ORIGINAL

SWEETWATER SPRINGS WATER DISTRICT

TO: Board of Directors **AGENDA NO. VI**

FROM: Steve Mack, General Manager

Meeting Date: December 4, 2008

Subject: General Manager's Report

RECOMMENDED ACTION: Receive report from the General Manager.

FISCAL IMPACT: None

DISCUSSION:

1. **Laboratory Testing:** Water quality tests confirm that all SSWD water meets all known State and Federal water quality standards.

2. **Water Production and Sales:** Water sales in October were 25,746 units (59.1 AF) and production was 81.1 AF. This is a drop since last month which is normal because we are moving out of the summer peak season and we have had some rain. The attached Figure 1 shows the 12 month moving averages since 2001.

3. **Leaks:** The District spends much staff time addressing leaks and we have an extensive capital program to replace water mains. In October we had 21 total leaks and spent 115 man hours on them. Figure 2 shows leak history and man-hours spent dealing with leaks since 2001.

4. **CIP Phase IV-A:** CIP Phase IV-A, Project 1 started on November 12 with work on Monte Cristo Avenue. The contractor is approximately half done with that element. Riverside Drive will be the next place of work.

Figure 1. Water Production and Sales 12 Month Moving Average
Sweetwater Springs Water District

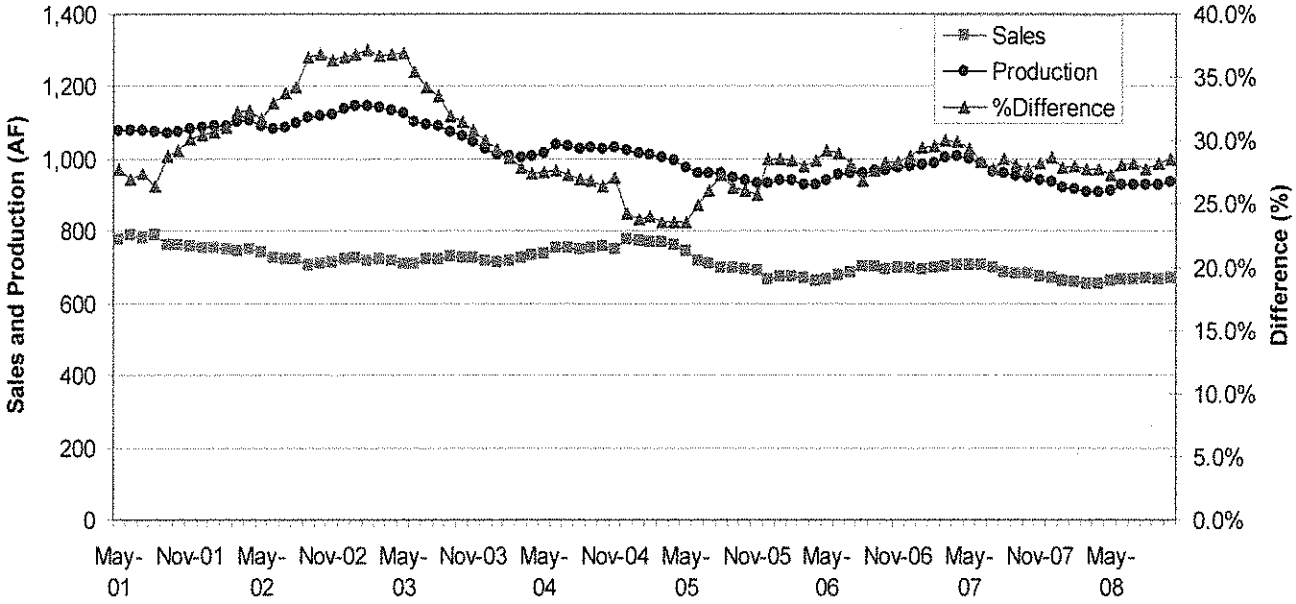

Figure 2. Sweetwater Springs Water District Total Pipeline Breaks and Hours Spent in Repair, Moving Annual Average

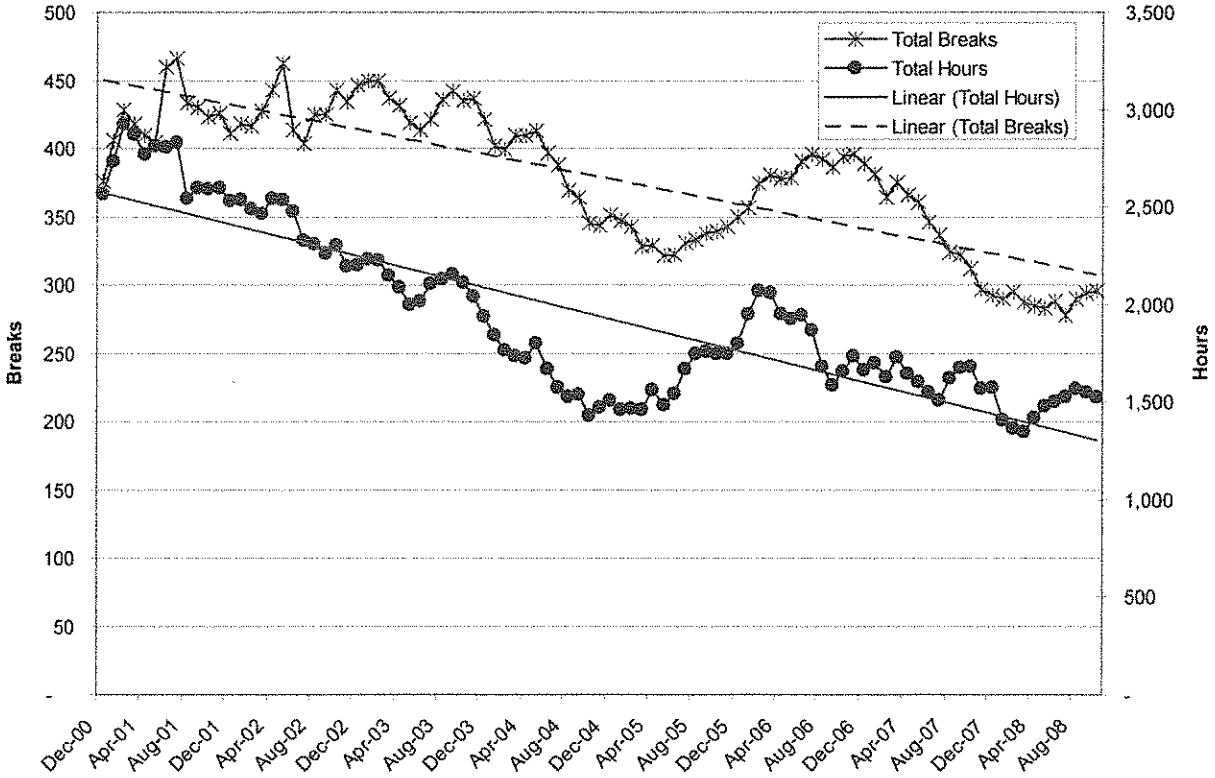

Table 1. Sweetwater Springs WD Calendar Gantt Chart		Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	Jul-09	Aug-09	Sep-09	Oct-09	Nov-09	Dec-09	2010	2011
Ongoing Activity																		
Board Action																		
Contractor Milestone																		
Current Month																		
By Activity																		
Action Item/Milestone	**Projected Completion/ Milestone Date**																	
Crystal Communications Lease	November-08																	
Water Rates Revision																		
• Status Discussion with Board	October-08																	
• Revise Rates, Income Model, and Public Presentation	December-08																	
• Board Presentation	December-08																	
• Public Presentations of Revised Rates	January-08																	
• Review of Public Presentations with Board	February-08																	
• Prop 218 Mailing	March-08																	
• Public Hearing on Proposed Rates	May-08																	
• Adopt Rates with Budget	May-08																	
2009-10 Budget preparation																		
• Capital Improvement Plan for Board Discussion	December-08																	
• Capital Improvement Plan for Board Adoption	January-09																	
• Draft Budget to Board for Discussion/Action	April-09																	
• Approve Budget	May-09																	
Capital Projects																		
• CIP IV-A, Project 1 Completion	December-08																	
• CIP IV-A, Project 2 Construction Start	April-09																	
• CIP IV-A, Project 2 Completion	October-09																	
• Begin development of CIP Phase IV-B	January-08																	
• Presentation of CIP Phase IV-B for Board Discussion/Action	February-08																	
• RRROC for CIP IV-B	February-08									???								
• Select Design and Engineering Management Consultants for CIP Phase IV-B	July-09																	
• CIPPhase IV-B Construction Starts	April-10																	
• CIP Phase IV-B Construction Completed	October-10																	
Water Rights																		
• Status Report on Water Rights Activities	November-08																	
• Transfer of water rights from Cal Water; Negative Declaration 11/09?	Ongoing															???		
• Extension for SSWD permit; Progress report 11/09	Ongoing															???		
Contract Negotiations																		
• Start Negotiations Preparation	December-08																	
• Negotiations Start	June-09																	
• End of Contract	June-10																	
Building Lease																		
• Lease Ends	July-11																	
Board and General Manager Goals and Objectives	March-09																	