SWEETWATER SPRINGS WATER DISTRICT

BOARD OF DIRECTORS MEETING

MINUTES*

(*In order discussed)

Board of Directors Meeting
November 2, 2017
6:30 p.m.

Board Members Present:	Sukey Robb-Wilder Rich Holmer Tim Lipinski Gaylord Schaap
Board Members Absent:	Pip Marquez de la Plata
Staff in Attendance:	Julie Kenny, Secretary to the Board
Others in Attendance:	Robin Donoghue, Esq. (Meyers Nave) Michael Celentano, CPA (via telephone)

I. CALL TO ORDER

The properly agendized meeting was called to Order by Financial Coordinator Tim Lipinski at 6:31 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:31 p.m.)

(None.)

III. CONSENT CALENDAR (6:32 p.m.)

Director Holmer reviewed the items on the Consent Calendar. Director Robb-Wilder seconded. Motion carried 3-0. Director Schaap abstained from voting because he was absent at the November meeting. The following items were approved:

A. Approval of the Minutes of the October, 2017 Board Meeting.

B. Approval of Operations Warrants/Online payments/EFT payment.

C. Receipt of Item(s) of Correspondence:

IV. PUBLIC COMMENT (6:34 p.m.)

None.

V. ADMINISTRATIVE (6:34 p.m.)*

**in the order discussed*

V-A. **(6:34 p.m.) Discussion/Action re Items of Interest re FY 2016-17 District Financial Audit.** The GM introduced this item. Auditor Michael Celentano presented selected findings from the FY 2016-17 Audit to the Board. Board questions and discussion ensued. Comments were made by legal counsel Robin Donoghue. No action was taken.

V-B. **(7:11 p.m.) Discussion/Action re 1st Quarter Actual vs. Budgeted (Operations and Capital) Report thru September 30, 2017.** The GM provided an overview of this item. Board questions and discussion ensued. No action was taken.

V-C. **(7:27 p.m.) Discussion/Action re Guernewood Park Resort Project.** The GM provided an overview of this item. Board discussion ensued. No action was taken.

V-D. **(7:33 p.m.) Discussion/Action re Revision of District Policies and Procedures and appointment of an ad hoc committee.** The GM gave an overview of this item. Board discussion ensued. Director Robb-Wilder volunteered to serve on an ad hoc committee. Director Holmer agreed to help out as well. Director Robb-Wilder appointed an ad hoc committee of two Board members -- herself and Director Holmer -- to work with staff to review policies and determine which to revise, checking in with the Board and legal counsel as needed.

VI. GENERAL MANAGER'S REPORT (7:45 p.m.)

The GM provided a report on the following items:

1. Water production and sales
2. Leaks
3. Guerneville Rainfall
4. River Lane property sale
5. Monte Rio Trails Project
6. CIP 2017
7. In-House Construction Projects
8. Regional Fire Impacts
9. Gantt Chart

Brief discussion ensued.

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS (8:04 p.m.)

1. Director Robb-Wilder announced she would be missing the December meeting
2. Director Lipinski announced a neighbor association member's opinion regarding permits required from SSWD to rebuild
3. Director Lipinski announced a customer's opinion regarding three hydrants on Woods Lane that remain unhooked up to a water supply

VIII. CLOSED SESSION (8:07 p.m.)

(None.)

IX. ITEMS FOR THE NEXT AGENDA (8:07 p.m.)

1. Fire issues and impact on the River
2. Guernewood Park Resort
3. River Lane property
4. CIP 2017 Phase 1 Notice of Completion
5. Extension of contract with Auditor Michael Celentano
6. Capital Improvement Program
7. Election of Officers

ADJOURN

The meeting adjourned at 8:11 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Gaylord Schaap: _____
Sukey Robb-Wilder: _____
Tim Lipinski: _____
Richard Holmer _____
Pip Marquez de la Plata _____