SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. V-C**

FROM: Ed Fortner, General Manager

Meeting Date: September 3, 2020

SUBJECT: Local Hazard Mitigation Plan Update

RECOMMENDED ACTION: Receive report from the General Manager. Update of the Local Hazard Mitigation Plan.

FISCAL IMPACT: $30,074

DISCUSSION:

At the August 6th Board meeting, the Board approved Harris and Associates to undertake and complete a Local Hazard Mitigation (LHMP) to help the District qualify for FEMA grants. The timeline for the work completion is April 2021. The report and recommendations will tentatively be presented to the Board at the May 2021 meeting for discussion. A contract for the LHMP project has been executed. Jack Bushgen, Julie Kenny and I planned to participate in the first Planning Committee meeting on August 27th. That meeting has been rescheduled to September 4th due to the wildfires and evacuations. A more detailed timeline of the project is attached.

HARRIS AND ASSOCIATES
LOCAL HAZARD MITIGATION PLAN

PROJECT SCHEDULE

Months	Key Tasks	Meetings & Workshops	Key Milestones/ Deliverable
July 2020	-Pre-Meeting with Project Manager -Existing Document Review -Identify Required Participants -Invite Plan Participants -Establish Planning Committee -Document the Planning Process -Identify and Review District Assets	Pre-Meeting	Fully Executed Professional Services Agreement
August 2020	Assess and Select Hazards of Concern		Draft Element A: Planning Process
September 2020	Conduct Risk Assessment for Selected Hazards	Planning Committee Meeting #1: Kickoff and Select Hazards of Concern (September 4th) Planning Committee Meeting #2: Solicit Feedback on Risk Assessment	Draft Element B: Risk Assessment
October 2020	-Develop Mitigation Goals -Develop and Launch Online Survey -Prioritize Mitigation Actions -Develop Action Plan	-Planning Committee Meeting #3: Solicit input on Mitigation Actions -Public Workshop #1: Solicit Public Input on Risk Assessment & Mitigation Actions	-Public Survey -List of Mitigation Strategies from Planning Committee
November 2020	-Integrate Public Feedback -Public Review of Plan	Public Workshop #2: Solicit Public Input on Draft Plan	-Draft Element C: Mitigation Strategies -Complete Full Public Review Draft
December 2020	Cal OES Review		Cal OES Review Draft
January 2020	FEMA Review		FEMA Review Draft
February 2020	SSWD Board Adoption	SSWD Board Meeting	Approved and Adopted LHMP