SWEETWATER SPRINGS WATER DISTRICT

BOARD OF DIRECTORS MEETING

MINUTES*

(*In order discussed)

Board of Directors Meeting
May 4, 2017
6:30 p.m.

Board Members Present:	Tim Lipinski Rich Holmer Gaylord Schaap Sukey Robb-Wilder Pip Marquez de la Plata (arr. 6:34 pm)
Board Members Absent:	(None)
Staff in Attendance:	Steve Mack, General Manager Julie Kenny, Secretary to the Board
Others in Attendance:	Robin Donoghue, Legal Counsel Bruce Robinson

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Robb-Wilder at 6:30 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:31 p.m.)

None.

III. CONSENT CALENDAR (6:32 p.m.)

Director Robb-Wilder reviewed the items on the Consent Calendar. Director Holmer moved to approve the Consent Calendar. Director Lipinski seconded. Motion carried 4-0. The following items were approved:

A. Approval of the Minutes of the April 6, 2017 Board Meeting.

B. Approval of Operations Warrants/Online payments/EFT payment.

C. Receipt of Item(s) of Correspondence: (None.)

IV. PUBLIC COMMENT (6:32 p.m.)

None.

V. ADMINISTRATIVE (6:32 p.m.)*

**in the order discussed*

V-A. **(6:32 p.m.) Public Hearing: Discussion/Action re Resolution 17-04, Adopting Water Rates for FY 2017-18 and Analysis of protests received.** The GM provided an overview of this item. Board questions and discussion ensued. Director Robb-Wilder opened the Public Hearing at 6:40 p.m. Public comment was made by Bruce Robinson. Board discussion ensued, including additional comments from the GM. Director Robb-Wilder closed the Public Hearing at 7:02 p.m. Board discussion ensued. Comments were made by Legal Counsel Robin Donoghue. The GM announced that 169 protests had been received. Director Holmer moved to approve Resolution 17-04, Adopting Water Rates for FY 2017-18. Director Marquez de la Plata seconded. Motion carried 5-0.

V-B. **(7:03 p.m.) Discussion/Action re Resolution 17-06, Award of contract to the lowest responsive bidder for the CIP 2017.** The GM provided an overview of this item. Board questions and discussion ensued. Director Lipinski moved to approve Resolution 17-06, Awarding the Contract for the FY 2017 Capital Improvement Project, Phase 1, to Piazza Construction in the Sum of $663,005, and Authorizing the General Manager Total Change Order Approval of $66,300 and Single Change Order Approval up to $25,000. Director Marquez de la Plata seconded. Motion carried 5-0.

V-C. **(7:13 p.m.) Discussion/Action re Addressing District Unfunded Actuarial Liability and the Public Agency Retirement Services (PARS) Rate Stabilization Program.** The GM provided an overview of this item. Board discussion ensued. Direction was given to staff.

V-D. **(7:45 p.m.) Discussion/Action re Draft Budget and Draft Budget Report.** The GM provided an overview of this item. Board questions and discussion ensued. No action was taken, but FY 2017-18 Budget will be considered for approval at the June meeting.

V-E. **(7:55 p.m.) Discussion/Action re FY 2016-17 3rd Quarter Actual vs. Budgeted Operations and Capital Expenditures and County Balances.** The GM provided an overview of this item. Board discussion ensued. No action was taken.

V-F. **(8:03 p.m.) Discussion/Action re Approval of Resolution 17-07 Which Approves an Emergency Contract for Repair of a Damaged Water Line on Neeley Road and Declares the Emergency Situation Over.** The GM provided an overview of this item. District Counsel Robin Donoghue provided additional comments. Board discussion ensued. The Resolution was amended as follows to eliminate verbiage indicating that the emergency was concluded:

(1) Title: Strike the words "and Declaring the Emergency Condition Terminated"
(2) 8th "Whereas": Strike. (*District staff expects Piazza Construction to be finished....)*
(3) 10th "Whereas": Strike (*with completion of the repairs....)*
(4) 11th "Whereas" Strike Part E. (*There is no further need to continue....)*
(5) 5th "Now, Therefore": Strike. (*The emergency action for repair....)*

Director Marquez de la Plata moved to approve Resolution 17-07 as amended, Approving an Emergency Contract with Piazza Construction in an Amount not to Exceed $25,000. Director Holmer seconded. Motion carried 4-0. Director Schaap abstained from voting on this item. Comments were made by legal counsel.

VI. GENERAL MANAGER'S REPORT (8:20 p.m.)

The General Manager reported on the following items:

1. Water Production and Sales
2. Leaks
3. Guerneville rainfall
4. River Lane Property Sale
5. 2017 CIP
6. Toilet Rebate/Direct Install Program
7. In-House Construction Projects
8. Gantt Chart
9. Guernewood Park Resort project
10. SCWA Fish Flow Project

Board discussion ensued.

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS (8:45 p.m.)

Director Robb-Wilder announced that she would be missing the August Board meeting.
Director Lipinski announced that he would also be missing the August Board meeting.

VIII. CLOSED SESSION (8:46 p.m.)

(None.)

IX. ITEMS FOR THE NEXT AGENDA (8:46 p.m.)

1. FY 2017-18 Budget
2. District Unfunded Actuarial Liability (UAL) and PARS
3. Water rights
4. Neeley Road emergency
5. Guernewood Park Resort

ADJOURN

The meeting adjourned at 8:47 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Gaylord Schaap: _____

Sukey Robb-Wilder: _____

Tim Lipinski: _____

Richard Holmer _____

Pip Marquez de la Plata _____