SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. V-C**

FROM: Steve Mack, General Manager

Meeting Date: November 1, 2018

SUBJECT: NOTICE OF COMPLETION FOR THE FISCAL YEAR 2018 CIP

RECOMMENDED ACTION: Approve Resolution 18-15 which authorizes the General Manager to accept the Fiscal Year (FY) 2018 Capital Improvement Project (CIP), as substantially complete, and to sign and record a Notice of Completion.

FISCAL IMPACT: None

DISCUSSION:

The FY 2018 CIP, which replaces approximately 4,600 ft of existing main and 58 services on Old River Rd at Morningside east to the eastern section of Foothill Boulevard and includes Orchard Rd and Foothill Boulevard is substantially complete. The Project Engineers, Coastland Engineering (Coastland), have communicated that Piazza Construction satisfactorily completed all elements of the project. As such it is appropriate for the Board to approve Resolution 18-15 which authorizes the General Manager to accept the Project as substantially complete, and to sign and record a Notice of Completion (NOC).

At the April 5, 2018 Board meeting, the Board authorized award of the 2018 Capital Improvement Project to Piazza Construction. This project is very near completion. The project is being funded ultimately by a bond from USDA and interim financing has been provided by Cobank. The bond closing is set for December 5 and USDA needs a signed NOC. Because of the timing of the bond closing, staff is requesting that the General Manager be authorized by the Board to sign the NOC when advised by Coastland staff that the work for the project is substantially completed. We recommend that the Board accept the improvements associated with this project, authorize the release of the Performance and Labor and Material bonds when the NOC is signed, retain the maintenance bond for a period of one year and direct the filing of the NOC when so advised by Coastland. If no issues have been found with the improvements one year from acceptance, the Maintenance bond can be released without further action.

The overall expenditures associated with this project have included:

	Original Budget	Actual Expenditures
Construction Contract	$ 1,039,962.70	$ as yet unknown
Construction Contingency	$ 104,000.00	$ as yet unknown
Totals	$ 1,143,962.70	$ as yet unknown

We haven't received the final numbers on this project but we believe there will be little in the way of use of the construction contingency - there was one extra service, one extra valve but those costs should be largely offset by less paving than expected.

The work done by Piazza has been good and District customers in the affected areas are seeing better water quality, more reliable service, better fire protection, and more consistent water flow. The completed project, combined with the 2017 CIP, will also secure the water supply for the Rio Nido area as this aging cast iron pipe was the sole supply to Rio Nido, was very old, and subject to catastrophic failure in a location (busy River Road and Old River Road) that would be a difficult emergency fix.

Resolution No. 18-15

A RESOLUTION OF THE SWEETWATER SPRINGS WATER DISTRICT BOARD OF DIRECTORS AUTHORIZING THE GENERAL MANAGER TO ACCEPT THE FISCAL YEAR 2018 CAPITAL IMPROVEMENT PROJECT, AND TO SIGN AND RECORD A NOTICE OF COMPLETION

WHEREAS, at the April 5, 2018 Board meeting, the Board approved an overall budget for the 2018 Capital Improvement Project, ("Project") and authorized the award of the construction project to Piazza Construction; and

WHEREAS, Coastland Engineering (Coastland), who is providing construction management and inspection services for this project, has informed staff that the project is near completion in accordance with the contract requirements; and

WHEREAS, the District needs to record the Notice of Completion (NOC) in a timely manner to comply with bond closing requirements; and

WHEREAS, the General Manager can sign and record the NOC when informed by Coastland that the project is substantially complete, such notice which should happen within two weeks of this Board Meeting; and

WHEREAS, based upon the foregoing, staff recommends approval of Resolution 18-15 which authorizes the General Manager to sign and record the NOC upon notice from Coastland and that action will formally provide acceptance of the project on behalf of the District.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DISTRICT AS FOLLOWS:

1. The District hereby accepts the improvements associated with the 2018 Capital Improvement Project upon the final recommendation from Coastland Engineering.
2. Upon notice from Coastland, authorizes the General Manager to release the Performance and Labor & Material surety posted with this project; and to hold the Maintenance Bond for a period of one year from the date of this resolution, at which time the General Manager is authorized to release said bond if the improvements remain in good condition and there is no issues to be resolved.
3. Upon notice from Coastland, authorizes and directs the General Manager to file a Notice of Completion concerning the Project with the Sonoma County Recorder's Office.

I hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly and regularly adopted and passed by the Board of Directors of the SWEETWATER SPRINGS WATER DISTRICT, Sonoma County, California, at a meeting held on November 1, 2018, by the following vote:

Director	Aye	No
Sukey Robb-Wilder	_____	_____
Tim Lipinski	_____	_____
Gaylord Schaap	_____	_____
Richard Holmer	_____	_____
Pip Marquez de la Plata	_____	_____

_____
Pip Marquez de la Plata
President of the Board of Directors

_____
Attest: Julie A. Kenny
Clerk of the Board of Directors

RECORDING REQUESTED BY:
Sweetwater Springs Water District
WHEN RECORDED MAIL TO:
Sweetwater Springs Water District, General Manager
P.O. Box 48
Guerneville, CA 95446

NOTICE OF COMPLETION

OWNER: Sweetwater Springs Water District

PROJECT TITLE: 2018 Capital Improvement Project

PROJECT LOCATION & DESCRIPTION:

This project is located along Old River Road and Orchard Road and Foothill Boulevard in Guerneville, California.

The work in general consists of installation of new water mains, replacement of existing water services, replacement of existing fire hydrants, asphalt resurfacing, and other items of work.

CONTRACTOR: Piazza Construction, PO Box 573, Penngrove, CA. 94951

COMPLETION/ACCEPTANCE DATE: _____/_____

NATURE OF OWNER'S INTEREST IS: Owner of the water mains, fire hydrants and public side of the water services and meters at the time of the commencement of the work.

Authorized representatives of the District and the Contractor have inspected the work performed under this contract and the Project is hereby declared to be completed/accepted on the above date.

On the above date, construction of improvements on the Project has been sufficiently completed, in accordance with the contract documents and change orders, if any, so that the District can utilize the Project for the use for which it was intended.

The Contractor's one year warranty period begins as of the above-referenced completion date.

The District accepts the project as complete.

This notice is given pursuant to Section 3094 and 3129 of the Civil Code of the State of California.

I declare under penalty of perjury of laws of the State of California that the foregoing is true and correct.

_____ _____

Steve Mack Date
General Manager
Sweetwater Springs Water District