SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. VI**

FROM: Steve Mack, General Manager

Meeting Date: April 6, 2017

Subject: GENERAL MANAGER'S REPORT

RECOMMENDED ACTION: Receive report from the General Manager.

FISCAL IMPACT: None

DISCUSSION:

1. **Water Production and Sales:** Water sales in February were 12,315 units (28.3 AF, Monte Rio cycle) and production was 55.0 AF. Compared to one year ago, sales this month were lower and production was higher (30.0 AF and 48.7 AF, respectively). The water lost percentage is up some (23.2); and the Monte Rio system jumped more than Guerneville - there were two significant leaks there in the past two months. We had a 2% increase in production compared to January 2013, the State Board standard. GPCD for February was 69.7. Figure 1 shows sales, production and % difference since 2010 for the two systems.

2. **Leaks:** In February we had 3 total leaks and spent 27 man-hours on them. Those are the fewer leaks and man-hours compared to the prior month and more leaks and man-hours compared to February one year ago (3 and 14.25). Figure 2 shows service and main leaks separately with a total breaks line as well. The District continues to be at historic lows for this.

3. **Guerneville Rainfall:** We are well above average and above the highest rainfall since I came here (and, as I have stated earlier, I think the Guerneville numbers are approximately 4" low for January). Figure 3 shows monthly rainfall compared to averages and prior years.

4. **River Lane Property Sale**: We received a communication from the State Lands Commission that confirmed that much of the River Lane beach area is below their opinion of Ordinary High Water. The property is being surveyed presently and the Parks District expects the Open Space District to move forward on processing the grant soon.

5. **El Bonita Flooding Plan**: No flooding in March; we did get information that perhaps some of the vault repairs may be eligible for disaster payments.

6. **2017 CIP:** The project is being advertised; bid openings will be on April 13.

7. **Toilet Rebate/Direct Install Program:** There were no toilet rebates reported for March.

8. **In-House Construction Projects:** No in-house projects were reported for March.

9. **Gantt Chart:** In April the Gantt Chart shows award of the CIP contract; we're behind on that schedule and we expect award of the contract at the May meeting.

Figure 1. Monte Rio and Guerneville Sales and Production 12 Month Moving Averages, SSWD Since March 2010

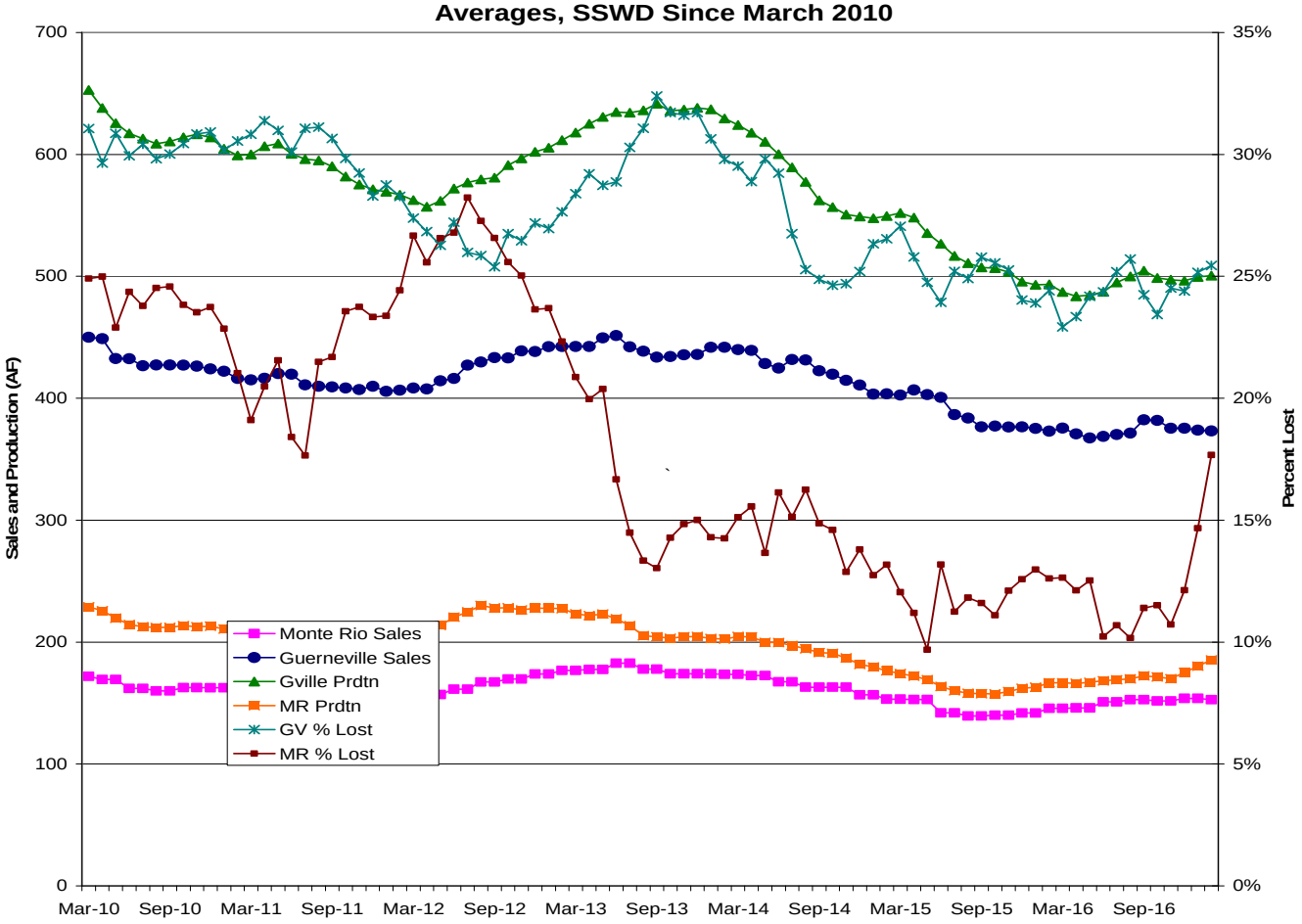

Figure 2. Sweetwater Springs Water District Main and Service Pipeline Breaks
Moving Annual Average Since September 2008

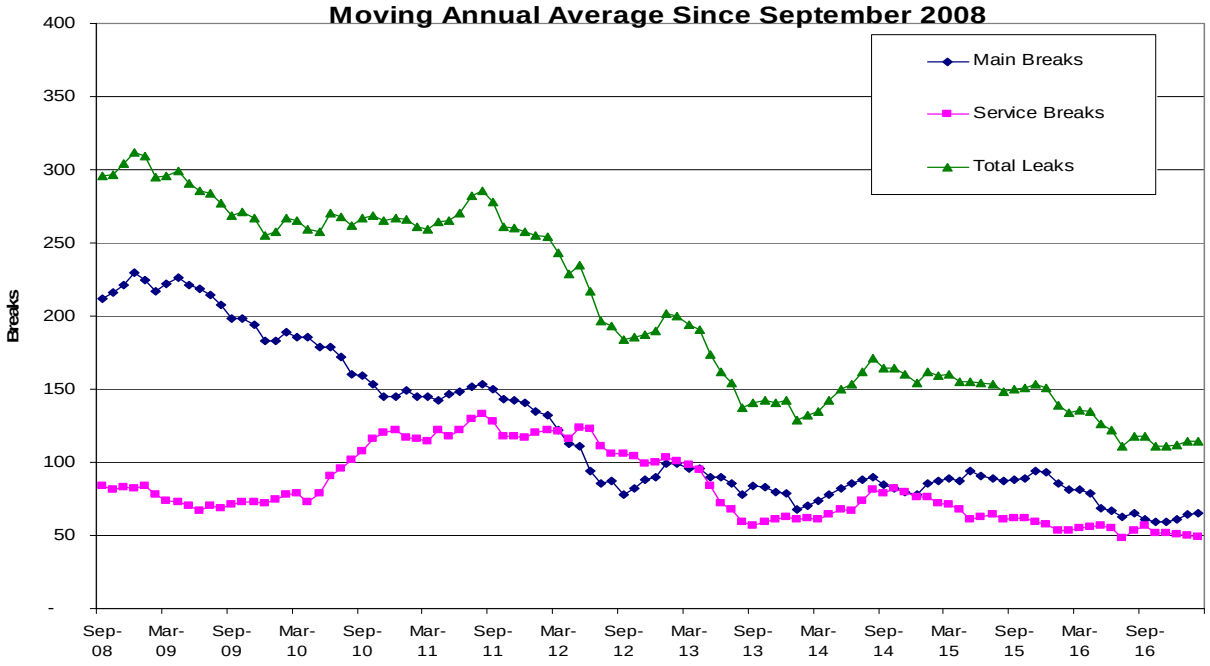

Figure 3. Guerneville Cumulative Monthly Rainfall

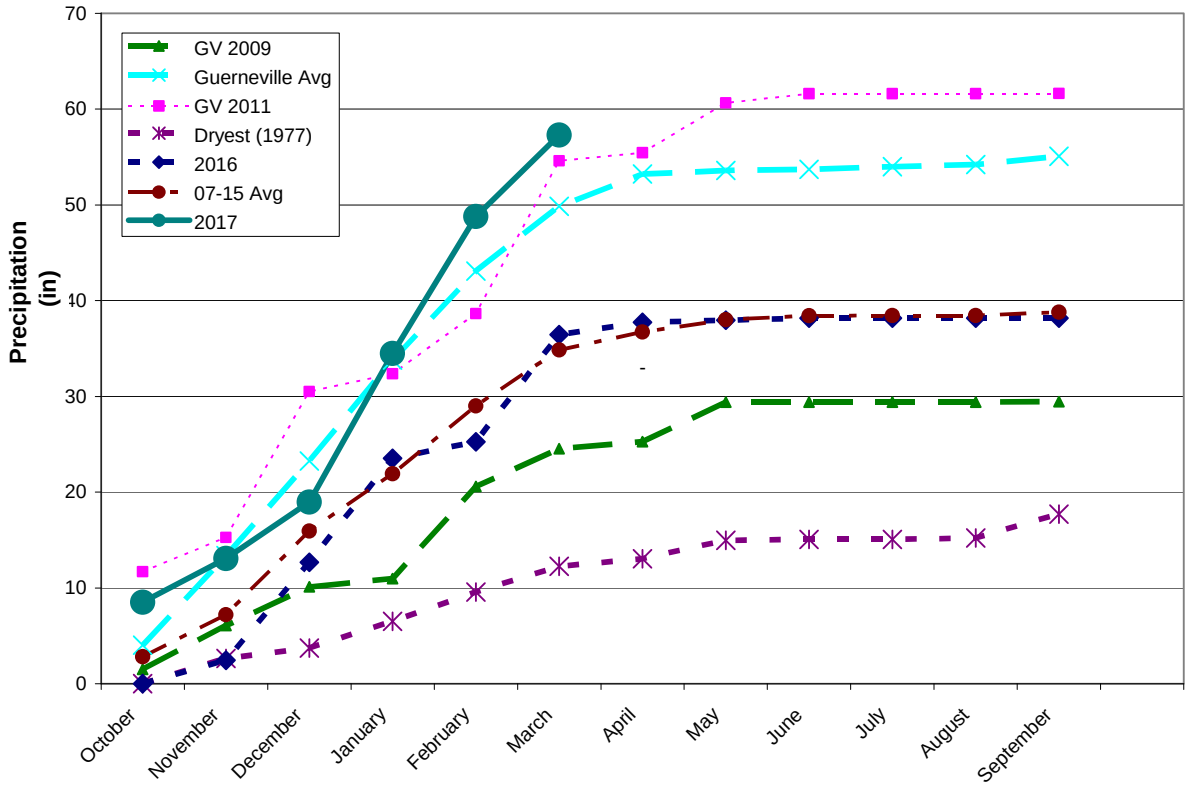

Figure 4. Sweetwater Springs WD Calendar Gantt Chart		Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	FY18+
Ongoing Activity																					
Board Action																					
Other Milestone																					
Current Month																					
By Activity																					
Action Item/Milestone	**Projected Completion / Milestone Date**																				
Crystal Communications Lease																					
2014-15 Budget Preparation																					
• Capital Improvement Program Board Discussion																					
• Staff Budget Preparation Begins																					
• Ad Hoc Budget Committee Reviews Draft Budget																					
• Draft Budget to Board for Discussion/Action																					
• Approve Budget																					
Capital Projects																					
• Update/Review District CIP																					
• 2017 CIP Design																					
• 2017 CIP Award of Contract																					
• 2017 CIP Construction Starts																					
Urban Water Management Plan	Oct-16																				
Water Rights	SCWA Protest																				
Emergency Response Plan Review																					
Building Lease																					
• Lease Renewal	August-17																				
Policies and Procedures																					
• Other Policy																					
• Overall Review																					
Board and General Manager Annual Review																					