# SWEETWATER SPRINGS WATER DISTRICT

**TO:** Board of Directors **AGENDA NO. VI**

**FROM:** Steve Mack, General Manager

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**Meeting Date: June 7, 2018**

**Subject: GENERAL MANAGER'S REPORT**

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**RECOMMENDED ACTION:** Receive report from the General Manager.

**FISCAL IMPACT:** None

**DISCUSSION:**

1. **Water Production and Sales:** Water sales in April were 13,011 units (29.9 AF, (Monte Rio cycle) and production was 44.7 AF. Compared to one year ago, sales were very similar and production this month was lower (30.0 AF and 54.0 AF, respectively). The water lost percentage continues on a dropping trend. Figure 1 shows sales, production and % difference for the separate systems.

2. **Leaks:** In April we had 3 total leaks and spent 6 man-hours on them. That's the same number of leaks and fewer man-hours compared to the prior month and both much fewer compared to April one year ago (10 and 121). Figure 2 shows service and main leaks separately with a total leaks line as well.

3. **Guerneville Rainfall and Russian River Flow:** May rainfall was typical - not much and we've ended the year well below average for the year. Because of the big year last year and the late season rains, the reservoirs remain in good shape. It's time to start looking at Russian River flow - with the April rains, flow is on the 2009-2016 average recession curve as shown in Figure 3 which is average daily Russian River flow for the current year compared to earlier years and the 2009-2016 average.

4. **River Lane Property Sale**: No progress reported this month.

5. **Monte Rio Trails Project:** No new news.

6. **2018 CIP:** The Pre-Construction Meeting was held on May 1. All approvals have been achieved and construction for this project is slated to start June 4.

7. **Water Tax:** You may have heard or read something about a water tax that is being considered by the State Legislature. Apparently, this water tax is SB 263 but it also may be imposed via a budget trailer. It would be $0.95 per month for residential with 5/8 meters, more for bigger meters, I'm not sure about 1 inch meters. This goes to a fund for projects for community water systems with poor water quality, administered by the State Board which has no experience doing this sort of thing. Current language of the legislation exempts customers who are 200% of the Federal Poverty Level, so that would be something that the District would have to add to its administrative duties. I will continue to follow this.

8. **In-House Construction Projects:** Three in-house construction projects were reported for May: installed 700 feet of 2 inch line at the Sweetwater Springs Booster Pump (73 man-hours), Meter relocation and leak on Cherry Street (43.25 man-hours), installed 220 feet of 2 inch line with 4 services on Rio Nido Road (120 man-hours).

9. **Small Claims Court Action**: A customer on Drake Road has filed litigation in Small Claims Court against the District for payment of a meter repair that the District has put on her water bill. She has not filed a claim with the District which we believe is a requirement prior to filing an action in Small Claims Court (and which is on the Small Claims Court form). We have submitted a request to have the litigation dismissed and are awaiting a response from the Small Claims Court.

10. **Gantt Chart:** The Gantt Chart for June includes start of the 2018 CIP which is scheduled for June 4.

**Figure 1. Monte Rio and Guerneville Sales and Production 12 Month Moving Averages, SSWD Since March 2010**

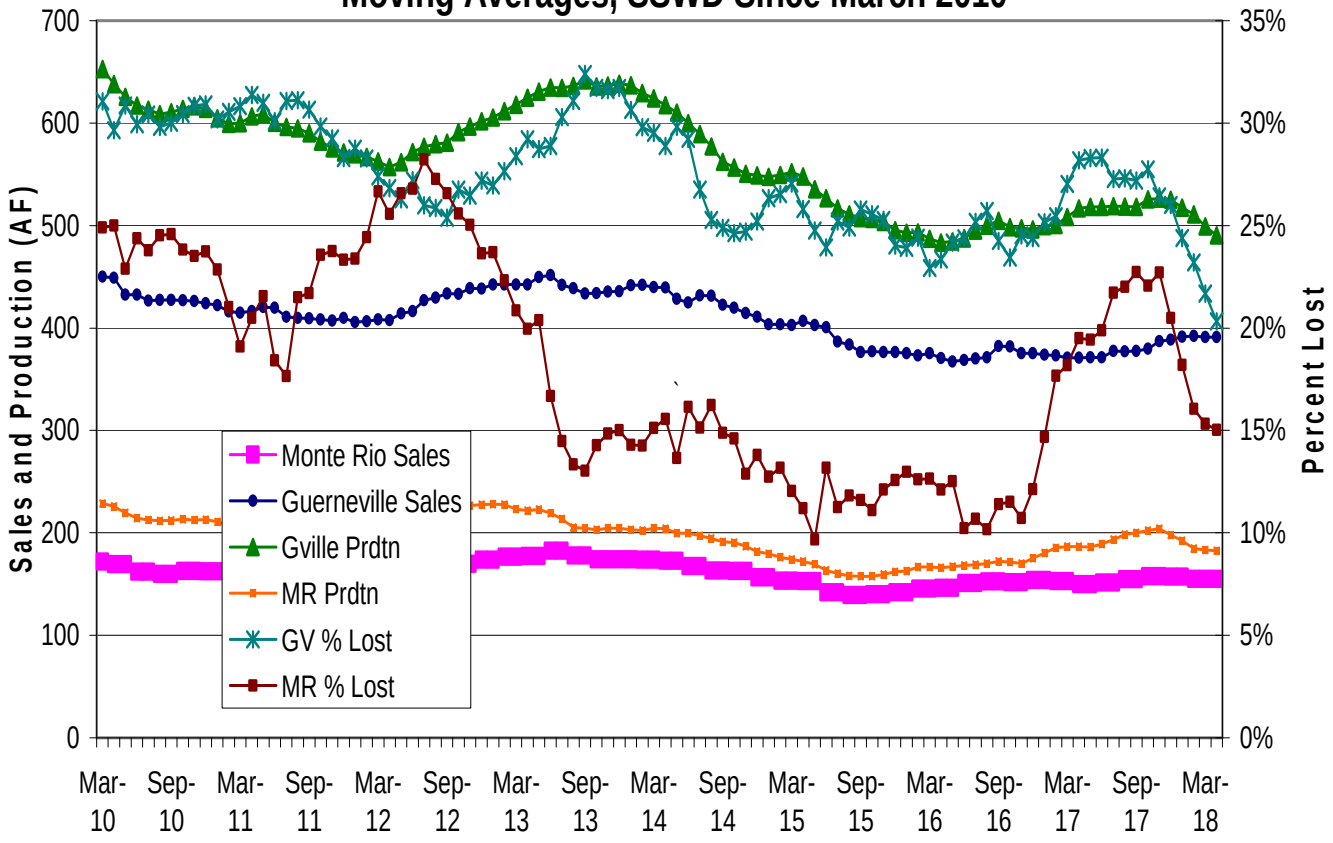


**Figure 2. Sweetwater Springs Water District Main and Service Pipeline Breaks**
**Moving Annual Average Since September 2008**

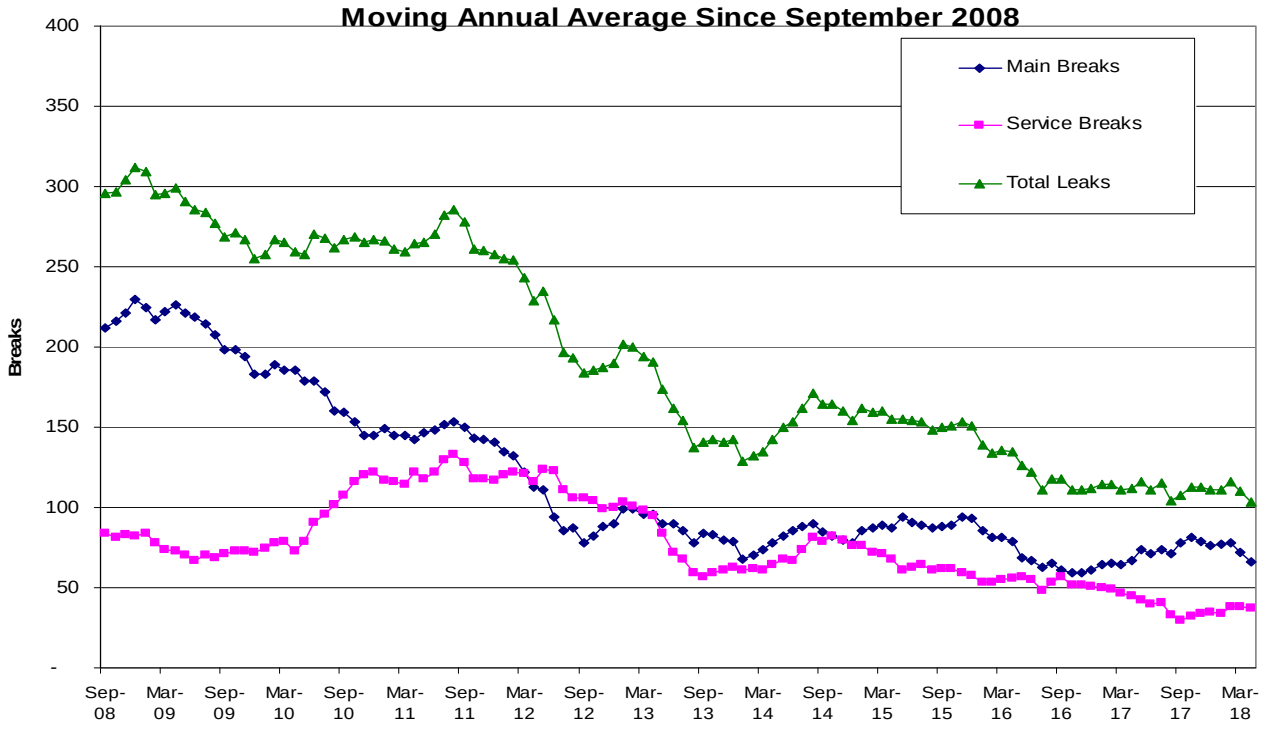



**Figure 3. Guerneville Cumulative Monthly Rainfall**

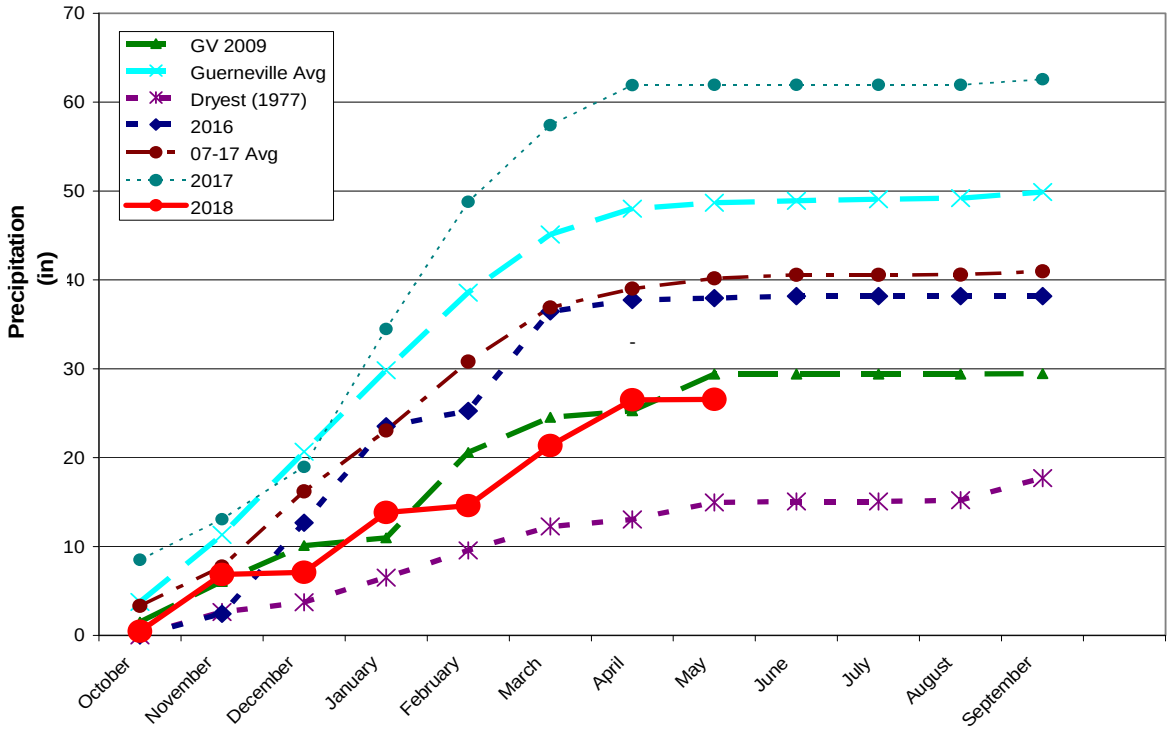
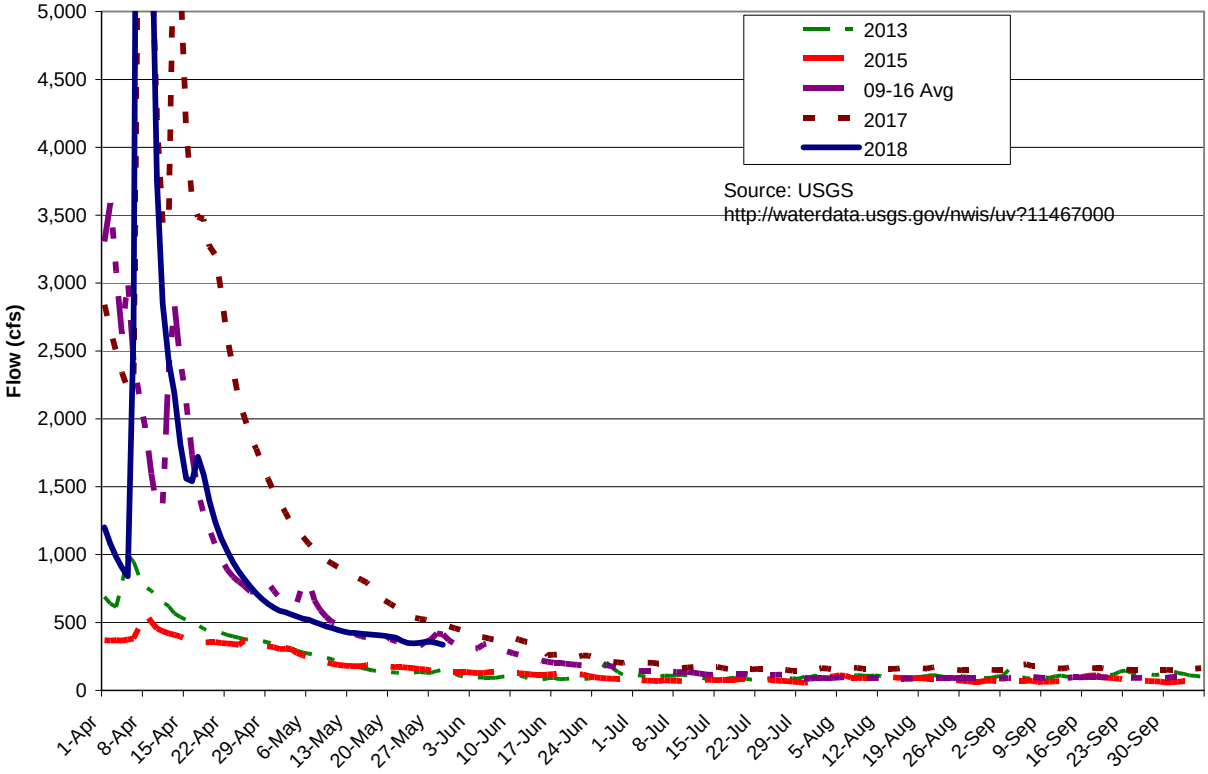


**Figure 3. Russian River Summer Flow at Hacienda Bridge, 2017 Compared to Earlier Years, and the 2009-15 Average, Updated May 23, 2017**



| Figure 4. Sweetwater Springs WD Calendar Gantt Chart | | Jul-17 | Aug-17 | Sep-17 | Oct-17 | Nov-17 | Dec-17 | Jan-18 | Feb-18 | Mar-18 | Apr-18 | May-18 | Jun-18 | Jul-18 | FY18+ |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Ongoing Activity** | | | | | | | | | | | | | | | |
| **Board Action** | | | | | | | | | | | | | | | |
| **Other Milestone** | | | | | | | | | | | | | | | |
| **Current Month** | | | | | | | | | | | | | | | |
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| **By Activity** | | | | | | | | | | | | | | | |
| Action Item/Milestone | **Projected Completion / Milestone Date** | | | | | | | | | | | | | | |
| Budget Preparation | | | | | | | | | | | | | | | |
| • Capital Improvement Program Board Discussion | | | | | | | | | | | | | | | |
| • Staff Budget Preparation Begins | | | | | | | | | | | | | | | |
| • Ad Hoc Budget Committee Reviews Draft Budget | | | | | | | | | | | | | | | |
| • Draft Budget to Board for Discussion/Action | | | | | | | | | | | | | | | |
| • Approve Budget | | | | | | | | | | | | | | | |
| Capital Projects | | | | | | | | | | | | | | | |
| • Update/Review District CIP | | | | | | | | | | | | | | | |
| • 2018 CIP Phase Award of Contract | | | | | | | | | | | | | | | |
| • 2017 CIP Construction Starts | | | | | | | | | | | | | | | |
| · USDA Bond | | | | | | | | | | | | | | | |
| Urban Water Management Plan | Oct-16 | | | | | | | | | | | | | | |
| Water Rights | SCWA Protest | | | | | | | | | | | | | | |
| Emergency Response Plan Review | | | | | | | | | | | | | | | |
| Building Lease | | | | | | | | | | | | | | | |
| • Lease Renewal | August-17 | | | | | | | | | | | | | | |
| Policies and Procedures | | | | | | | | | | | | | | | |
| • Other Policy | | | | | | | | | | | | | | | |
| • Overall Review | | | | | | | | | | | | | | | |
| Board and General Manager Annual Review | | | | | | | | | | | | | | | |