SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. V-F**

FROM: Steve Mack, General Manager

MEETING DATE: July 10, 2013

Subject: DISCUSSION/ACTION RE ESTABLISHING AN AGENDA EMAIL LIST

RECOMMENDED ACTION: Discuss establishing an agenda email list and provide direction to staff.

FISCAL IMPACT: none expected.

DISCUSSION:

At the June meeting Director Schaap requested that this item be added to the July agenda for Board discussion. In the interim, legal counsel Warner provided the following statement regarding the District's obligation regarding provision of agendas and agenda packets:

Section 54954.1 of the Government Code allows any person to request a copy of the agenda and the agenda packet to be mailed to them upon the earlier of the time the (1) agenda is posted or (2) packet is distributed to a majority of the board members. Any request is valid only for the calendar year in which it is filed and must be renewed following January 1 of each year. The Board can establish a fee for mailing the agenda packet. If the parties agree to use email instead of regular mail I think that meets the intent of the statute as does sending a link to the agenda packet rather than emailing the whole packet (if the requestor is okay with that). The Board can establish more permissive rules but not more restrictive ones.