SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. V-E**

FROM: Steve Mack, General Manager

Meeting Date: June 3, 2010

SUBJECT: RFP RESULTS FOR AUDITING SERVICES

RECOMMENDED ACTION:

Review RFP results and select an auditor to conduct District audits for FY 2009-10 thru FY 2011-12.

FISCAL IMPACT:

Depending on who is chosen, the cost for the three years will be $19,494 - $33,900.

DISCUSSION:

On the recommendation of legal counsel and concurrence of the Board, staff conducted an RFP for an auditor to perform the District's financial audit for FY 2009-10, FY 2010-11, and FY 2011-12. RFP packets were sent to nine firms. Three firms submitted proposals by the May 21 deadline. Below is a table summarizing their bids:

RFP Results Summary				
Firm	**FY 2009-10**	**FY 2010-11**	**FY 2011-12**	**TOTAL for all three years**
James Marta & Company Sacramento, CA	$10,900	$11,300	$11,700	**$33,900.00**
R.J. Ricciardi, Inc. San Rafael, CA	$9,800	$9,800	$9,800	**$29,400.00**
Moss, Levy & Hartzheim Beverly Hills, CA	$6,498	$6,498	$6,498	**$19,494.00**

Our current auditor, Michael Celentano, charged the District $5,700 for the FY 2008-09 audit. While the next three years' audits will be more expensive than the past 6 years with Mr. Celentano, the rationale for conducting the RFP is to have our audits reflect a "fresh look" at the District's accounting and finances.

Background information (hard copy only) for each of the firms is attached for your review. Complete copies of the proposal have been reviewed by the District's Budget Committee (Director Robb-Wilder and Director Schaap) and staff. In addition, staff has contacted two

water districts – one of them Valley of the Moon -- audited by the low bidder Moss, Levy & Hartzheim, and both were very satisfied with the work and timeliness of that firm.

It is recommended that the Board authorize staff to send a letter of acceptance to one of the firms above.