussion ensued. Director Lipinski moved to adopt Resolution 20-09, Adopting Findings of the Bartle and Wells Associates 2020 Water Service Rate Study. Director Spillane seconded. Motion carried 4-0.

IX. CLOSED SESSION (7:54 p.m.)

At 7:54 p.m. Acting President Robb-Wilder announced the items for discussion in Closed Session. At 7:55 p.m. the Board went into Closed Session. At 8:25 p.m. the meeting reconvened and the following action was announced:

A. Conference with Labor Negotiator (pursuant to Gov. Code Section 54957.6):
District negotiator: Gregory Ramirez (IEDA)
Employee Organization: Stationary Engineers Local 39
Direction was given to staff.

***** At 8:25 p.m. the Board took a brief recess. The meeting reconvened at 8:35 p.m.***

V-C. (8;35 p.m.) Discussion/Action re Resolution 20-10, Adopting Findings and Authorizing a Contract with Piazza Construction for Emergency Work to Repair Subsidence at the Lower Harrison Tank Site in Monte Rio, California for FY 2019-20 in the Amount of $137,048.25 with Authorization of Change Orders up to $10,000. The GM provided an overview of this item. Board discussion ensued. Comments were made by Legal Counsel Rachel Hundley. Further discussion ensued. Director Spillane moved to approve Resolution 20-10, Adopting Findings and Authorizing a Contract with

Piazza Construction for Emergency Work to Repair Subsidence at the Lower Harrison Tank Site in Monte Rio, California for FY 2019-20 in the Amount of $137,048.25 with Authorization of Change Orders up to $10,000. Director Lipinski seconded. Motion carried 4-0.

V-D. (8;52 p.m.) Discussion/Action re FY 2020-21 Draft Operating and Capital Budget. The GM provided an overview of this item. Board discussion ensued. Direction was given to staff to prepare a Prop. 218 letter announcing a 5% rate increase and a two-tier rate structure based on the recommendations in the Rate Study, with the Budget Committed to review the letter.

V-E. (9;21 p.m.) Discussion/Action re Resolution 20-11, Authorizing and Revoking Signers to the West America Bank Accounts. The GM provided an overview of this item. Discussion ensued. Director Schaap moved to adopt Resolution 20-11, Authorizing and Revoking Signers to the West America Bank Accounts. Director Lipinski seconded. Motion carried 4-0.

VI. GENERAL MANAGER'S REPORT (9:28 p.m.)

The GM provided a report on the following items:

1. Laboratory testing
2. Water production and sales
3. Leaks
4. Guerneville rainfall
5. In-House Construction Projects
6. Discontinuation of Service for Non-payment Law
7. Lower Russian River Community Action Group Governance Meeting
9. SSWD Website Update
10. 17448 River Lane Update
11. Emergency Response Plan (ERP) Update
12. Grant(s) Update
13. Gantt Chart

Discussion ensued.

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS (9:47 p.m.)

(None.)

VIII ITEMS FOR THE NEXT AGENDA (9:47 p.m.)

1. Draft Budget
2. Labor Negotiations
3. Water Rate Study
4. Emergency Plan (ERP)

IX. CLOSED SESSION (9:49 p.m.)

After brief discussion it was unanimously agreed to remove the Closed Session item below from the Agenda:

A. Pursuant to Gov. Code Section 54957 – Public Employee Performance Evaluation
Title: General Manager

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ADJOURN

The meeting adjourned at 9:49 p.m.

Respectfully submitted,

Julie Kenny
Clerk to the Board of Directors

APPROVED:

Gaylord Schaap: _____
Sukey Robb-Wilder: _____
Tim Lipinski: _____
Rich Holmer _____
Larry Spillane _____