SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. VI**

FROM: Steve Mack, General Manager

Meeting Date: October 4, 2018

Subject: GENERAL MANAGER'S REPORT

RECOMMENDED ACTION: Receive report from the General Manager.

FISCAL IMPACT: None

DISCUSSION:

1. **Water Production and Sales:** Water sales in August were 25,805 units (59.2 AF, (Monte Rio cycle) and production was 76.4 AF. Compared to one year ago, sales and production were higher this month (55.2 AF and 75.6 AF, respectively). The water lost percentage decreased a bit, staying in the dropping trend. Figure 1 shows sales, production and % difference for the separate Guerneville and Monte Rio systems.

2. **Leaks:** In August we had 18 total leaks and spent 100 man-hours on them. That's more leaks and fewer man-hours compared to the prior month and more of both compared to August one year ago (8 and 23). Figure 2 shows service and main leaks separately with a total leaks line as well.

3. **Russian River Flow:** Flow continues a little higher than the typical normal to dry year summer flow levels at shown in Figure 3. Flow was recorded in the 140 cfs range for a couple days making me wonder about gage accuracy for those days. These are provisional data and may be revised with further inspection.

4. **River Lane Property Sale**: Funding for the Open Space easement has been approved. I need to get together with our RRR&PD contact, Paige MacDonnel to work out the purchase details.

5. **Monte Rio Trails Project:** No new news on this but I remain optimistic. There's a chance funding for this can be tied to the Monte Rio Bridge replacement.

6. **2018 CIP:** The project is making good progress; Piazza is working on Orchard Rd at the time of this writing; the Old River Road and Foothill Blvd sections are done.

7. **In-House Construction Projects:** Four in-house construction projects were reported for September: Service line replaced on Tyrone Rd. (27 man-hours), Replaced and relocated service on Redwood Dr. (35 man-hours) New service on Redwood Dr. (35 man-hours), One inch meter upgrade on Northern Ave. (3.5) man-hours.

8. **District Wildfire Preparations:** An email was sent to Supervisor Hopkins expressing the District's concern about being included in County preparations and exercises. District staff will attend an October 12 wildfire preparation webinar sponsored by the State Division of Drinking Water.

9. **Gantt Chart:** For September the Gantt Chart shows Emergency Plan review by staff and shows that the CIP is underway - it's nearing completion as, as mentioned above.

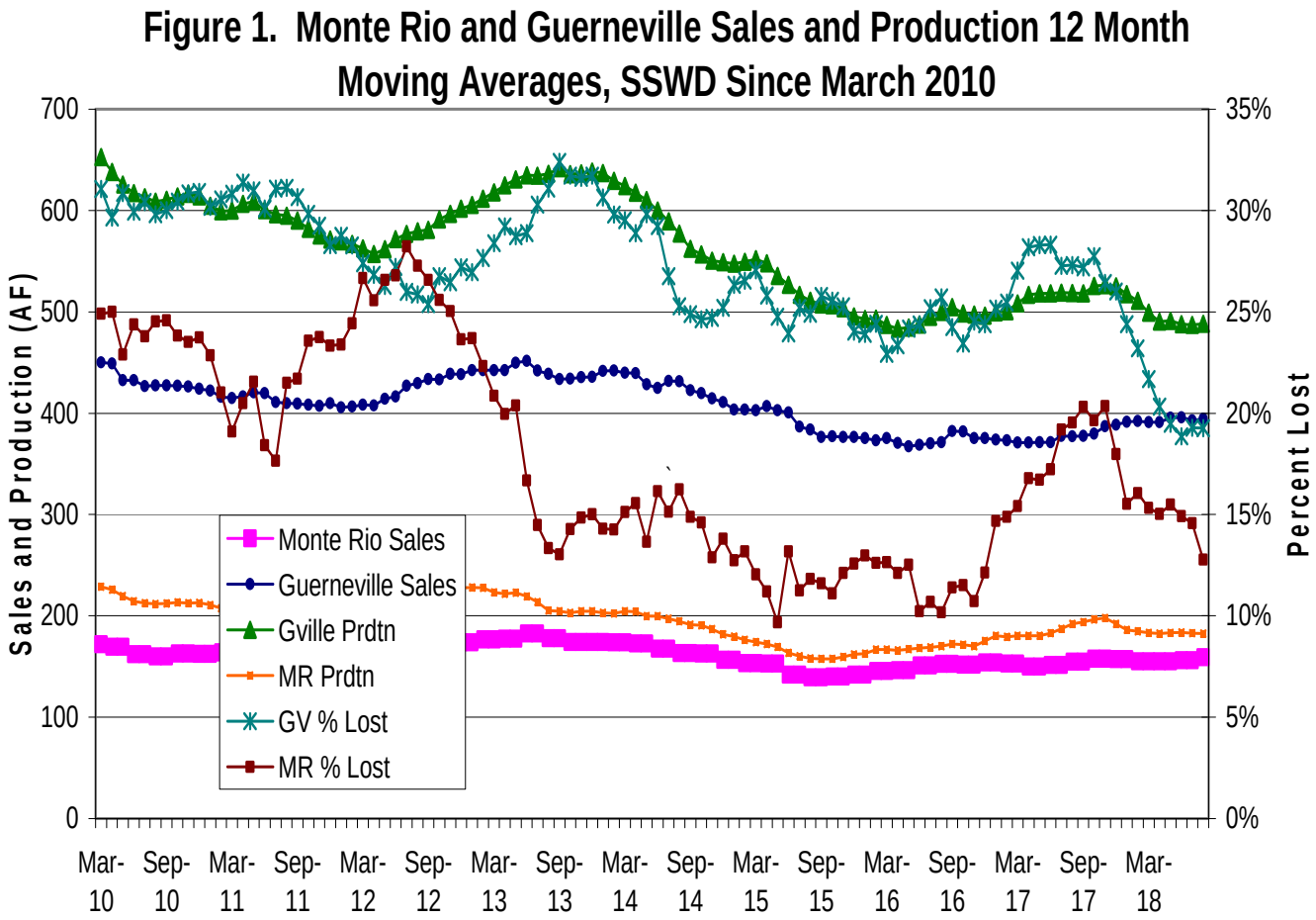

Figure 2. Sweetwater Springs Water District Main and Service Pipeline Breaks
Moving Annual Average Since September 2008

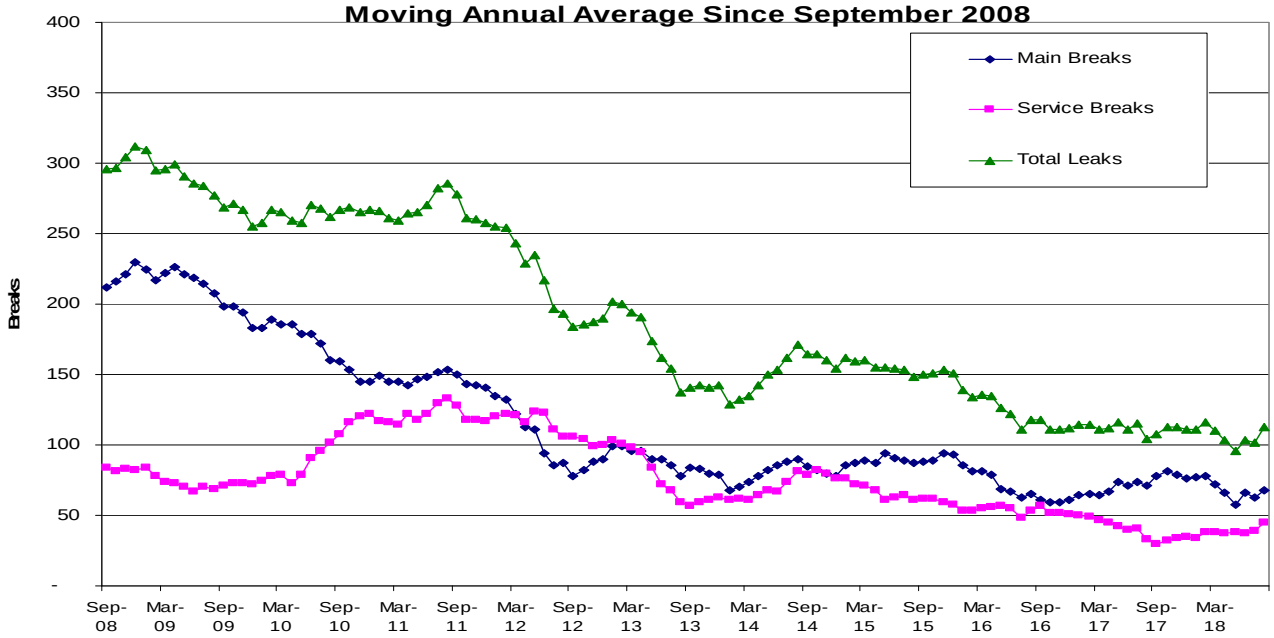

Figure 3. Russian River Summer Flow at Hacienda Bridge, 2018 Compared to Earlier Years, and the 2009-16 Average, Updated September 25, 2018

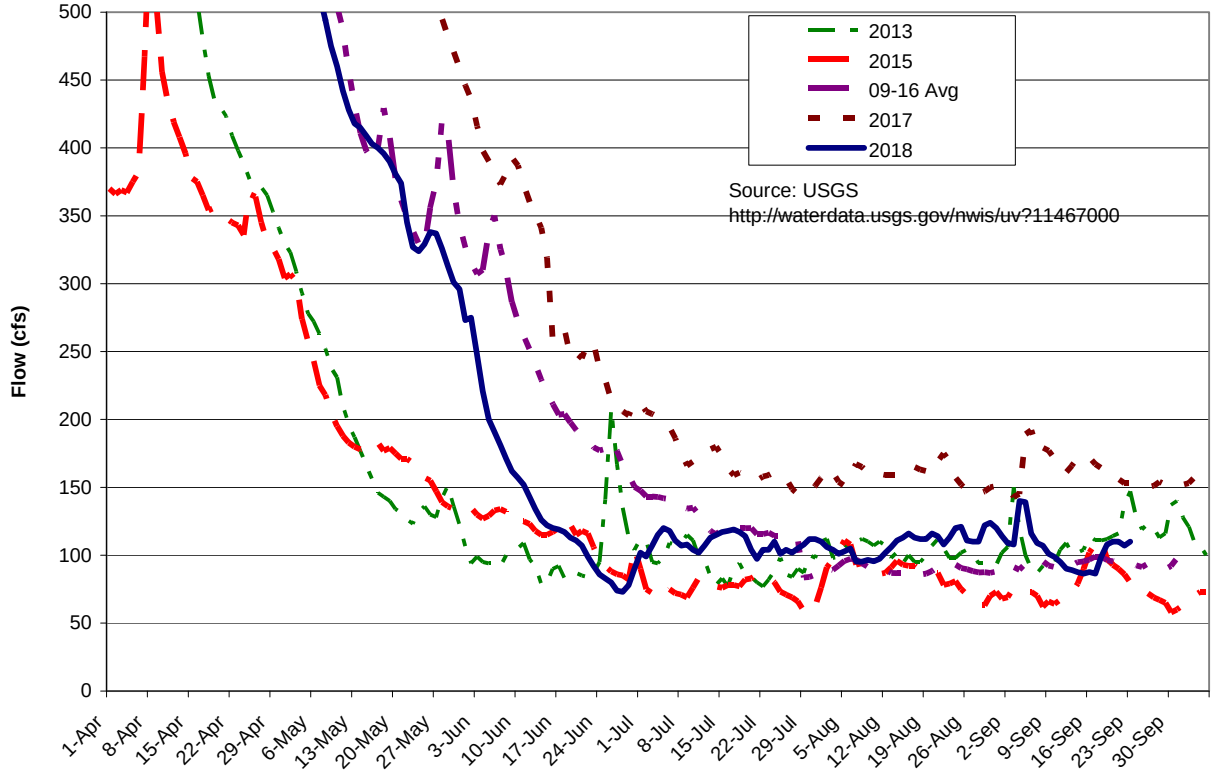

Figure 4. Sweetwater Springs WD Calendar Gantt Chart		May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	FY20+
Ongoing Activity																	
Board Action																	
Other Milestone																	
Current Month																	
By Activity																	
Action Item/Milestone	**Projected Completion / Milestone Date**																
Budget Preparation																	
• Capital Improvement Program Board Discussion																	
• Staff Budget Preparation Begins																	
• Ad Hoc Budget Committee Reviews Draft Budget																	
• Draft Budget to Board for Discussion/Action																	
• Approve Budget																	
Capital Projects																	
• Update/Review District CIP																	
• 2018 CIP Phase Award of Contract																	
• 2018 CIP Construction Starts																	
· USDA Bond																	
• 2019 CIP Construction Starts																	
Urban Water Management Plan	Oct-16																
Water Rights	SCWA Protest																
Emergency Response Plan Review																	
Building Lease																	
• Lease Renewal	August-17																
Policies and Procedures																	
• Other Policy																	
• Overall Review																	
District Annual Review																	