SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. VI**

FROM: Steve Mack, General Manager

Meeting Date: December 1, 2016

Subject: GENERAL MANAGER'S REPORT

RECOMMENDED ACTION: Receive report from the General Manager.

FISCAL IMPACT: None

DISCUSSION:

1. **Water Production and Sales:** Water sales in October were 19,462 units (44.7 AF, Monte Rio cycle) and production was 50.5 AF. Compared to one year ago, sales and production were lower (46.1 AF and 57.3 AF, respectively). The water lost percentage is down some (20.4) and remains at historically low levels. The reduction from October 2013, the State Board standard, was 21.5%, GPCD for October was 56.9. Much of this is reflective of the relatively wet weather we had in October - customers didn't need to do outside watering and maybe fewer visitors too. Figure 1 shows sales, production and % difference for the Guerneville and Monte Rio systems since 2010.

2. **Leaks:** In October we had 4 total leaks and spent 20 man-hours on them. Those are fewer leaks and man-hours compared to the prior month and compared to October one year ago (11 leaks, 54 man-hours). Figure 2 shows service and main leaks separately with a total breaks line as well. The District continues to be at historic lows for this.

3. **Guerneville Rainfall:** This year continues to do well. Guerneville Rainfall (Figure 3) is a little higher than the recent average for November and we are expecting more rainfall through the end of the month.

4. **River Lane Property Sale**: No new news on this. RRR&PD doesn't expect much movement from the Open Space District until after the Holidays.

5. **Russian River Flooding Planning:** Staff is working with Piazza Construction to complete the floodproofing of the El Bonita Well Field well vaults. This may be completed by the date of the December Board meeting.

6. **Toilet Rebate/Direct Install Program:** No toilet rebates reported for November.

7. **In-House Construction Projects:** Three in-house projects were completed in November: installed new service line on Duncan Road, Guerneville (47.5 man-hours), replaced service on Guernewood Road, Guerneville, (24 man-hours), and relocated meter to edge of road on Old Monte Rio Rd, Guerneville (4 man-hours) .

8. **Gantt Chart:** December is the month to review the CIP - it's on the agenda. We are also continuing review of the SCWA water rights EIR; comments are due in February.

Figure 1. Monte Rio and Guerneville Sales and Production 12 Month Moving Averages, SSWD Since March 2010

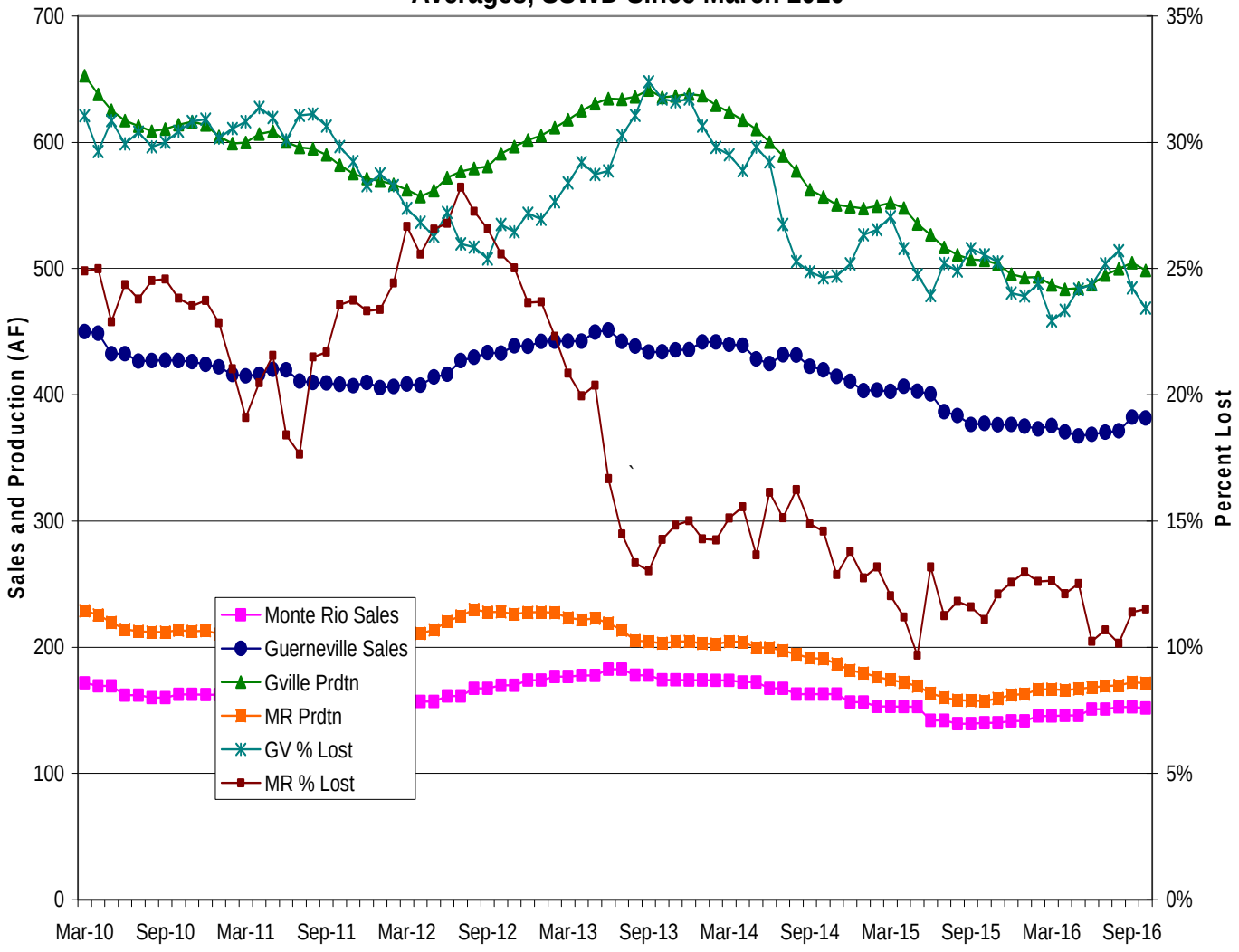

Figure 2. Sweetwater Springs Water District Main and Service Pipeline Breaks
Moving Annual Average Since September 2008

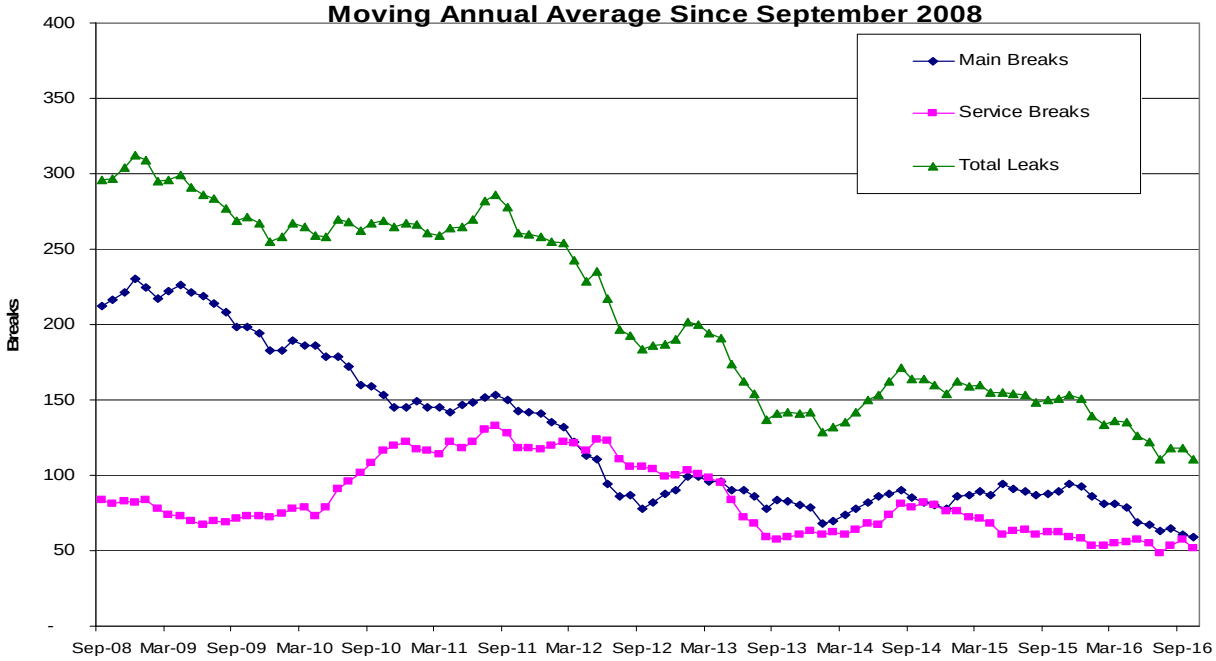

Figure 3. Guerneville Cumulative Monthly Rainfall

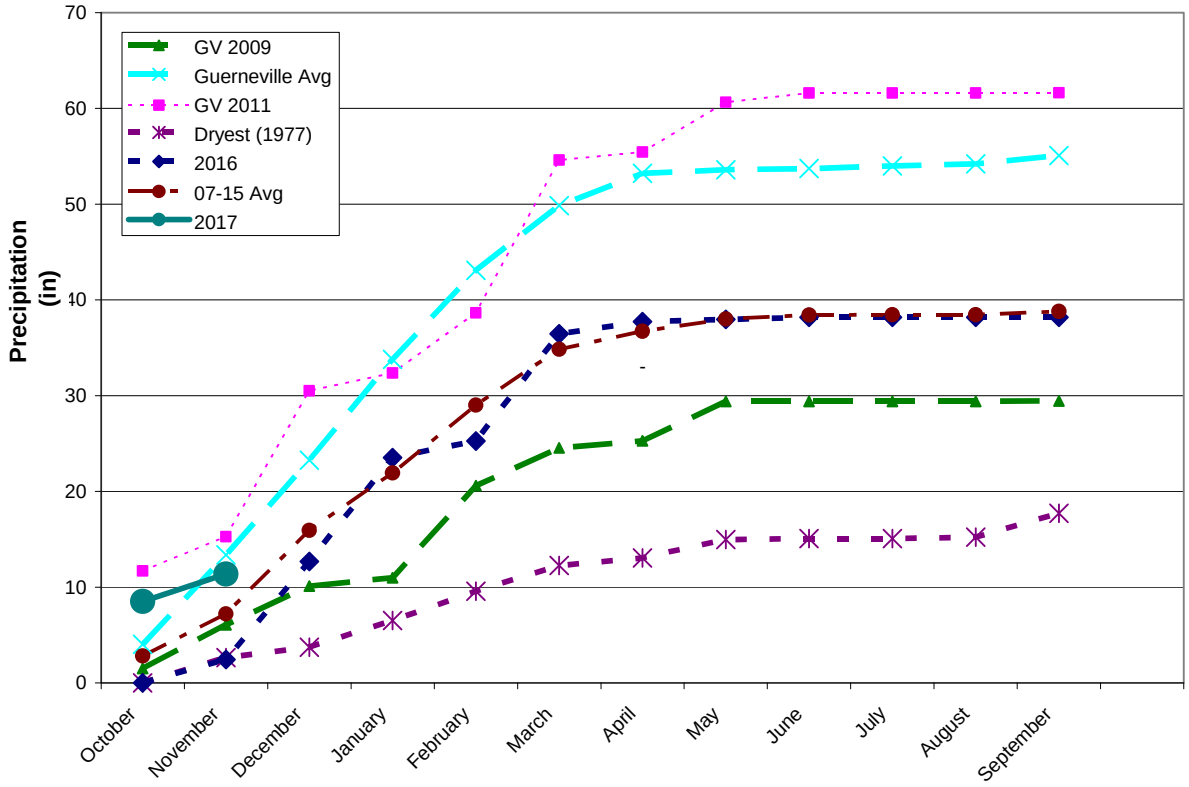

Figure 4. Sweetwater Springs WD Calendar Gantt Chart		Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	FY18+
Ongoing Activity																					
Board Action																					
Other Milestone																					
Current Month																					
By Activity																					
Action Item/Milestone	**Projected Completion / Milestone Date**																				
Crystal Communications Lease																					
2014-15 Budget Preparation																					
• Capital Improvement Program Board Discussion																					
• Staff Budget Preparation Begins																					
• Ad Hoc Budget Committee Reviews Draft Budget																					
• Draft Budget to Board for Discussion/Action																					
• Approve Budget																					
Capital Projects																					
• Update/Review District CIP																					
• 2017 CIP Design																					
• 2017 CIP Award of Contract																					
• 2017 CIP Construction Starts																					
Urban Water Management Plan	Oct-16																				
Water Rights	SCWA Protest																				
Emergency Response Plan Review																					
Building Lease																					
• Lease Renewal	August-17																				
Policies and Procedures																					
• Other Policy																					
• Overall Review																					
Board and General Manager Annual Review																					