# SWEETWATER SPRINGS WATER DISTRICT

**TO:** Board of Directors **AGENDA NO. VI**

**FROM:** Steve Mack, General Manager

**Meeting Date: December 6, 2018**

**Subject: GENERAL MANAGER'S REPORT**

**RECOMMENDED ACTION:** Receive report from the General Manager.

**FISCAL IMPACT:** None

**DISCUSSION:**

1. **Water Production and Sales:** Water sales in October were 21,351 units (49.0 AF, (Monte Rio cycle) and production was 55.7 AF. Compared to one year ago, sales and production were lower this month (50.2 AF and 60.1 AF, respectively). The water lost percentage continues in the dropping trend. Figure 1 shows sales, production and % difference for the separate systems.

2. **Leaks:** In October we had 11 total leaks and spent 60 man-hours on them. That's more leaks and man-hours compared to the prior month and more leaks but fewer man-hours compared to October one year ago (9 and 73). Figure 2 shows service and main leaks separately with a total leaks line as well.

3. **Guerneville Rainfall:** We're starting out the rainy season a little low but currently in a series of storms as I write this. This series will get us closer to average; so far we're below. But it's early yet.

4. **River Lane Property Sale**: Nearby property owners have started a CEQA lawsuit against the Open Space decision to approve funding for a conservation easement for this property. The District is not directly involved and we will stay informed.

5. **Monte Rio Trails Project:** No new news on this.

6. **2018 CIP:** This will be discussed on the Administrative Agenda.

7. **USDA Bond Closing:** This has been postponed until December 20 so that all the needed documentation can be reviewed and approved by USDA. It looks like the final amount of the bond will be $1.535 million and include some costs from the 2017 CIP to meet that total amount as all the costs of the 2018 CIP were approximately $317,000 below the revised bond amount.

8. **Annual Flood Response Planning Meeting**: This meeting was held on November 28 and I attended. The National Weather Service expects wetter than normal December and January, normal or drier after that. The winter should be warmer than normal. I was disappointed that there was no review of what happened two years ago, but not surprised. At the meeting I stated the need to get correct information out; at the event two years ago,

there was incorrect information on our water supply - that it was unsafe to drink and we need to get the correct information out.

9. **In-House Construction Projects:** Three in-house construction projects were reported for November: reset valve box on Neeley Rd. (4 man-hours), relocated meter on Canyon 3 Rd. (11.25 man-hours), replaced 2 inch main with 1 " poly inserted into main for residence on Sweetwater Springs Rd. (48) man-hours.

10. **Gantt Chart:** For December the Gantt Chart shows discussion and review of the District Capital Improvement Program - that is on the agenda. It also has a red box for water rights - the SCWA petition to renew their water rights to the Russian River Flow. I believe that got set back by the fires a year ago; I haven't anything since the last hearings on this project two years ago.

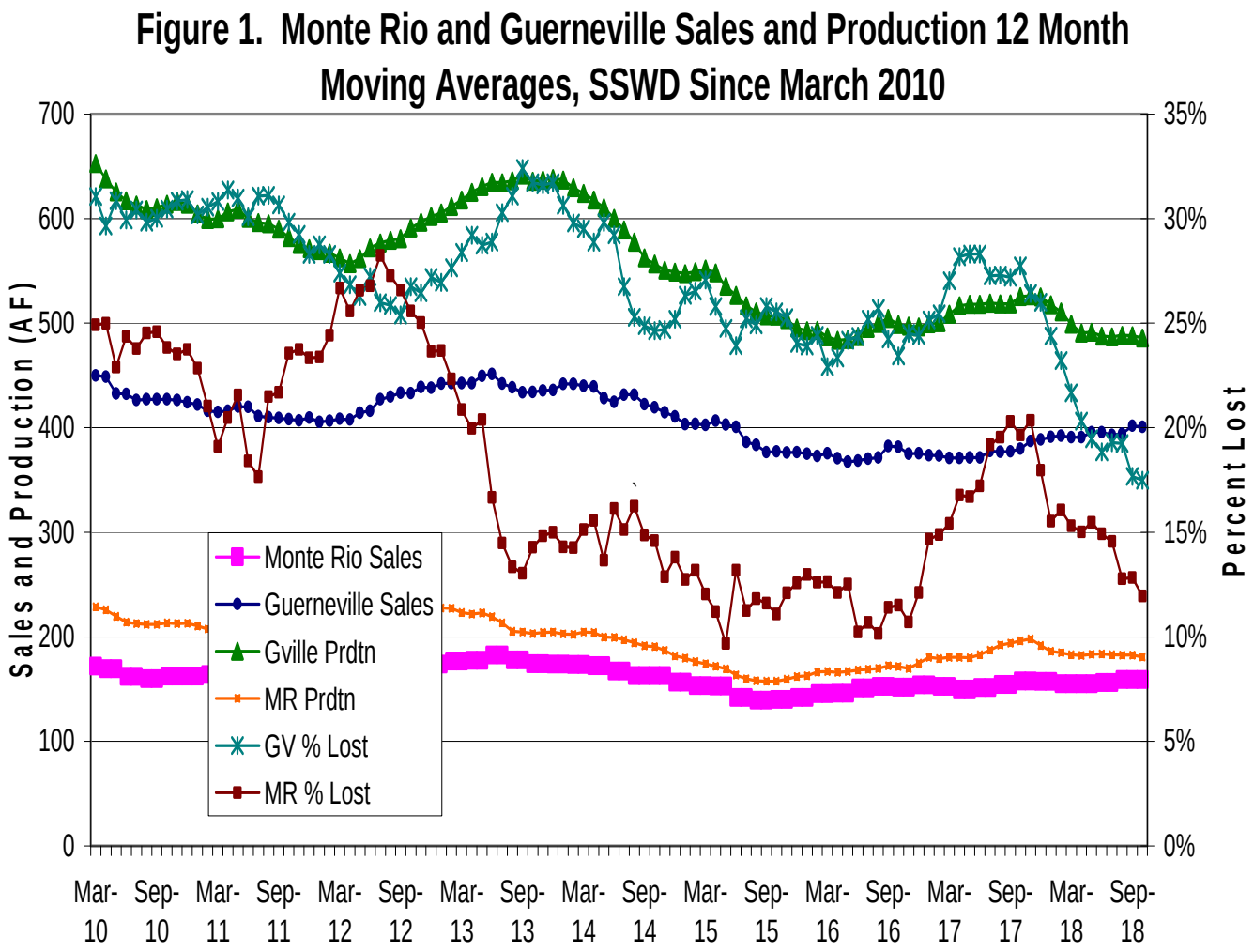


**Figure 2. Sweetwater Springs Water District Main and Service Pipeline Breaks**
**Moving Annual Average Since September 2008**

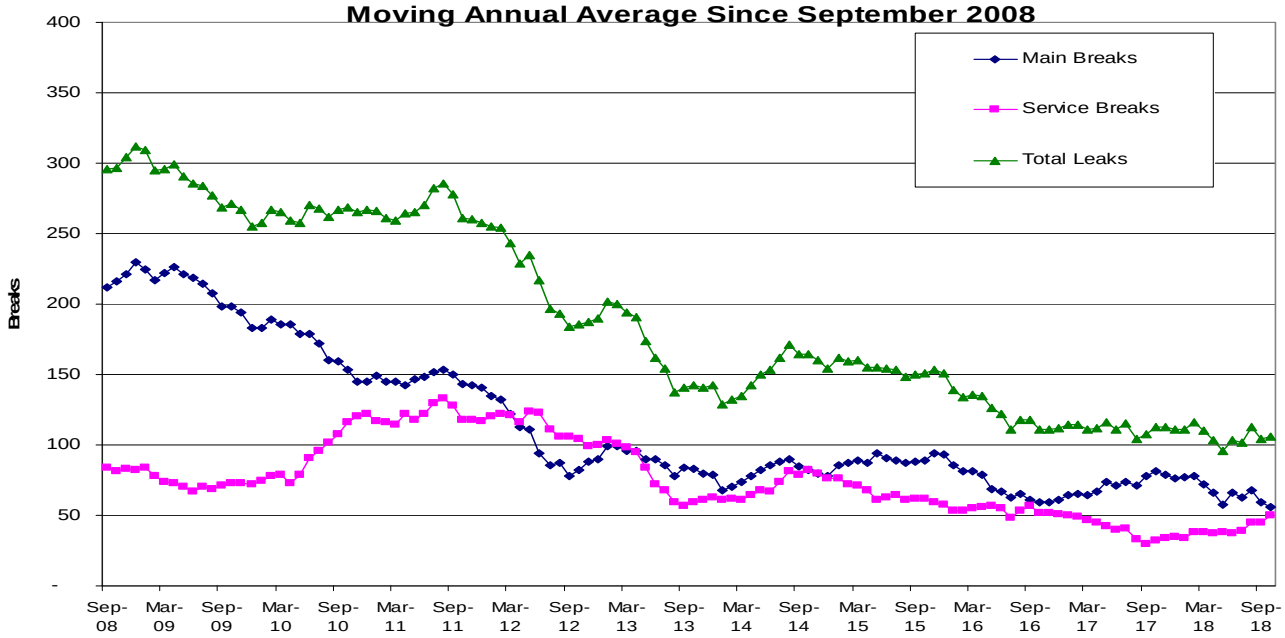
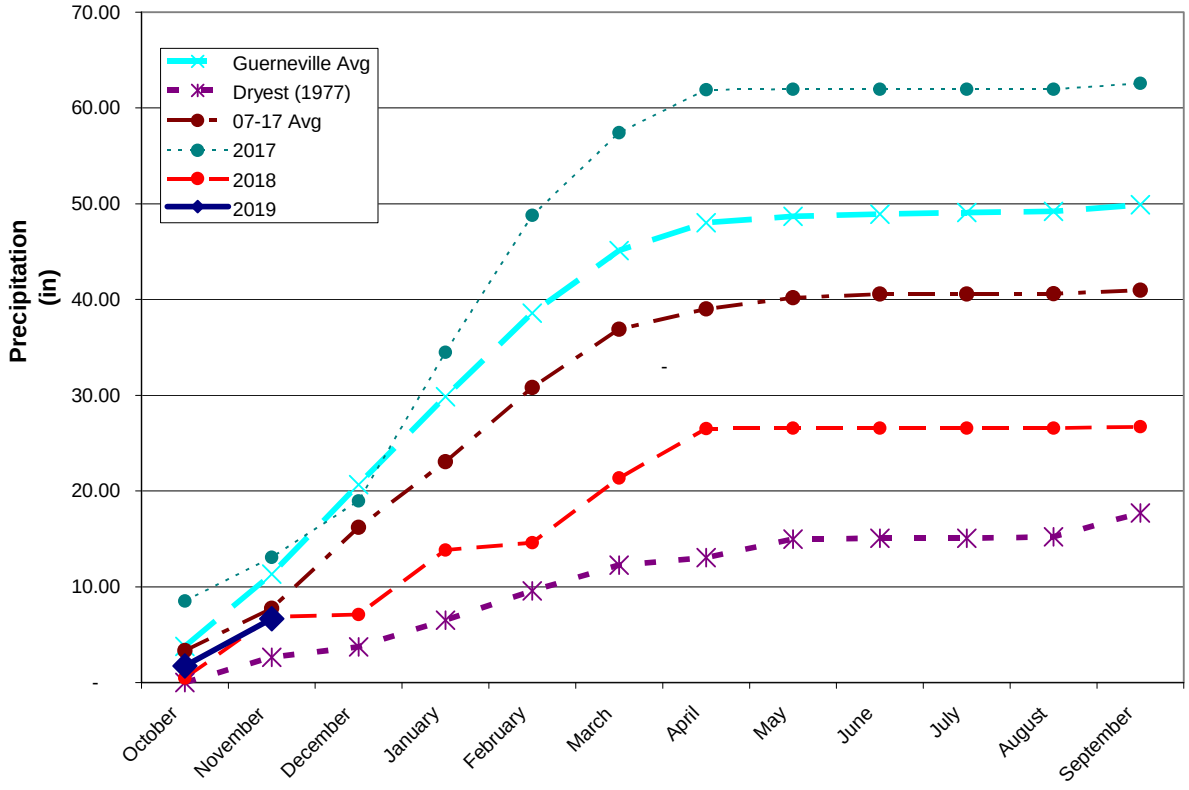



**Figure 3. Guerneville Cumulative Monthly Rainfall**



| Figure 4. Sweetwater Springs WD Calendar Gantt Chart | | May-18 | Jun-18 | Jul-18 | Aug-18 | Sep-18 | Oct-18 | Nov-18 | Dec-18 | Jan-19 | Feb-19 | Mar-19 | Apr-19 | May-19 | Jun-19 | Jul-19 | FY20+ |
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| **Ongoing Activity** | | | | | | | | | | | | | | | | | |
| **Board Action** | | | | | | | | | | | | | | | | | |
| **Other Milestone** | | | | | | | | | | | | | | | | | |
| **Current Month** | | | | | | | | | | | | | | | | | |
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| **By Activity** | | | | | | | | | | | | | | | | | |
| Action Item/Milestone | **Projected Completion / Milestone Date** | | | | | | | | | | | | | | | | |
| Budget Preparation | | | | | | | | | | | | | | | | | |
| • Capital Improvement Program Board Discussion | | | | | | | | | | | | | | | | | |
| • Staff Budget Preparation Begins | | | | | | | | | | | | | | | | | |
| • Ad Hoc Budget Committee Reviews Draft Budget | | | | | | | | | | | | | | | | | |
| • Draft Budget to Board for Discussion/Action | | | | | | | | | | | | | | | | | |
| • Approve Budget | | | | | | | | | | | | | | | | | |
| Capital Projects | | | | | | | | | | | | | | | | | |
| • Update/Review District CIP | | | | | | | | | | | | | | | | | |
| • 2018 CIP Phase Award of Contract | | | | | | | | | | | | | | | | | |
| • 2018 CIP Construction Starts | | | | | | | | | | | | | | | | | |
| · USDA Bond | | | | | | | | | | | | | | | | | |
| • 2019 CIP Construction Starts | | | | | | | | | | | | | | | | | |
| Urban Water Management Plan | Oct-16 | | | | | | | | | | | | | | | | |
| Water Rights | SCWA Protest | | | | | | | | | | | | | | | | |
| Emergency Response Plan Review | | | | | | | | | | | | | | | | | |
| Building Lease | | | | | | | | | | | | | | | | | |
| • Lease Renewal | August-17 | | | | | | | | | | | | | | | | |
| Policies and Procedures | | | | | | | | | | | | | | | | | |
| • Other Policy | | | | | | | | | | | | | | | | | |
| • Overall Review | | | | | | | | | | | | | | | | | |
| District Annual Review | | | | | | | | | | | | | | | | | |