BOARD MEETING MINUTES*

Meeting Date: August 6, 2020

(*In order discussed)

August 6, 2020
6:30 p.m.

Board Members Present:	Tim Lipinski Gaylord Schaap Larry Spillane Sukey Robb-Wilder Rich Holmer
Board Members Absent:	(None)
Staff in Attendance:	Ed Fortner, General Manager Julie Kenny, Secretary to the Board
Others in Attendance:	Rachel Hundley, Legal Counsel Lloyd Guccione

I. CALL TO ORDER (6:32 p.m.)

The properly agendized meeting was called to Order by President Holmer at 6:30 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:31 p.m.)

The GM noted that correspondence received on from Lloyd Guccione had not been added to the Agenda. Discussion ensued. It was decided to address this correspondence with Item III (Consent Calendar)

III. CONSENT CALENDAR (6:32 p.m.)

President Holmer reviewed the items on the Consent Calendar. The GM read correspondence from Customer Lloyd Guccione into the record. Director Robb-Wilder moved to approve the Consent Calendar. Director Lipinski seconded. Motion carried 5-0. The following items were approved:

A. Approval of the Minutes of the July 2, 2020 Board Meeting

B. Approval of Operations Warrants/Online payments/EFT payments.

C. Receipt of Item(s) of Correspondence:
(1) Email received from Lloyd Guccione.

IV. PUBLIC COMMENT (6:37 p.m.)

(None.)

V. ADMINISTRATIVE (6:38 p.m.) *

**in the order discussed*

V-A. **(6:38 p.m.) Public Hearing; Discussion/Action re Resolution 20-20, Approving FY 2020-21 Flat Charges.** The GM provided an overview of this item. Discussion ensued. At 6:48 p.m. President Holmer opened the Public Hearing. There were no comments. At 6:48 p.m., President Holmer closed the Public Hearing. Director Robb-Wilder moved to approve Resolution 20-20 as amended to read "Overruling Protests and Confirming Report on Annual Flat Charge at the Same Level of $198/connection As In Recent Years for Sweetwater Springs Water District." Director Lipinski seconded. Discussion ensued. Director Robb-Wilder amended her motion to be to approve Resolution 20-20 as amended to read "Overruling Protests and Confirming Report on Annual Flat Charge of $198/Connection for Sweetwater Springs Water District." Director Lipinski seconded. Discussion ensued. Motion carried 4-1, with Director Schaap voting against.

V-B. **(6:55 p.m.) Discussion/Action re 17448 River Lane property sale update.** The GM provided an overview of this item. Discussion ensued. No action was taken.

V-C. **(6:59 p.m.) Discussion/Action re FY 2019-20 4th Quarter Actual vs. Budgeted (Operations and Capital) Report thru June 30, 2020.** The GM provided an overview of this item. Discussion ensued. No action was taken.

V-D. **(7:14 p.m.) Discussion/Action re CIP 2021 Update.** The GM provided an overview of this item. Discussion ensued. No action was taken.

V-E. **(7:21 p.m.) Discussion/Action re Local Hazard Mitigation Plan update.** The GM provided an overview of this item. Discussion ensued. No action was taken.

V-F. **(7:30 p.m.) Discussion/Action re Emergency Response Plan – COVID 19 update.** The GM provided an overview of this item. Board questions and discussion ensued. Director Robb-Wilder moved to approve updates for the Emergency Response Plan for COVID-19 and revisit updates as needed. Director Lipinski seconded. Motion carried 5-0.

V-G. **(7:48 p.m.) Discussion/Action re Resolution 20-19, Establishing a Procedure for the Imposition of Liens and Collection by Property Tax Roll.** The GM provided an overview of this item. Discussion ensued. Comments were made by Legal Counsel Rachel Hundley. Further discussion ensued. Comments were made by Lloyd Guccione. Discussion ensued. Director Robb-Wilder moved to adopt Resolution 20-19, Establishing a Procedure for the Imposition of Liens and Collection by Property Tax Roll, with the caveat that his procedure be added to the District's Policies & Procedures Manual. Discussion ensued. Director Robb-Wilder withdrew her motion and moved to adopt Resolution 20-19, Establishing a Procedure for the Imposition of Liens and Collection by Property Tax Roll. Director Schaap seconded. Motion carried 5-0. Direction was given to staff to bring back a resolution or ordinance to add the lien procedure to the Policies & Procedures manual.

VI. GENERAL MANAGER'S REPORT (8:074 p.m.)

The GM provided a report on the following items:

1. Laboratory testing
2. Water production and sales
3. Leaks
4. Guerneville rainfall
5. In-House Construction Projects
6. Labor Negotiations
7. Lower Russian River Community Action Governance
8. Lower Harrison Tank Site Retainer Wall Update
9. Grant(s) Update
10. Personal Protective Equipment
11. Guernewood Park
12. Gantt Chart
13. Economic Impact of No Disconnects for Non-payment

Public comment was made by Lloyd Guccione. Discussion ensued.

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS (8:47 p.m.)

Director Robb-Wilder reminded the Board of the upcoming Board candidacy deadlines.

VIII. ITEMS FOR THE NEXT AGENDA (8:49 p.m.)

1. Tax lien policy
2. Local Hazard Mitigation Plan

ADJOURN

The meeting adjourned at 8:51 p.m.

Respectfully submitted,

Julie Kenny
Clerk to the Board of Directors

APPROVED:

Gaylord Schaap: _____
Sukey Robb-Wilder: _____
Tim Lipinski: _____
Rich Holmer _____
Larry Spillane _____