SWEETWATER SPRINGS WATER DISTRICT

BOARD OF DIRECTORS MEETING

MINUTES*

(*In order discussed)

Board of Directors Meeting
April 5, 2018
6:30 p.m.

Board Members Present:	Tim Lipinski Rich Holmer Pip Marquez de la Plata Sukey Robb-Wilder
Board Members Absent:	Gaylord Schaap
Staff in Attendance:	Steve Mack, General Manager Julie Kenny, Secretary to the Board
Others in Attendance:	Robin Donoghue, Legal Counsel (via telephone)

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Pip Marquez de la Plata at 6:32 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:33 p.m.)

(None.)

III. CONSENT CALENDAR (6:33 p.m.)

Director Marquez de la Plata reviewed the items on the Consent Calendar. Item III-A (Minutes of the March, 2018 Meeting) was removed due to a lack of eligible directors to vote. Director Lipinski moved to approve the remaining items on the consent calendar. Director Robb-Wilder seconded. Motion carried 4-0. The following items were approved:

A. (Removed.)

B. Approval of Operations Warrants/Online payments/EFT payment.

C. Receipt of Item(s) of Correspondence:

(1) Letter dated March 7, 2018 from California Department of Water Resources re Urban Water Management Plan

D. Approve Resolution 18-03, Destruction of Certain District Records

IV. PUBLIC COMMENT (6:34 p.m.)

None.

V. ADMINISTRATIVE (6:34 p.m.)*

**in the order discussed*

V-A. (6:34 p.m.) Discussion/Action re Draft FY 2018-19 Operating and Capital Budget. The GM provided an overview of this item. Discussion ensued. No action was taken.

V-B. (6:45 p.m.) Discussion/Action re Resolution 18-04, Awarding the Contract for the FY 2018 Capital Improvement Project to Piazza Construction in the Sum of $1,039,962.70 and Authorizing the General Manager Total Change Order Approval of $104,000. The GM provided an overview of this item. Discussion ensued. Comments were made by Legal Counsel Robin Donoghue. Further discussion ensued. Director Robb-Wilder moved to approve Resolution 18-04, Awarding the Contract for the FY 2018 Capital Improvement Project to Piazza Construction in the Sum of $1,039,962.70, and Authorizing the General Manager Total Change Order Approval of $104,000. Director Holmer seconded. Motion carried 4-0.

V-C. (6:56 p.m.) Discussion/Action re Resolution 18-05, Authorizing the Execution of an Installment Purchase Agreement to Finance Improvements to the Municipal Water System. The GM provided an overview of this item. Discussion ensued. Director Holmer moved to approve Resolution 18-05, Authorizing the Execution of an Installment Purchase Agreement to Finance Improvements to the Municipal Water System. Director Lipinski seconded. Motion carried 4-0.

V-D. (7:09 p.m.) Discussion/Action re Resolution 18-07, Authorizing the District to Borrow Interim Financing Funding for the CIP 2018 from CoBank. The GM provided an overview of this item. Discussion ensued. Director Lipinski moved to approve Resolution 18-07, Authorizing the District to Borrow Interim Financing Funding for the 2018 CIP from CoBank. Director Marquez de la Plata seconded. Motion carried 4-0.

V-E. (7:21 p.m.) Discussion/Action re District Surplus Land Strategy. The GM provided an overview of this item. Board discussion ensued. No action was taken.

V-F. (7:30 p.m.) Discussion/Action re Guernewood Park Project. The GM provided an overview of this item. Brief discussion ensued. No action was taken.

VI. GENERAL MANAGER'S REPORT (7:35 p.m.)

The GM provided a report on the following items:

1. Water production and sales
2. Leaks
3. Guerneville Rainfall
4. River Lane property sale
5. Monte Rio Trails Project
6. CIP 2018
7. In-House Construction Projects
8. Gantt Chart

Brief discussion ensued.

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS (7:40 p.m.)

1. Director Lipinski announced that the Sonoma County Water Agency had distributed information regarding the annual sewer rate increase.

VIII. CLOSED SESSION (7:41 p.m.)

(None.)

IX. ITEMS FOR THE NEXT AGENDA (7:41 p.m.)

1. Minutes of the April meeting
2. Public Hearing for 2018-19 Rate Increase and 2018-19 Budget

ADJOURN

The meeting adjourned at 7:46 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Gaylord Schaap: _____
Sukey Robb-Wilder: _____
Tim Lipinski: _____
Richard Holmer _____
Pip Marquez de la Plata _____