SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. VI**

FROM: Steve Mack, General Manager

Meeting Date: November 1, 2018

Subject: GENERAL MANAGER'S REPORT

RECOMMENDED ACTION: Receive report from the General Manager.

FISCAL IMPACT: None

DISCUSSION:

1. **Water Production and Sales:** Water sales in September were 32,827 units (75.4 AF, (Guerneville cycle) and production was 67.1 AF. Compared to one year ago, sales were higher and production was identical this month (67.7 AF and 67.1 AF, respectively). The water lost percentage continues in the dropping trend. Figure 1 shows sales, production and % difference for both systems combined.

2. **Leaks:** In September we had 6 total leaks and spent 15 man-hours on them. That's fewer leaks and man-hours compared to the prior month and to September one year ago (15 and 111). Figure 2 shows service and main leaks separately with a total leaks line as well.

3. **Russian River Flow:** Flow ended the summer season with a spike from the approximately 2 inches of rain we received in early October. The summer flow was a little higher than typical for a moderately dry preceding winter.

4. **River Lane Property Sale**: We are nearing the end of this transaction. There are some time periods required by CEQA for the Open Space District process, and a protest by a local landowner may extend this a bit.

5. **Monte Rio Trails Project:** No new news on this.

6. **2018 CIP:** The project is nearing the end. We hope to have the Notice of Completion on the agenda for this meeting; it may be close.

7. **Guernewood Park Resort:** No new news on this. We have given them a conditional will serve letter; they have told us they intend to construct the project with materials that will not require additional storage. I understand that they now need to get through the environmental process prior to much else happening.

8. **In-House Construction Projects:** Three in-house construction projects were reported for October: Service line and meter replaced on Drake Rd. (86 man-hours), replaced 120 ft of 2 inch main and one service and tie-in on Sunset Court (46 man-hours), replaced 2 inch gate valve at top of Montesano (4.5) man-hours. One toilet rebate.

9. **District Wildfire Preparations:** Three staff went to a viewing meeting for a Northern California webinar on water quality experiences related to the Northern California wildfires.

There was little discussion on activity during the wildfires; it was mostly pre-fire preparations and post fire activities, mostly focusing on water quality treatment and testing impacts. One participant remarked on the unexpected impacts of wildfires on utilities - a lot of extra work needed for recovery efforts by others - USA responses, redoing connections for customers and substantial reduction in revenue.

10. Gantt Chart: For November the Gantt Chart shows completion of the 2018 CIP and closing of the USDA bond. The bond closing will be in early December, I believe. The NOC for the 2018 CIP was supposed to be on this agenda but we're not quite ready for that yet.

Figure 1. Water Production and Sales 12 Month Moving Averages
Sweetwater Springs Water District Since October 2013

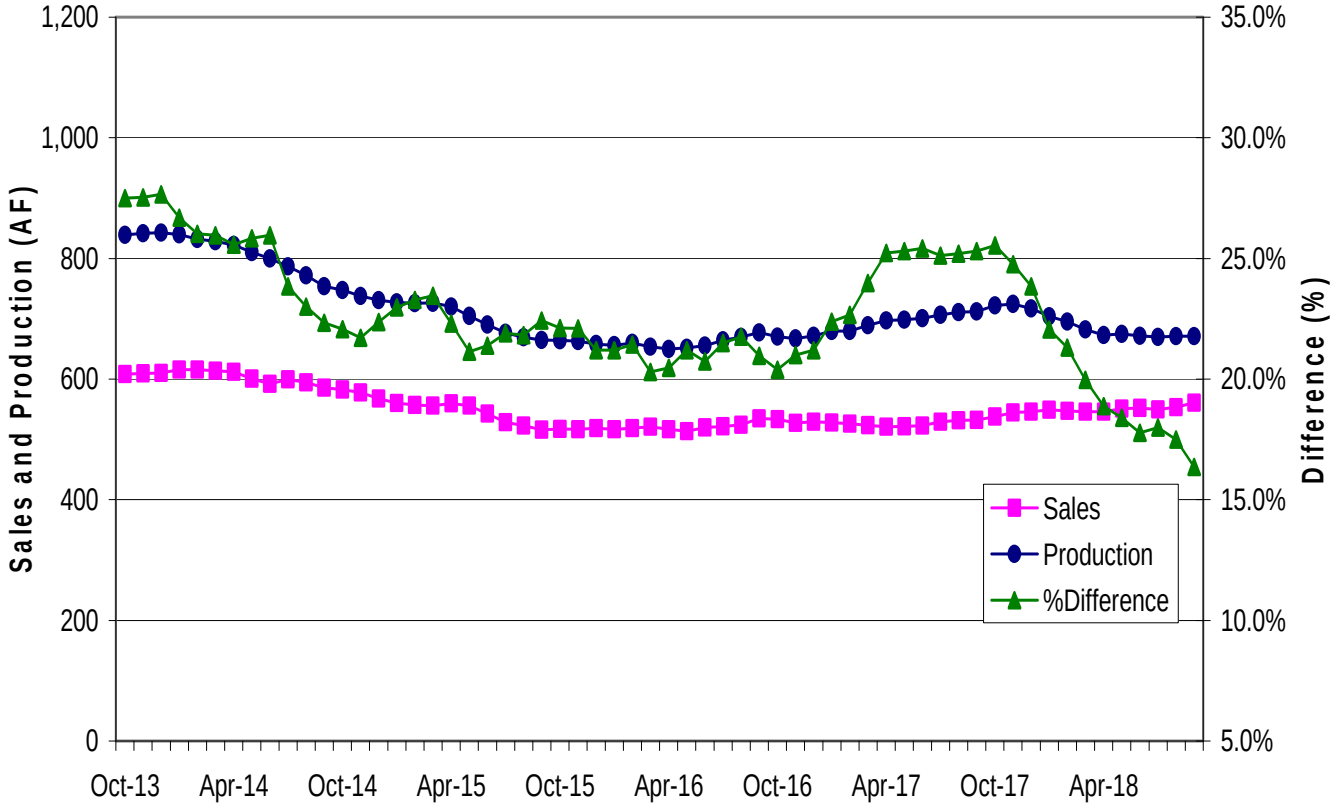

Figure 2. Sweetwater Springs Water District Main and Service Pipeline Breaks
Moving Annual Average Since September 2008

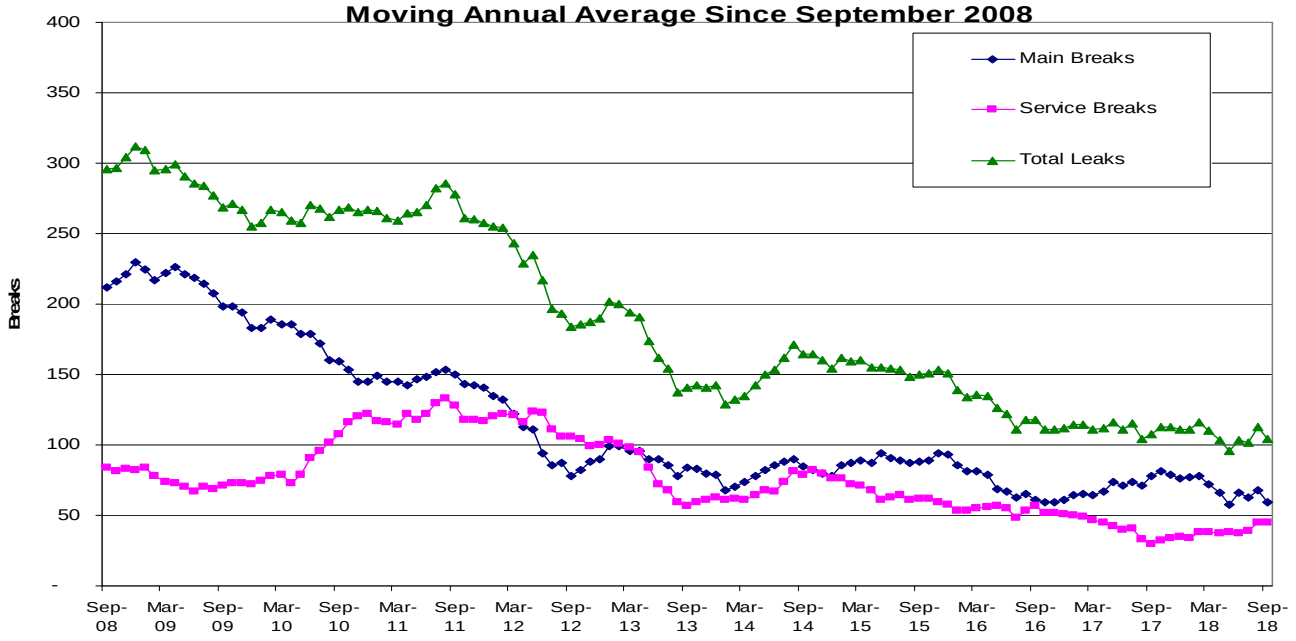

Figure 3. Russian River Summer Flow at Hacienda Bridge, 2018 Compared to Earlier Years, and the 2009-16 Average, Updated September 25, 2018

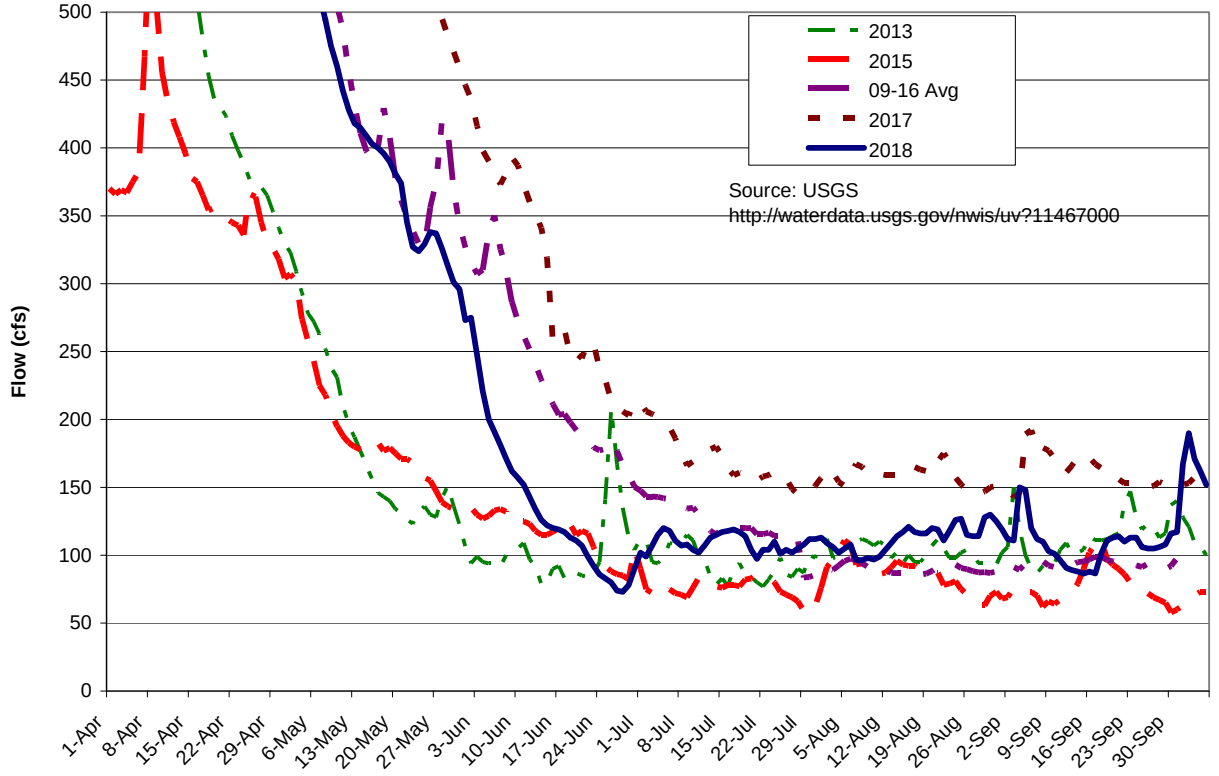

Figure 4. Sweetwater Springs WD Calendar Gantt Chart		May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	FY20+
Ongoing Activity																	
Board Action																	
Other Milestone																	
Current Month																	
By Activity																	
Action Item/Milestone	**Projected Completion / Milestone Date**																
Budget Preparation																	
• Capital Improvement Program Board Discussion																	
• Staff Budget Preparation Begins																	
• Ad Hoc Budget Committee Reviews Draft Budget																	
• Draft Budget to Board for Discussion/Action																	
• Approve Budget																	
Capital Projects																	
• Update/Review District CIP																	
• 2018 CIP Phase Award of Contract																	
• 2018 CIP Construction Starts																	
· USDA Bond																	
• 2019 CIP Construction Starts																	
Urban Water Management Plan	Oct-16																
Water Rights	SCWA Protest																
Emergency Response Plan Review																	
Building Lease																	
• Lease Renewal	August-17																
Policies and Procedures																	
• Other Policy																	
• Overall Review																	
District Annual Review																	