SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. VI**

FROM: Steve Mack, General Manager

Meeting Date: April 5, 2018

Subject: GENERAL MANAGER'S REPORT

RECOMMENDED ACTION: Receive report from the General Manager.

FISCAL IMPACT: None

DISCUSSION:

1. **Water Production and Sales:** Water sales in February were 11,667 units (26.8 AF, (Monte Rio cycle) and production was 40.4 AF. Compared to one year ago, sales and production this month were lower (28.3 AF and 55.0 AF, respectively). The water lost percentage has dropped somewhat, but it's higher than we want. Figure 1 shows sales, production and % difference for the two systems.

2. **Leaks:** In February we had 8 total leaks and spent 18 man-hours on them. Those are more leaks and fewer man-hours compared to the prior month and compared to February one year ago (3 and 27). Figure 2 shows service and main leaks separately with a total leaks line as well.

3. **Guerneville Rainfall:** March rainfall rebounded a bit toward average. We are still in a fairly dry year - still below 2009 which was the driest year since I have been here, but nowhere near the record dry year in 1977. Apparently, because of the big year last year and this recent rain, the reservoirs remain in good shape. Figure 3 shows monthly rainfall compared to prior years, the long-term average and the recent average.

4. **River Lane Property Sale**: Making some progress: easements are being prepared. We'll get to see them at some point. It shouldn't be an issue - these easements were our model prior to Open Space becoming involved in the funding.

5. **Monte Rio Trails Project:** No real new news **-** we received some questions about the parcels and the water facilities (tanks) on the Schoolhouse Gulch parcel.

6. **2018 CIP:** Award of contract at this meeting. Three agenda items related to this project this month.

7. **In-House Construction Projects:** Three in-house construction projects were reported for March: replacement of the Rio Nido tank (235.25 hours), a service upgrade on RIver Blvd (3 hours), and damaged meter stop replacement on Canyon 3 Rd (6 hours).

8. **Gantt Chart:** Nothing on the Gantt Chart for April, but we have award of contract a month early (good) and the USDA bonds a month late (not really an issue).

Figure 1. Monte Rio and Guerneville Sales and Production 12 Month Moving Averages, SSWD Since March 2010

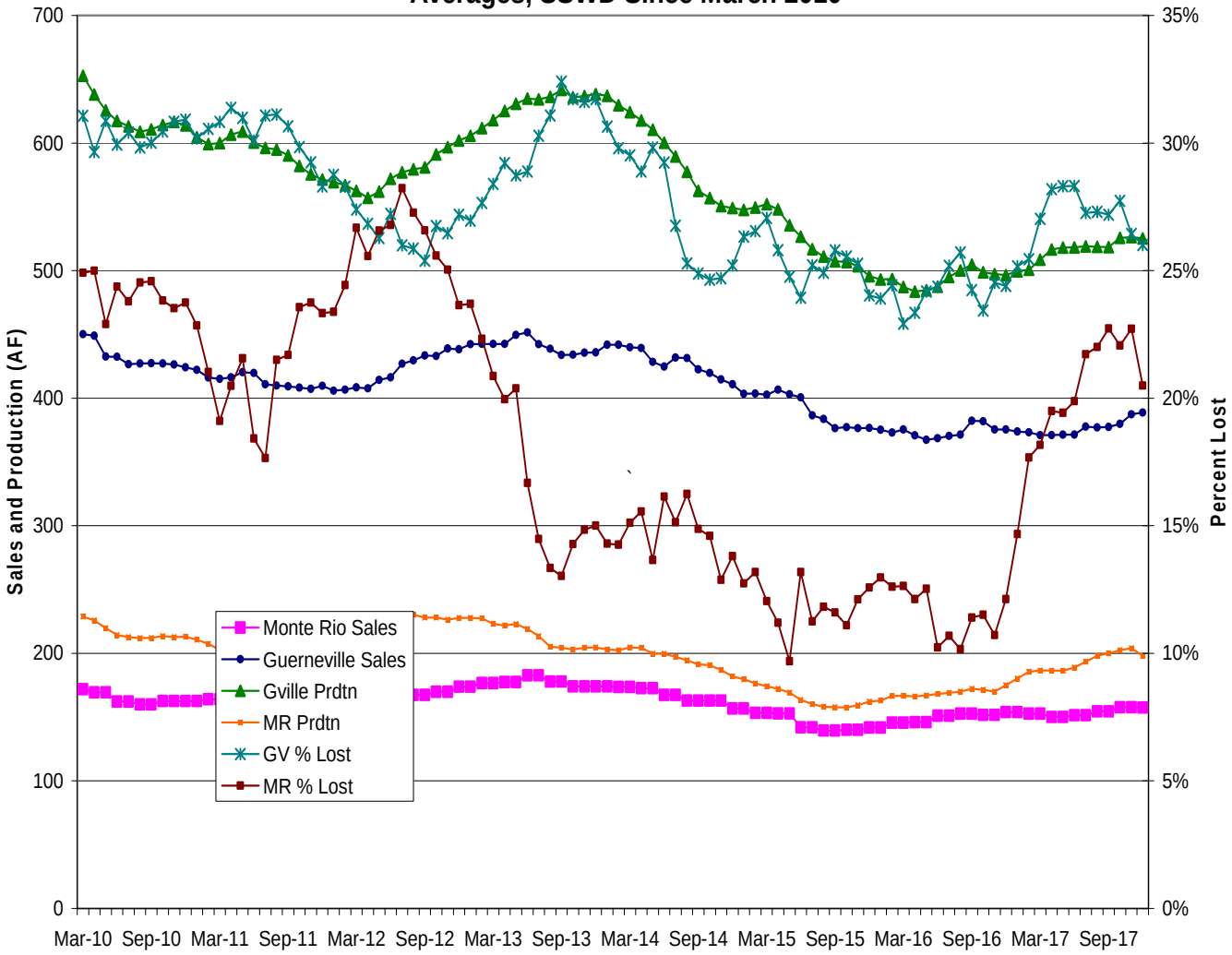

Figure 2. Sweetwater Springs Water District Main and Service Pipeline Breaks
Moving Annual Average Since September 2008

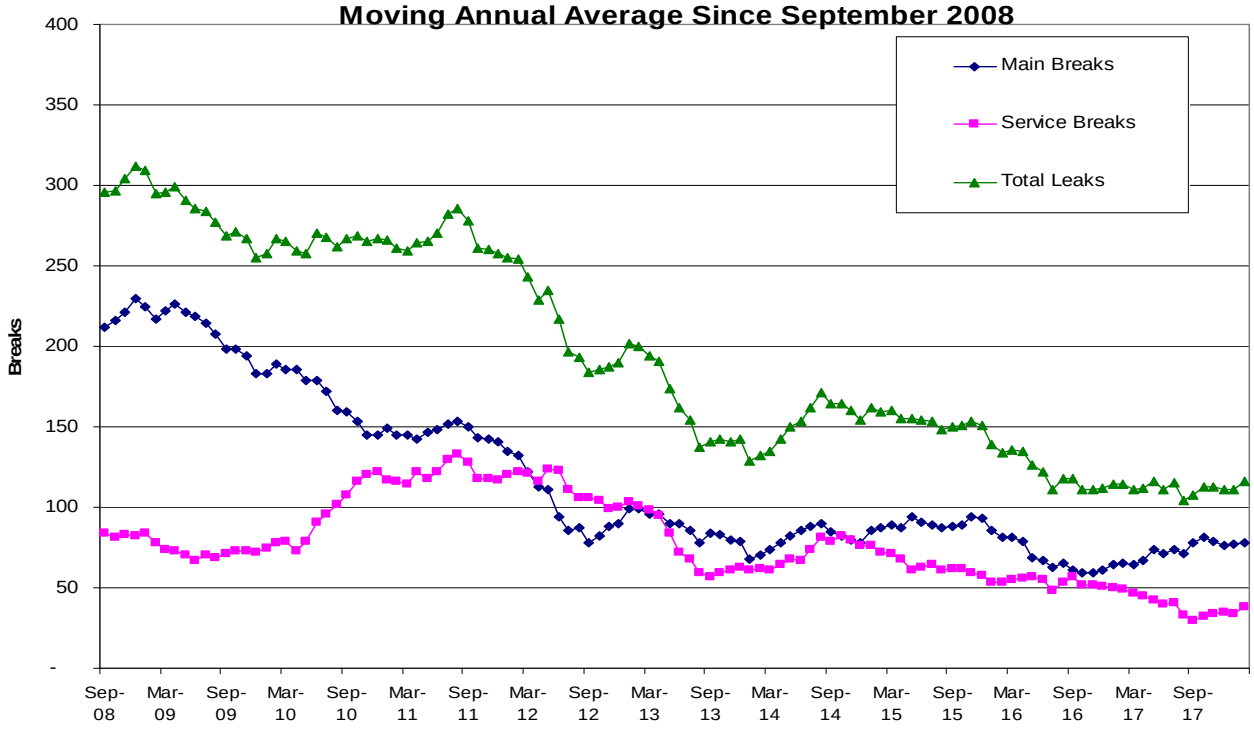

Figure 3. Guerneville Cumulative Monthly Rainfall

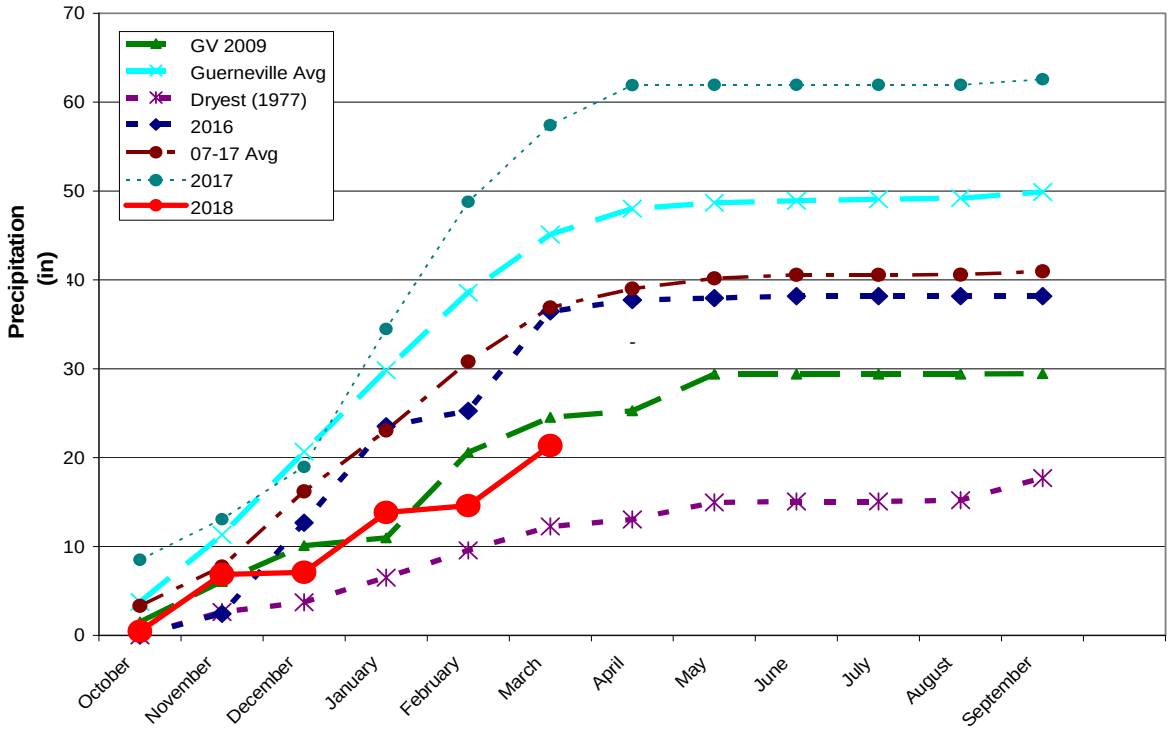

Figure 4. Sweetwater Springs WD Calendar Gantt Chart		Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	FY18+
Ongoing Activity															
Board Action															
Other Milestone															
Current Month															
By Activity															
Action Item/Milestone	**Projected Completion / Milestone Date**														
Budget Preparation															
• Capital Improvement Program Board Discussion															
• Staff Budget Preparation Begins															
• Ad Hoc Budget Committee Reviews Draft Budget															
• Draft Budget to Board for Discussion/Action															
• Approve Budget															
Capital Projects															
• Update/Review District CIP															
• 2017 CIP Phase 2&3 Award of Contract															
• 2017 CIP Construction Starts															
· USDA Bond															
Urban Water Management Plan	Oct-16														
Water Rights	SCWA Protest														
Emergency Response Plan Review															
Building Lease															
• Lease Renewal	August-17														
Policies and Procedures															
• Other Policy															
• Overall Review															
Board and General Manager Annual Review															