SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. V-G**

FROM: Steve Mack, General Manager

Meeting Date : May 3, 2012 **Subject: District Election – November, 2012**

RECOMMENDED ACTION:

Approve Resolution 12-3, Ordering an Election to be Held and Requesting Consolidation with the November 6, 2012, General Election, and limit the Statement of Qualifications to no more than 200 words with the costs to be paid by the candidate in advance to the District Secretary.

FISCAL IMPACT:

The estimated cost is $4,000. Candidates will be required to pay for their own (optional) Statement of Qualifications at an estimated cost of $160 each based on a 200-word statement.

DISCUSSION:

The terms of Directors Wikle, Quigley, and Holmer will expire on December 7, 2012. The nomination period for interested candidates in these open Board seats -- including incumbents -- is July 16 – August 10, 2012. All candidates must file a Declaration of Candidacy with the Registrar of Voters. If a candidate opts to file a Statement of Qualifications at their own expense (approx. $160), it must be filed at the same time as other nomination documents.

New this election is the requirement that all candidates, even incumbents, file a Form 700 Statement of Economic Interests with the Registrar of Voters at the same time as they declare candidacy. The period covered for the Form 700 is the 12 months prior to the declaration of candidacy filing date.

Attached is Resolution 12-10 for your consideration as well as the cover letter from the County Registrar of Voters. The recommended action is consistent with past Board policy on the election.

RESOLUTION NO. 12-10

DATED May 3, 2012

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
Sweetwater Springs Water DISTRICT, COUNTY OF SONOMA
STATE OF CALIFORNIA, ORDERING AN ELECTION TO
BE HELD AND REQUESTING CONSOLIDATION
WITH THE NOVEMBER 6, 2012
GENERAL DISTRICT ELECTION

WHEREAS, an election will be held on November 6, 2012, in the Sweetwater Springs Water DISTRICT for the purpose of electing District Directors to fill positions that will expire in 2012;

BE IT RESOLVED THAT, the District Directors of said district hereby request consolidation with any election that may be held on the same day, in the same territory or in territory that is in part the same.

THE FOREGOING RESOLUTION was introduced by Director _____, who moved its adoption, seconded by Director _____ and then adopted on roll call by the following vote:

Director Wikle Aye_____ No_____ Abstain_____

Director Quigley Aye_____ No_____ Abstain_____

Director Schaap Aye_____ No_____ Abstain_____

Director Robb-Wilder Aye_____ No_____ Abstain_____

Director Holmer Aye_____ No_____ Abstain_____

AYES_____ NOES _____ ABSTAIN _____ ABSENT _____

WHEREUPON, the Chairperson declared the foregoing resolution adopted and SO ORDERED

_____
District Secretary
Julie A. Kenny

SONOMA COUNTY
Clerk-Recorder-Assessor
www.sonoma-county.org/cra

REGISTRAR OF
VOTERS DIVISION
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MEMORANDUM

TO: DISTRICT SECRETARY

FROM: SONOMA COUNTY REGISTRAR OF VOTERS

DATE: MARCH 15, 2012

SUBJ: INFORMATION ON UPCOMING CONSOLIDATED ELECTIONS

The regular biennial election of your District Board Directors will take place on November 6, 2012. Nominations for offices in your district open on July 16, and close on August 10, 2012. If any incumbent fails to file during the nomination period, there will be a five day extension through 5 p.m. on August 15, 2012, for anyone other than the incumbent officer. The Registrar of Voters Office would like to assist you in any way possible in meeting all of your filing deadlines. Enclosed is a sample Resolution form to request consolidation, a Notice of Offices to Be Filled and Statement of Responsibility for the Statement of Qualifications and a Notice of District Boundaries. Filing dates for each of these documents are included on the election calendar enclosed.

As a convenience to your candidates, we have enclosed forms for submitting Candidates' Statements of Qualifications as well as guidelines for preparing a statement and a list showing the estimated costs of Statements of Qualifications for each jurisdiction. These forms may be provided to any candidate wishing to include a printed Statement of Qualifications in the voter information pamphlet portion of the sample ballot. When issuing the form, the estimated cost of the statement should be written in the upper box on the form. If your district requires payment in advance for printing statements, candidates must secure a receipt from your office as proof of payment before a statement will be accepted for filing by our office.

Statements of Qualifications must be filed at the same time all other nomination documents are filed in the office of the Registrar of Voters. Statements may be withdrawn but not changed during the nomination period or extended nomination period if applicable.

If you have any questions regarding this or any other election related matters, you may call our office at (707) 565-6800 or write us at P.O. Box 11485, Santa Rosa, CA 95406. Your continued cooperation and assistance in the conduct of elections is greatly appreciated.

JA/dr

Attachment

MEMORANDUM

TO: JANICE ATKINSON, COUNTY CLERK & REGISTRAR OF VOTERS

FROM: Sweetwater Springs Water DISTRICT

SUBJECT: NOTICE OF OFFICES TO BE FILLED AND STATEMENT OF RESPONSIBILITY FOR STATEMENTS OF QUALIFICATIONS

Notice is hereby given that, pursuant to Elections Code Section 10509 (which requires notification prior to the 125th day before the election (July 4, 2012)), the following are the elected office holders of this district whose terms will expire in 2012, and whose successors will be required to be elected at the upcoming election to be held on November 6, 2012.

DIRECTOR	LENGTH OF NEXT TERM (Commencing 12/07/12)
1. Victoria Wikle	4 YEARS
2. Jim Quigley	4 YEARS
3. Richard Holmer	4 YEARS
4.	YEARS
5.	YEARS

(MARK APPROPRIATE OPTIONS BELOW)

1. The length of Statements of Qualifications shall not exceed (select one):
   [xx] 200 words
   [ ] 400 words *

*Note: Estimated costs for printing 400 word statements are **DOUBLE** that of the 200 word statements and would apply to all Statements of Qualifications regardless of the number of words.

2. The costs incurred in the printing of the optional Statements of Qualifications (English & Spanish, if requested by the candidate) in the Voter Information Pamphlet is the responsibility of the (select one):
   [ ] District
   [xx] Candidate
   a. If the candidate is responsible for costs of the Statement of Qualifications, the district opts to (select one):
      [xx] Require payment in advance to the District Secretary.
      [ ] Bill the candidate after the date of the election.

Note: It is the responsibility of the District to collect the costs of Statements of Qualifications from the candidates whether payment in advance or payment after the fact is required. **If advance payment is required, candidates must present a receipt from the district at the time the Statement of Qualifications is filed with the Registrar of Voters Office. Multi-county districts please be advised that the estimated cost reflects only the Sonoma County portion of the cost.**

I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND SUBMIT THIS STATEMENT IN COMPLIANCE WITH ELECTIONS CODE SECTIONS 10509 AND 13307.

SEAL SIGNED: Julie A. Kenny DATE: 5-3-2012

MEMORANDUM

TO: JANICE ATKINSON, COUNTY CLERK & REGISTRAR OF VOTERS

FROM: Sweetwater Springs Water DISTRICT

SUBJECT: NOTICE OF DISTRICT BOUNDARIES/STATEMENT IN LIEU OF MAP

DATE: May 3, 2012

Pursuant to Elections Code Section 10522 (which requires notification prior to the 125th day before the election (July 4, 2012)) regarding district boundaries in the above named district), we are hereby notifying the Registrar of Voters Office that:

[X] As of this date, there has been no change in the boundaries of this district since the date of the last election. A map of the district is already on file with your office; therefore this notice is in lieu of providing a duplicate map.

[ ] A map of the above district, with all annexations and detachments shown thereon, is attached to this notification and incorporated for reference herein.

[ ] There have been changes in the boundaries of this district since the date of the last election. A verified map of the above district containing all recent annexations and details shown thereon, is already on file with your office.

Submitted by Julie A. Kenny
District Secretary

SEAL

PLEASE COMPLETE AND RETURN IN THE PRE-ADDRESSED, STAMPED ENVELOPE