SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. V-C**

FROM: Steve Mack, General Manager

Meeting Date: November 3, 2011

Subject: APPROVAL OF RESOLUTION 11-28 AWARDING A CONTRACT TO COASTLAND ENGINEERING FOR DESIGN SERVICES AND CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE 2013 CIP

RECOMMENDED ACTION: Upon receipt of a staff-recommended proposal with accompanying Resolution 11-28, approve Resolution 11-28 awarding a contract to Coastland Engineering for design and construction management and inspection services for the FY 2013 CIP.

Please note that Resolution 11-28 and the Coastland proposal are not available as of the writing of this report. I will follow up with a revised report when those documents are available.

FISCAL IMPACT: 2013 Design and construction management and inspection services will be 75% funded by RRROC/CRDA. Cost of the proposed contract will be presented with recommended proposal.

DISCUSSION:

The District has an aggressive Capital Improvement Program (CIP) with a priority aim of reducing system water losses. It is time to start design of the FY 2013 CIP (Table 1) which includes:

- Replacement of approximately 1920 ft of main line on Starrett Hill Road in Monte Rio with 25 services and 3 fire hydrants.
- Replacement of approximately 1440 ft of main line on Lovers Lane in Guernewood Park with 22 services and 2 fire hydrants.
- Replacement of approximately 1,270 ft of main line on Middle Terrace in Monte Rio with 13 services and 1 fire hydrant, and
- Elimination of dead end mains and creation of loops by installing 2,505 lf of new main and appurtenances in Canyon Seven Rd between Sequoia Rd and Paradise Lane in Rio Nido with 31 services and 3 fire hydrants.

Completion of these projects will reduce system leakage, improve water service and fire protection, and pave roads affected by the construction. The estimated cost of the FY 2013 CIP is $1,299,000 and these projects are 75% funded by the Russian River Oversight Committee (RRROC) and the Sonoma County Community Redevelopment Agency (CRDA). By undertaking the design element of this project relatively soon, the project can be ready to start construction in late spring 2012 or early next summer.

At the October 7, Board meeting, the Board gave direction to staff to enter into negotiations with Coastland Engineering for a proposal for design and construction management and inspection services. There were only 4 weeks between the October and November Board meetings giving Coastland minimal time to prepare their proposal. Coastland has promised a proposal by Tuesday, November 1. Staff will review that proposal and enter into discussions with Coastland for any needed changes. It is our intent to forward a recommendation on the Coastland proposal and a final Resolution 11-28 approving the proposal by the end of the day on Tuesday.

Table 1. Sweetwater Springs Water District FY 2013 Projects	
Starrett Hill Road (MR) Replace approximately 1920 ft of main line, 25 services.	$380,000
Lovers Lane (GV) Replace approximately 1440 ft of main line, 22 services.	$300,000
Middle Terrace (MR) Replace approximately 1,270 ft of main line, 13 services.	$290,000
Canyon Seven Rd (GV) – Eliminate dead end mains and create loops by installing 2,505 lf of new main and appurtenances in Canyon Seven Rd between Sequoia Rd and Paradise Ln with extension up Rio Nido Road, 31 services.	$329,000
FY 2013 Total	**$1,299,000**