SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. V-A**

FROM: Steve Mack, General Manager

Meeting Date : April 6, 2017

SUBJECT: DISCUSSION/ACTION RE APPROVAL OF RESOLUTION 17-05, DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

RECOMMENDED ACTION: Approve Resolution 17-05 which is entitled Designatin of Applicant's Agent Resolution for Non-State Agencies and which will allow the District to receive disaster relief funding for costs associated with the January 8-13 Russian River flooding.

FISCAL IMPACT: Will allow reimbursement for January flooding costs which at this time we estimate at up to approximately $21,000.

DISCUSSION:

The January 8-13, 2017 Russian River flooding has been declared a disaster. This allows the District to request reimbursement for costs directly related to that flooding. These costs could include the costs of waterproofing the vaults at the El Bonita Well Field which we estimate at approximately $18,000 and staff costs for extra work during the flooding which be believe to be approximately $3600.

This resolution will not cover the costs of February flooding and February landslides which were due to all the rain we had. The Old Monte Rio Road slide temporary and yet-to-come permanent fix are the major costs associated with February rains. We expect some process, either Federal or State, to provide for disaster relief funding for that.

STATE OF CALIFORNIA
CALIFORNIA EMERGENCY MANAGEMENT AGENCY
Cal EMA 130

Disaster No: DR-4301
Cal EMA ID No: _____

DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE Board of Directors (Governing Body) OF THE Sweetwater Springs Water District (Name of Applicant)

THAT General Manager Stephen Mack (Title of Authorized Agent), OR
Field Manager Kevin Gilman (Title of Authorized Agent), OR
Admin Manager Julie Kenny (Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the Sweetwater Springs Water District (Name of Applicant), a public entity established under the laws of the State of California, this application and to file it with the California Emergency Management Agency for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the Sweetwater Springs Water District (Name of Applicant), a public entity established under the laws of the State of California, hereby authorizes its agent(s) to provide to the California Emergency Management Agency for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

☐ This is a universal resolution and is effective for all open and futures disasters up to three (3) years following the date of approval below.
☑ This is a disaster specific resolution and is effective for only disaster number(s) DR-4301

Passed and approved this April day of 6, 20 17

Sukey Robb-Wilder, President
(Name and Title of Governing Body Representative)
Pip Marquez de la Plata, Vice President
(Name and Title of Governing Body Representative)
Tim Lipinsky, Financial Coordinator
(Name and Title of Governing Body Representative)

CERTIFICATION

I, Julie Kenny (Name), duly appointed and Clerk of the Board of Directors (Title) of Sweetwater Springs Water District (Name of Applicant), do hereby certify that the above is a true and correct copy of a Resolution passed and approved by the Board of Directors (Governing Body) of the Sweetwater Springs Water District (Name of Applicant) on the 6 day of April, 20 17.

_____ (Signature)
Clerk of the Board of Directors (Title)

Cal EMA Form 130
Instructions

A new Designation of Applicant's Agent Resolution for Non-State Agencies is required if the previously submitted document is older than three (3) years from the last date of approval.

When completing the Cal EMA Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the individual or group responsible for appointing and approving the Authorized Agents. Examples include: Board of Directors, City Council, Board of Supervisors, etc.

Name of Applicant: This is the official name of the non-profit, agency, city, or county that has applied for the grant. Examples include: Sacramento Public Water Works; City of Sacramento; or Sacramento County.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Emergency Management Agency regarding grants applied for by the Applicant. There are two ways of completing this section:

1. Titles Only: If the Governing Body so chooses, the titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency (e.g.; City Clerk, the Authorized Agent, Secretary to the Director) and does not require the Governing Body's signature.

2. Names and Titles: If the Governing Body so chooses, the names and titles of the Authorized Agents should be listed. A new Cal EMA Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

Governing Body Representative: These are the names and titles of the approving board members. Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles cannot be one of the designated Authorized Agents.

Certification Section:

Name and Title: This is the individual that was in attendance and recorded the Resolution creation and approval. Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person cannot be one of the designated Authorized Agents to eliminate "Self Certification."