SWEETWATER SPRINGS WATER DISTRICT

BOARD OF DIRECTORS MEETING

MINUTES*

(*In order discussed)

Board of Directors Meeting
October 4, 2018
6:30 p.m.

Board Members Present:	Tim Lipinski Rich Holmer Gaylord Schaap Sukey Robb-Wilder (arr. 6:39 p.m.) Pip Marquez de la Plata (arr. 6:44 p.m.)
Board Members Absent:	(None)
Staff in Attendance:	Steve Mack, General Manager Julie A. Kenny, Acting Secretary to the Board
Others in Attendance:	Robin Donoghue, Legal Counsel Valerie and Norm Roberts, Roberts Consulting

I. CALL TO ORDER (6:32 p.m.)

The properly agendized meeting was called to Order by Board Vice President Tim Lipinski at 6:32 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:33 p.m.)

(None.)

III. CONSENT CALENDAR (6:33 p.m.)

Director Lipinski reviewed the items on the Consent Calendar. Director Holmer moved to approve the items on the Consent Calendar. Director Schaap seconded. Motion carried 3-0. The following items were approved:

A. Approval of the Minutes of the September 6, 2018 Board Meeting and the September 12, 2018 Special Board Meeting

B. Approval of Operations Warrants/Online payments/EFT payments

C. Receipt of Item(s) of Correspondence

(1) Letter dated September 13, 2018 from SDRMA re No Paid Property/Liability Claims in FY 2017-18

IV. PUBLIC COMMENT (6:34 p.m.)

(None.)

V. ADMINISTRATIVE (6:34 p.m.)*

**in the order discussed*

V-A. **(6:34 p.m.) Discussion/Action re 2017 Water Audit.** The GM provided an overview of this item.

*** Director Robb-Wilder arrived at 6:39 p.m.*

Board discussion ensued. No formal action was taken.

*** Director Marquez de la Plata arrived at 6:44 p.m.*

V-B. **(6:52 p.m.) Discussion/Action re: Resolution 18-14, Approving a Construction Contract with Piazza Construction for water main replacement on Laurel Dell Ave. in the Sum of $55,280.75, Authorizing the General Manager to Approve Change Orders up to $5,500 on said Project, and Providing for a waiver to District Policy 3700, Bidding and Purchasing.** The GM provided an overview of this item. Board discussion ensued. Comments were made by Legal Counsel Robin Donoghue. Director Lipinski mover to approve Resolution 18-14, Waiving District Policy 3700.50 Requiring Competitive Bids for Projects over $25,000 and Awarding the Contract for Water Main Replacement on Laurel Dell Ave. to Piazza Construction in the Sum of $55,280.75, and Authorizing the General Manager Total Change Order Approval of $5,500. Director Robb-Wilder seconded. Motion carried 5-0.

VIII. CLOSED SESSION (7:04 p.m.)

At 7:04 p.m. President Marquez de la Plata announced the item for discussion in Closed Session. At 7:05 p.m. the Board went into Closed Session. At 8:24 p.m. the meeting reconvened and the following action was announced:

A. **Pursuant to Gov. Code Section 54957 - Public Employment: General Manager**
Direction was given to Staff.

*** At 8:25 p.m. the Board took a brief recess. The meeting reconvened at 8:30 p.m.*

VI. GENERAL MANAGER'S REPORT (8:30 p.m.)

The GM provided a report on the following items:

1. Water production and sales
2. Leaks
3. Russian River Flow
4. River Lane property sale
5. Monte Rio Trails Project
6. 2018 CIP
7. In-House Construction Projects
8. District Wildfire Preparations
9. Gantt Chart

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS
(8:41 p.m.)

(None.)

IX. ITEMS FOR THE NEXT AGENDA (8:41 p.m.)

1. CIP 2018 Notice of Completion
2. Actual vs. Budgeted - 1Q
3. Guernewood Park Resort

ADJOURN

The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Gaylord Schaap: _____
Sukey Robb-Wilder: _____
Tim Lipinski: _____
Richard Holmer _____
Pip Marquez de la Plata _____