SWEETWATER SPRINGS WATER DISTRICT

BOARD OF DIRECTORS MEETING

MINUTES*

(*In order discussed)

Board of Directors Meeting
Regular Meeting
November 3, 2011
6:30 p.m.

Board Members Present:	Victoria Wikle Jim Quigley Gaylord Schaap Sukey Robb-Wilder Richard Holmer
Board Members Absent:	None
Staff in Attendance:	Steve Mack, General Manager Julie A. Kenny, Secretary to the Board
Others in Attendance:	Nancy Thorington, District Counsel John Wanger, Coastland Civil Engineering Brian Grant Stephanie Felch

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Jim Quigley at 6:34 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:31 p.m.)

The GM requested and it was agreed to pull Closed Session Item VIII-A (Significant exposure to litigation), and to discuss Closed Session Item VIII-C (Berry et al. litigation) before VIII-B (Conference with Real Property Negotiators).

III. CONSENT CALENDAR (6:34 p.m.)

Director Wikle moved to approve the Consent Calendar as submitted. Director Holmer seconded. Motion carried 5-0. The following items were approved:

A. Approval of the Minutes of the November 3, 2011 Board Meeting

B. Approval of Operations Warrants/Online payments/EFT payment

C. Receipt of Item(s) of Correspondence:

D. Approve Resolution 11-26, Approving the Second Amendment to Employment Agreement with Stephen F. Mack and Authorizing the Board President to Sign

IV. PUBLIC COMMENT (6:35 p.m.)

(None.)

V. ADMINISTRATIVE (6:37 p.m.)

A. **(6:37 p.m.) Presentation by Monte Rio Recreation and Park District (MRRPD) re Russian River Watershed Adventure Park and Wonderland Trail.** MRRPD Board Member Steve Baxman introduced this item. Brian Grant and Stephanie Felch made a presentation to the Board on behalf of MRRPD. Board discussion and questions ensued. No action was taken

B. **(7:35 p.m.) Discussion/Action re Resolution 11-27, Approving a First Amendment to the Agreement for Engineering Services for FY 2012 Capital Improvement Program (CIP) with Coastland Engineering Inc. (Coastland) and Authorizing the General Manager to Execute the Amendment** The GM provided an overview of this item. Board questions ensued. Public comment was made by John Wanger of Coastland Civil Engineering. District Counsel Nancy Thorington provided comments. Public comment was made by Brian Grant. Further Board discussion ensued. Director Wikle moved to approve Resolution 11-27, Amendment #1 to the Contract with Coastland Engineering for Design and Construction Management Services for the 2012 Capital Improvement Project. Director Robb-Wilder seconded. Motion carried 5-0.

C. **(7:52 p.m.) Discussion/Action re Resolution 11-28, Contract with Coastland Engineering for the Design Services and Construction Management and Inspection Services for the 2013 Capital Improvement Project (CIP 2013).** The GM provided an overview of this item. Discussion ensued. Public comment was made by John Wanger of Coastland Engineering. Further Board discussion ensued. Director Robb-Wilder moved to approve Resolution 11-28, Approving an Agreement for Engineering Services for FY 2013 Capital Improvement Program (CIP) with Coastland Engineering Inc. (Coastland) and Authorizing the General Manager to Sign. Director Schaap seconded. Motion carried 4-0, with Director Wikle abstaining from the vote.

D. **(8:07 p.m.) Discussion/Action re Rio Vista Terrace saddle failures.** The GM provided an overview of this item. Board discussion ensued. No action was taken.

E. **(8:12 p.m.) Discussion/Action re Surplus Lands.** The GM provided an overview of this item. Board discussion ensued. No action was taken.

F. **(8:20 p.m.) Discussion/Action re 2011-12 1st Quarter Actual vs. Budgeted Operating and Capital Revenue and Expenditures.** The GM provided an overview of this item. Board discussion ensued. No action was taken.

G. **(8:26 p.m.) Discussion/Action re Adding Direct Installation Option to Toilet Rebate Program.** The GM provided an overview of this item. Board discussion ensued. No action was taken.

VI. GENERAL MANAGER'S REPORT (7:46 p.m.)

The GM reported on the following items:

1. Laboratory testing
2. Water Production and Sales
3. Leaks
4. Rainfall graph
5. 2012 CIP
6. Toilet Rebate Program
7. In-House Construction Projects
8. Urban Water Management Plan (UWMP)
9. Sonoma County Water Agency Water Rights Permit Revision Protest
10. Rio Vista Terrace
11. Gantt Chart

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS (8:47 p.m.)

Director Wikle announced an E-waste event this Saturday (11/5/2011).

VIII. CLOSED SESSION (8:48 p.m.)

At 8:48 p.m. President Quigley announced the items for discussion in Closed Session. At 8:49 p.m. the Board went into Closed Session. At 9:40 p.m. the meeting reconvened and the following actions on Closed Session items were announced:

A. (This item was removed from discussion earlier in the meeting.)

C. Conference with Legal Counsel – Existing Litigation, pursuant to subd. (a) of Section 54956.9.
Name of case: John Bruce Berry, et al. v. F. Korbel & Bros. et al. SCV 240790
No action was taken.

B. Conference with Real Property Negotiators pursuant to Gov. Code Section 94956.7
Property at 14335 Woods Ave., Guerneville
Agency negotiator: Steve Mack
Negotiating parties: SSWD and to be determined
Title: General Manager
Direction was given to staff.

IX. ITEMS FOR THE NEXT AGENDA (9:40 p.m.)

1. Election
2. Rio Vista Terrace saddle failures
3. Toilet installation
4. Review Capital Program

ADJOURN

The meeting adjourned at 9:42 p.m.

Respectfully submitted,

Julie A. Kenny

Clerk to the Board of Directors

APPROVED:

Victoria Wikle: _____
Gaylord Schaap: _____
Sukey Robb-Wilder: _____
Jim Quigley: _____
Richard Holmer _____