SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. VI**

FROM: Steve Mack, General Manager

Meeting Date: July 5, 2018

Subject: GENERAL MANAGER'S REPORT

RECOMMENDED ACTION: Receive report from the General Manager.

FISCAL IMPACT: None

DISCUSSION:

1. **Water Production and Sales:** Water sales in May were 21,220 units (48.7 AF, (Guerneville cycle) and production was 60.6 AF. Compared to one year ago, sales and production this month were higher (44.1 AF and 58.9 AF, respectively). The water lost percentage continues on a dropping trend. Figure 1 shows sales, production and % difference for the District.

2. **Leaks:** In May we had 8 total leaks and spent 76 man-hours on them. That's more leaks and man-hours compared to the prior month and fewer leaks and similar man hours compared to May one year ago (15 and 74). Figure 2 shows service and main leaks separately with a total leaks line as well.

3. **Russian River Flow:** Flow is staying on the 2009-2016 average recession curve as shown in Figure 3 which is average daily Russian River flow for the current year compared to earlier years and the 2009-2016 average. Flow has gone below 100 cfs and will likely stay down there for the summer.

4. **River Lane Property Sale**: Going slow; Open Space has a committee hearing on this in July. I have distributed the draft conservation easement for review and comments. They look inclusive to me.

5. **Monte Rio Trails Project:** There's a meeting with the interested parties in July.

6. **2018 CIP:** James Piazza had a serious accident which required hospitalization and surgery. He's an active participant in his company's construction efforts and this will slow down the project. We are wishing James a speedy and successful recovery.

7. **Water Tax:** A draft letter has been prepared for President de la Plata's signature.

8. **In-House Construction Projects:** Five in-house construction projects were reported for June: Park Avenue Tank repairs (80 man-hours), Jumper repair on Hwy 116 (6.25 man-hours), repaired service line on Neeley Rd (11.5 man-hours), 1" service upgrade on Sunset Ave. (10.5 man-hours), 2" valve and flushout installed on Bohemian Hwy (9 man-hours).

9. **Small Claims Court Action**: This case was continued until August 15.

10. **Monte Rio Bridge:** Field Manager Kevin Gilman and I participated in a meeting on the replacement of the Monte Rio Bridge on June 25. The Bridge team is conducting outreach prior to a community meeting in August or September. A principal issue for the District is who pays for the replacement of the water line that is on the current Bridge. The Bridge construction will start, at the earliest, in 2022 and will take two years for completion. A major issue is what to do with the current bridge - it will stay in place during construction to provide access and may be demolished after that.

11. **Gantt Chart:** The Gantt Chart has been revised to include the new fiscal year. Please review it for completeness. No tasks or events are in the Chart for July, although the 2018 CIP should be underway and it isn't because of the James Piazza injury.

Figure 1. Water Production and Sales 12 Month Moving Averages
Sweetwater Springs Water District Since October 2013

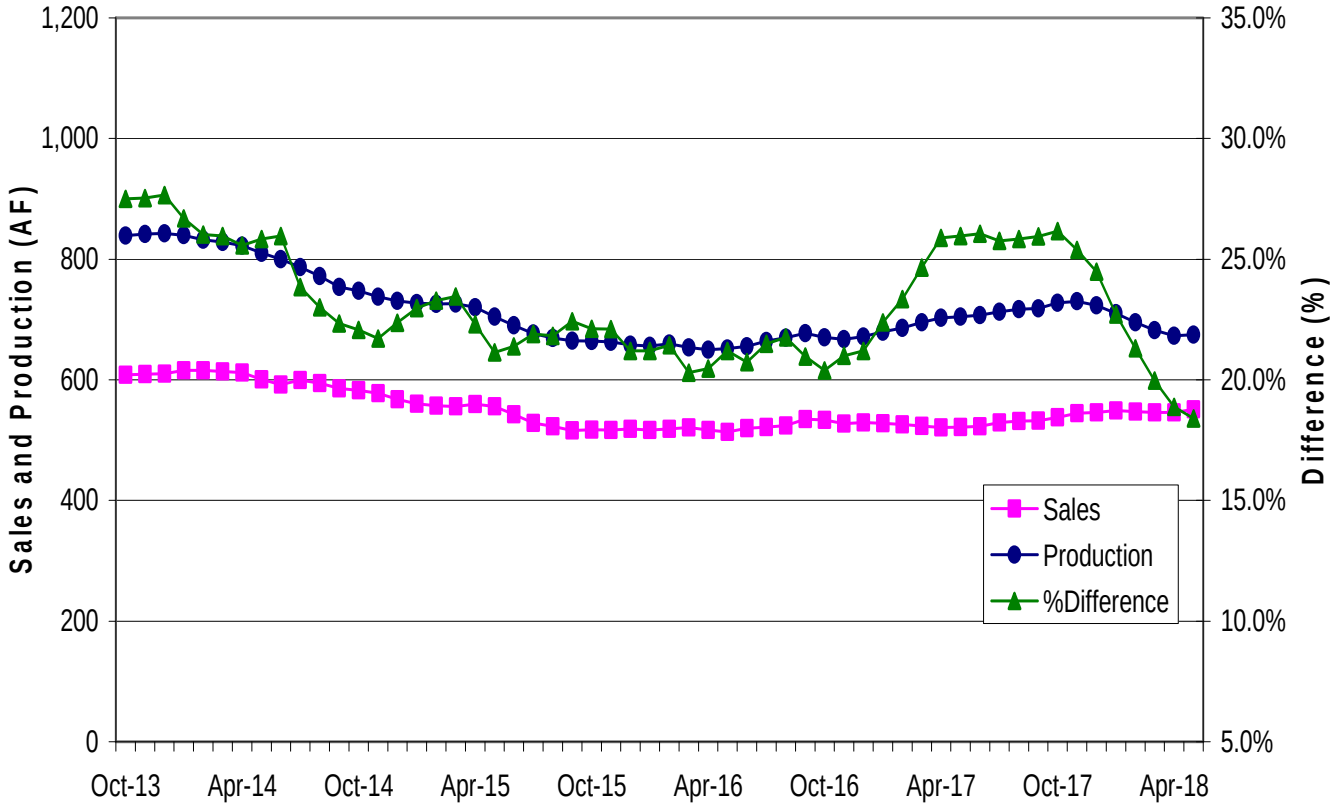

Figure 2. Sweetwater Springs Water District Main and Service Pipeline Breaks
Moving Annual Average Since September 2008

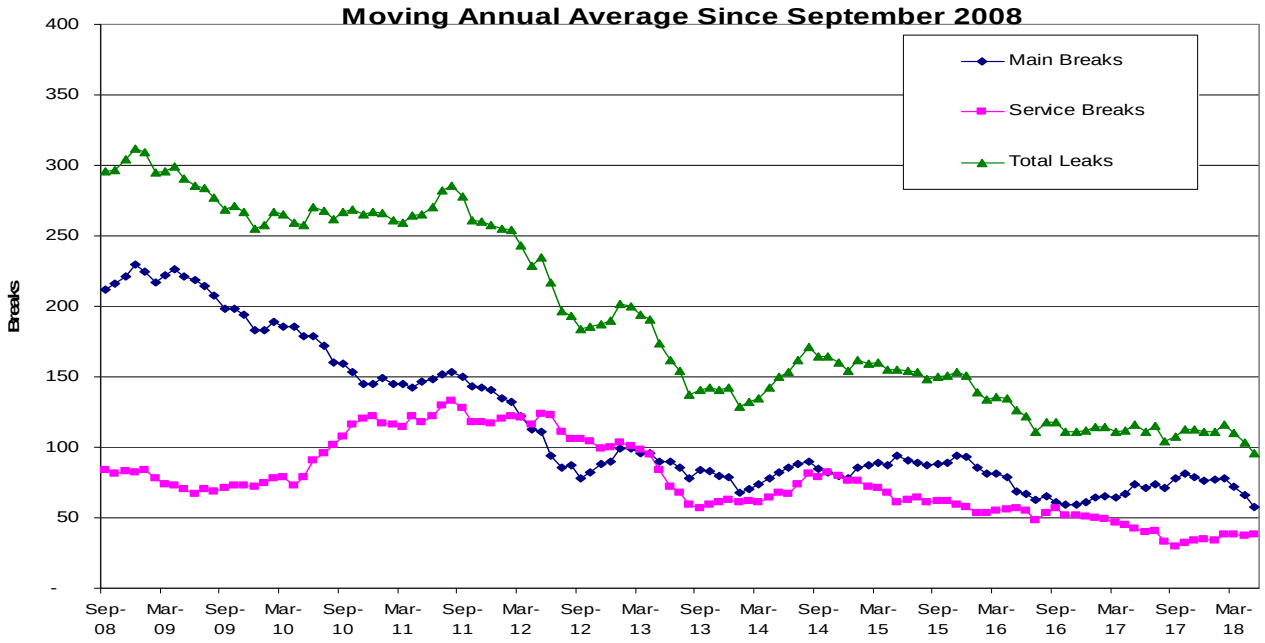

Figure 3. Russian River Summer Flow at Hacienda Bridge, 2018 Compared to Earlier Years, and the 2009-16 Average, Updated June 26, 2018

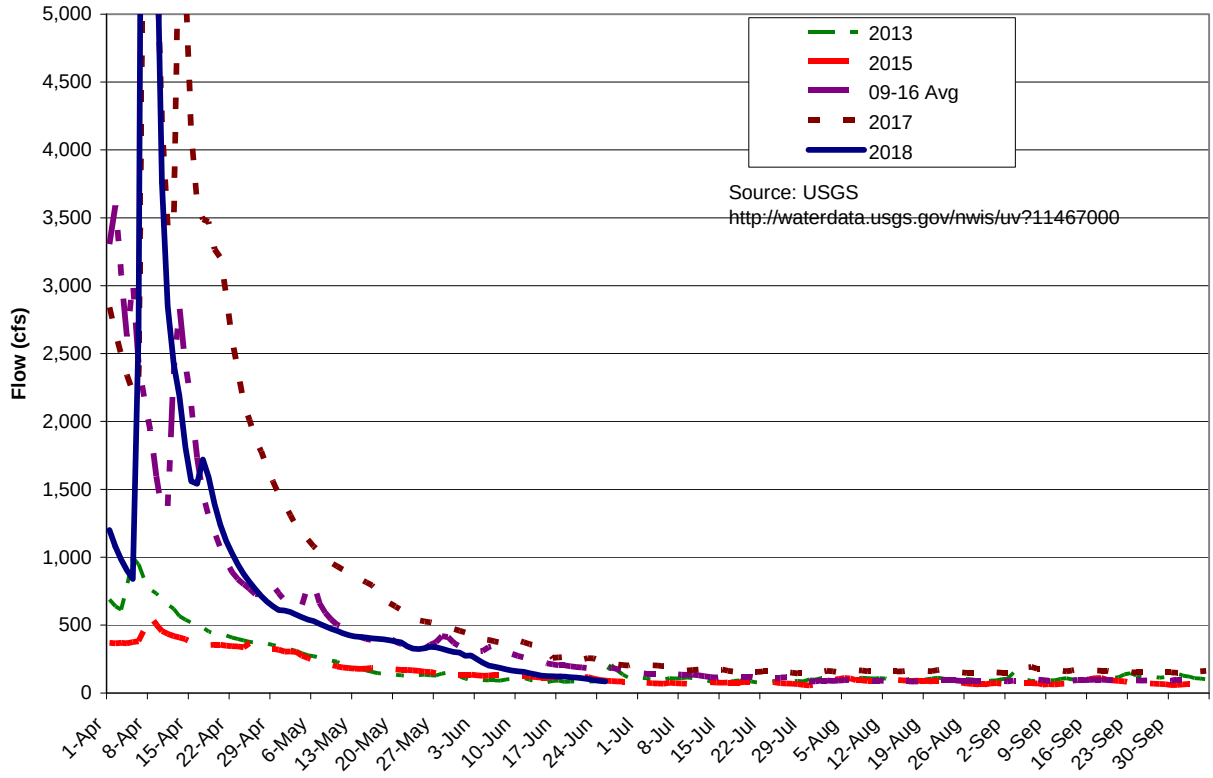

Figure 4. Sweetwater Springs WD Calendar Gantt Chart		May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	FY20+
Ongoing Activity																	
Board Action																	
Other Milestone																	
Current Month																	
By Activity																	
Action Item/Milestone	**Projected Completion / Milestone Date**																
Budget Preparation																	
• Capital Improvement Program Board Discussion																	
• Staff Budget Preparation Begins																	
• Ad Hoc Budget Committee Reviews Draft Budget																	
• Draft Budget to Board for Discussion/Action																	
• Approve Budget																	
Capital Projects																	
• Update/Review District CIP																	
• 2018 CIP Phase Award of Contract																	
• 2018 CIP Construction Starts																	
· USDA Bond																	
• 2019 CIP Construction Starts																	
Urban Water Management Plan	Oct-16																
Water Rights	SCWA Protest																
Emergency Response Plan Review																	
Building Lease																	
• Lease Renewal	August-17																
Policies and Procedures																	
• Other Policy																	
• Overall Review																	
Board and General Manager Annual Review																	