SWEETWATER SPRINGS WATER DISTRICT

BOARD OF DIRECTORS MEETING

MINUTES*

(*In order discussed)

Board of Directors Meeting
May 7, 2015
6:30 p.m.

Board Members Present:	Tim Lipinski Richard Holmer Gaylord Schaap Victoria Wikle Sukey Robb-Wilder
Board Members Absent:	(None.)
Staff in Attendance:	Steve Mack, General Manager Julie Kenny, Secretary to the Board
Others in Attendance:	Mike Janet, Coastland Engineering Jessica Long, Coastland Engineering James Piazza, Piazza Construction Glenn Berkheimer, IEDA Joe Morer, Team Ghilotti Glen Ghilotti, Team Ghilotti Lucia Kasulis Derek Rampone, Auditor (Moss Levy et al.) (via telephone)

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Gaylord Schaap at 6:31 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:31 p.m.)

The General Manager announced that Items V-E (Res. 15-10, Revising Stage 1 Water Shortage Declaration) and V-F (FY 2014-15 3rd Quarter Actual Vs. Budgeted Expenditures report) could be deferred to the June meeting if necessary due to time constraints.

III. CONSENT CALENDAR (6:33 p.m.)

Director Schaap reviewed the items on the Consent Calendar. Director Wikle moved to approve the Consent Calendar as submitted. Director Holmer seconded. Motion carried 5-0.

A. Approval of the Minutes of the April 2, 2015 Regular Board Meeting

B. Approval of Operations Warrants/Online payments/EFT payment

C. Receipt of Item(s) of Correspondence. (None.)

IV. PUBLIC COMMENT (6:34 p.m.)

None.

V. ADMINISTRATIVE (6:35 p.m.)*

**in the order discussed*

A. **(6:35 p.m.) Public Hearing: Discussion/Action re Resolution 15-05, Adopting Water Rates for FY 2015-16 and Analysis of protests received.** The GM provided an overview of this item. Board questions ensued. Public comment was made by Lucia Kasulis. at 6:52 p.m., President Schaap opened the Public Hearing. Public comment was made by Lucia Kasulis. Discussion ensued. At 7:55 p.m. President Schaap closed the Public Hearing. Director Robb-Wilder moved to approve Resolution 15-05, Adopting Water Rates for FY 2015-16. Director Holmer seconded. Brief discussion ensued. Motion carried 5-0.

B. **(6:56 p.m.) Public Hearing: Discussion/Action re Resolution15-05, Adopting the FY 2015-16 Operating and Capital Improvement Budget.** The GM provided an overview of this item. Board questions and discussion ensued. President Schaap opened the Public Hearing at 7:07 p.m. There were no comments. Director Schaap closed the Public Hearing at 7:07 p.m. Director Robb-Wilder moved to approve Resolution 15-08, Adopting the FY 2015-16 Operating and Capital Improvement Budget. Director Wikle seconded. Motion carried 5-0.

VIII. CLOSED SESSION (7:09 p.m.)

At 7:09 p.m., Director Schaap announced the item for discussion in Closed Session. At 7:10 p.m. the Board went into Closed Session. At 7:55 p.m. the meeting reconvened and the following actions on Closed Session items were announced:

A. **Conference with Labor Negotiator (pursuant to Gov. Code Section 54957.6):**
District negotiator: Glenn Berkheimer
Employee Organization: Stationary Engineers Local 39
Direction was given to staff.

*** At 7:56 p.m. the Board took a short break. The meeting reconvened at 8 p.m. ***

V. ADMINISTRATIVE (con't.)

C. **(8 p.m.) Discussion/Action re Resolution 15-06, Accepting the Final Audit for the Fiscal Year Ending June 30, 2014.** The GM and Auditor Derek Rampone of Moss, Levy, et al. (who participated via telephone) provided an overview of this item. Board questions and discussion ensued. Brief discussion ensued. Director Holmer moved to adopt Resolution 15-06, Accepting the Final Audit for the Fiscal Year Ending June 30, 2014. Director Wikle seconded. Motion carried 5-0.

D. **(8:17 p.m.) Discussion/Action re Resolution 15-09, Approving the Construction Project Budget and Awarding the Contract for the FY 2016 Capital Improvement Project.** The GM provided an overview of this item. Board questions and discussion ensued. Comments were made by Mike Janet, Coastland Engineering. Public comment was made by Jessica Long, Coastland Engineering. Public comment was made by Joe Morer, Team Ghilotti. Public Comment was made by James Piazza, Piazza Construction. Public comment was made by Glen Ghilotti, Team Ghilotti. Further Board discussion ensued. Director Robb-Wilder moved to approve Resolution 15-09, Awarding the Contract for the FY 2016 Capital Improvement Project to Piazza Construction in the Sum of $915,433, and Authorizing the General Manager Total Change Order Approval of $91,543 and Single Change Order Approval up to $25,000 and County of Sonoma Permit Fees of $17,861. Director Wikle seconded. Motion carried 5-0.

E. **(8:49 p.m.) Discussion/Action re Resolution 15-10, Revising Stage 1 Water Shortage Declaration.** The GM provided an overview of this item. Board questions and discussion ensued. Direction Robb-Wilder moved to approve Resolution 15-10, Revising Restrictions in the Stage 1 Water Shortage Program. Director Holmer seconded. Motion carried 5-0.

F. **Discussion/Action re FY 2014-15 3rd Quarter Actual vs. Budgeted Operations and Capital Expenditures and County Balances.** This item was postponed to the June Board meeting.

VII. GENERAL MANAGER'S REPORT (9:18 p.m.)

The General Manager reported on the following items:

1. Laboratory Testing.
2. Water Production and Sales
3. Leaks
4. Guerneville Rainfall
5. 2016 CIP
6. Toilet Rebate / Direct Install Program
7. In-House Construction Projects
8. ADA Water Rates
9. Drought Outreach
10. Gantt Chart

Board questions ensued.

VIII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS (9:24 p.m.)

Director Holmer commented that he would like to see a demonstration of the new leak detection equipment.

IX. ITEMS FOR THE NEXT AGENDA (9:25 p.m.)

1. ADA policy
2. Actual vs. Budgeted report
3. Approval of the MOU

ADJOURN

The meeting adjourned at 9:26 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Victoria Wikle: _____
Gaylord Schaap: _____
Sukey Robb-Wilder: _____
Tim Lipinski: _____
Richard Holmer _____