SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. VI**

FROM: Steve Mack, General Manager

Meeting Date: August 2, 2018

Subject: GENERAL MANAGER'S REPORT

RECOMMENDED ACTION: Receive report from the General Manager.

FISCAL IMPACT: None

DISCUSSION:

1. **Water Production and Sales:** Water sales in June were 20,255 units (46.5 AF, (Monte Rio cycle) and production was 64.7 AF. Compared to one year ago, sales were higher and production was lower this month (45.0 AF and 68.0 AF, respectively). The water lost percentage continues on a dropping trend. Figure 1 shows sales, production and % difference for the two separate systems.

2. **Leaks:** In June we had 16 total leaks and spent 96 man-hours on them. That's more leaks and man-hours compared to the prior month and compared to June one year ago (9 and 34). Figure 2 shows service and main leaks separately with a total leaks line as well.

3. **Russian River Flow:** Flow is at the normal to dry year mid-summer flow levels at shown in Figure 3. Flow is hovering around 100 cfs and will likely stay down there for the summer; maybe a little lower as we get deeper into summer.

4. **River Lane Property Sale**: Going slow; my understanding is that Open Space may approve this for funding in September.

5. **Monte Rio Trails Project:** There was a meeting with the interested parties (Supervisor Hopkins, MRRPD, Open Space, Regional Parks and me in July. Everyone is interested in moving this project forward and a followup meeting is scheduled for August.

6. **2018 CIP:** The project is underway, Piazza is working on Foothill Blvd services at the time of this writing.

7. **Water Tax:** The opposition letter was sent to Senator McGuire and Assemblymember Wood.

8. **In-House Construction Projects:** Two in-house construction projects were reported for July: destroyed inactive meter box on Bohemian Hwy (2 man-hours), one inch service upgrade on Wright Drive (58.5 man-hours).

9. **Small Claims Court Action**: This case was continued until August 15.

10. **Monte Rio Wastewater Community Advisory Group:** I have been appointed to the Monte Rio Wastewater Community Advisory Group. There are a total of 10 members; Rich Holmer is also a member.

11. **Gantt Chart:** No action items or milestones are in the Gantt Chart for August; it does show that the CIP should be underway and it is, as mentioned above.

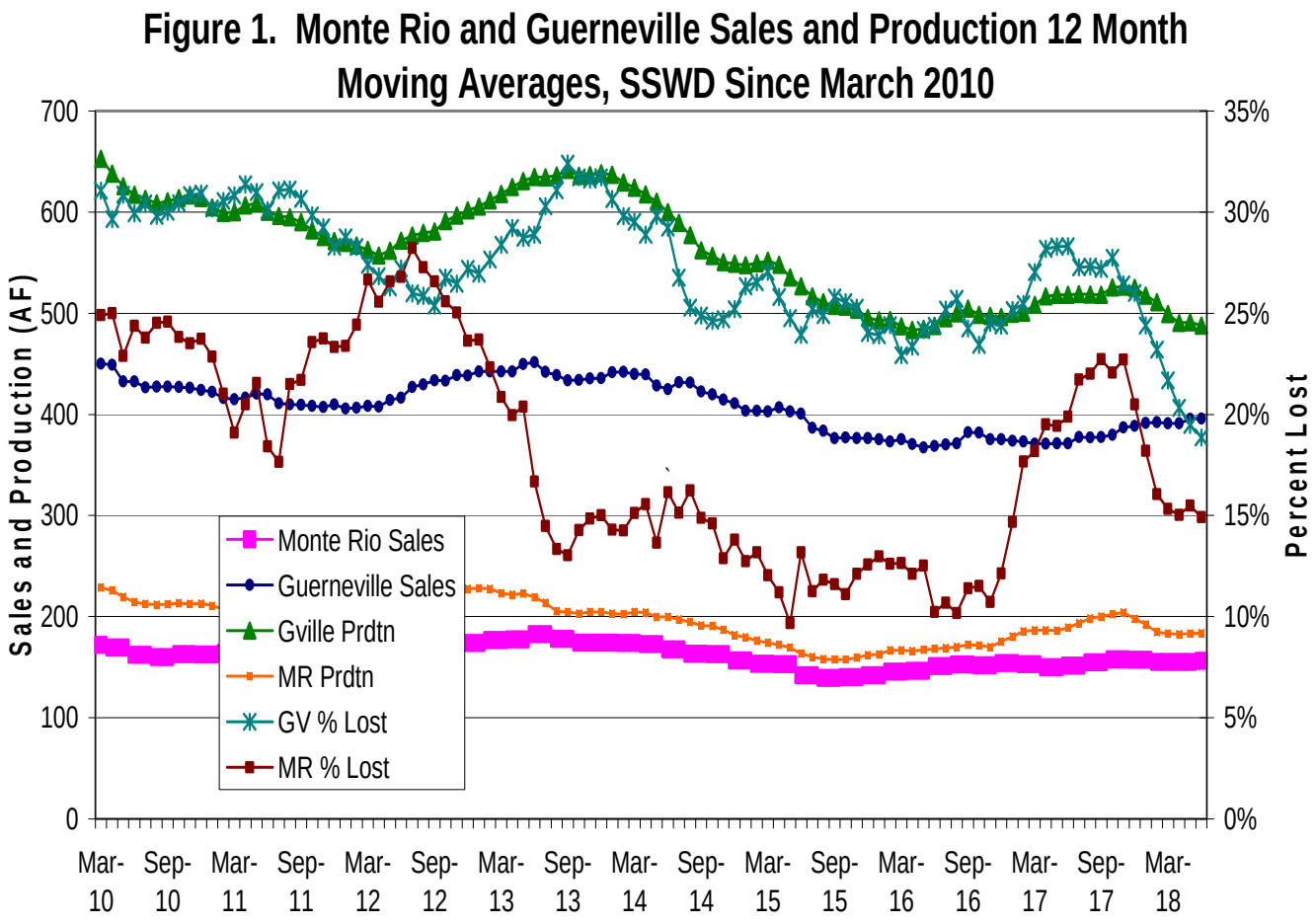

Figure 2. Sweetwater Springs Water District Main and Service Pipeline Breaks
Moving Annual Average Since September 2008

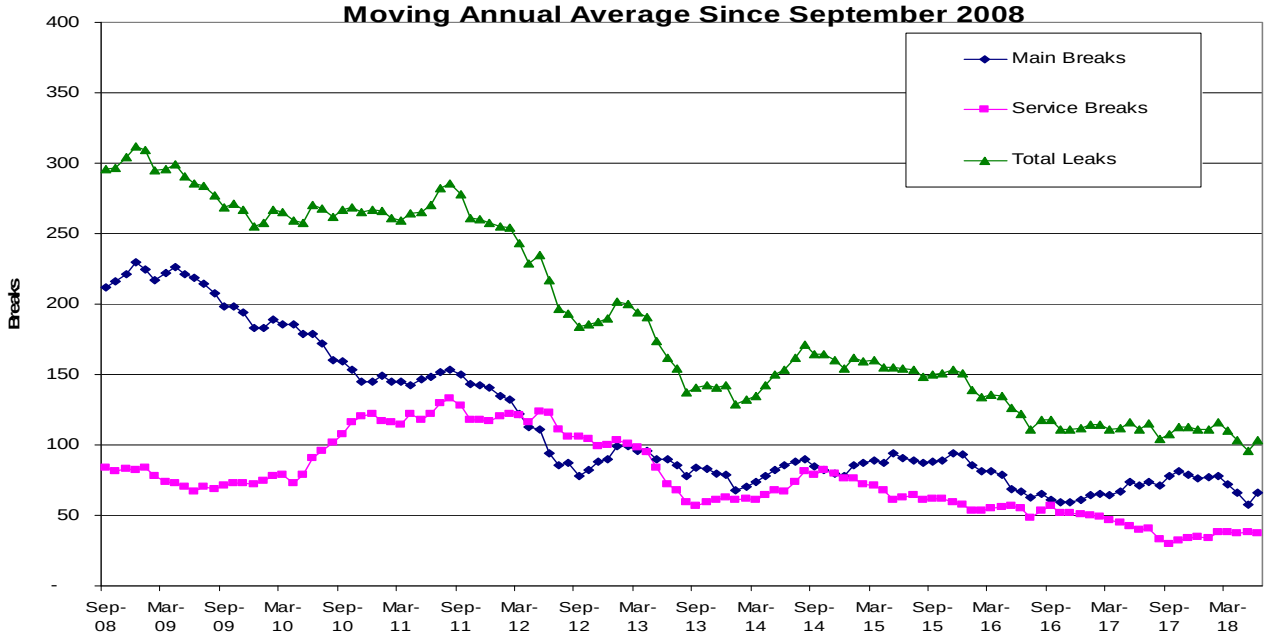

Figure 3. Russian River Summer Flow at Hacienda Bridge, 2018 Compared to Earlier Years, and the 2009-16 Average, Updated July 25, 2018

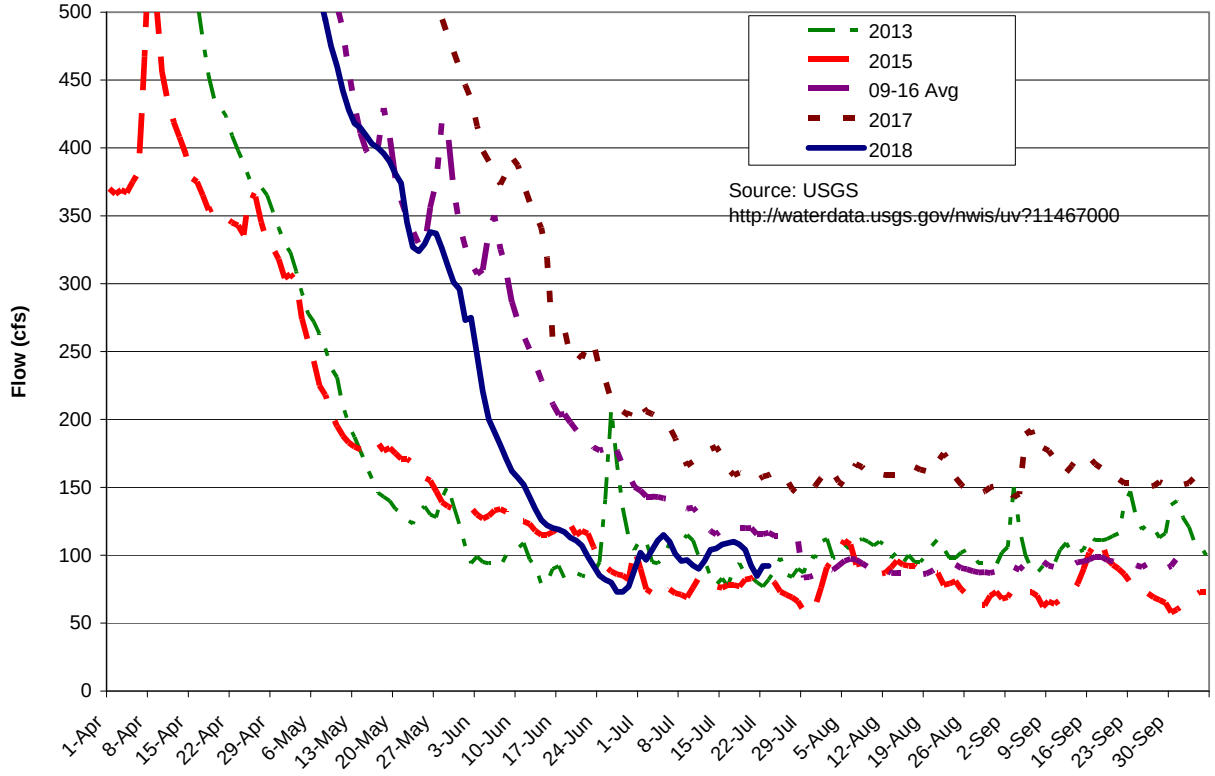

Figure 4. Sweetwater Springs WD Calendar Gantt Chart		May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	FY20+
Ongoing Activity																	
Board Action																	
Other Milestone																	
Current Month																	
By Activity																	
Action Item/Milestone	**Projected Completion / Milestone Date**																
Budget Preparation																	
• Capital Improvement Program Board Discussion																	
• Staff Budget Preparation Begins																	
• Ad Hoc Budget Committee Reviews Draft Budget																	
• Draft Budget to Board for Discussion/Action																	
• Approve Budget																	
Capital Projects																	
• Update/Review District CIP																	
• 2018 CIP Phase Award of Contract																	
• 2018 CIP Construction Starts																	
· USDA Bond																	
• 2019 CIP Construction Starts																	
Urban Water Management Plan	Oct-16																
Water Rights	SCWA Protest																
Emergency Response Plan Review																	
Building Lease																	
• Lease Renewal	August-17																
Policies and Procedures																	
• Other Policy																	
• Overall Review																	
District Annual Review																	