SWEETWATER SPRINGS WATER DISTRICT

BOARD OF DIRECTORS MEETING

MINUTES*

(*In order discussed)

Board of Directors Meeting
Regular Meeting
January 5, 2012
6:30 p.m.

Board Members Present:	Victoria Wikle Gaylord Schaap Sukey Robb-Wilder Richard Holmer
Board Members Absent:	Jim Quigley
Staff in Attendance:	Steve Mack, General Manager Julie A. Kenny, Secretary to the Board
Others in Attendance:	Nancy Thorington, District Counsel Mike Gogna, Meyers Nave Tim Lipinski

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Sukey Robb-Wilder at 6:32 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:30 p.m.)

(None.)

III. CONSENT CALENDAR (6:32 p.m.)

Director Wikle moved to approve the Consent Calendar as submitted. Director Holmer seconded. Motion carried 5-0. The following items were approved:

A. Approval of the Minutes of the December 2, 2011 Board Meeting

B. Approval of Operations Warrants/Online payments/EFT payment

C. Receipt of Item(s) of Correspondence: (None.)

IV. PUBLIC COMMENT (6:32 p.m.)

(None.)

V. ADMINISTRATIVE (6:32 p.m.)

A. **(6:33 p.m.) Discussion/Action re Resolution 12-01, Accepting the Final Audit for the Fiscal Year Ending June 30, 2011.** The GM gave a brief overview of this item. Auditor Derek Rampone (Moss, Levy et al.) provided further overview of the FY 2010-11 Audit document and Auditor's communication letter. Board questions and discussion ensued. Director Wikle moved to approve Resolution 12-01, Accepting the Final Audit for the Fiscal Year Ending June 30, 2011. Director Schaap seconded. Motion carried 4-0.

B. **(7:03 p.m.) Discussion/Action re Rio Vista Terrace saddle failures.** The GM provided an overview of this item. Board discussion ensued. No action was taken.

C. **(7:04 p.m.) Discussion/Action re Capital Debt Reduction Charge analysis.** The GM provided an overview of this item. Public comment was made by Tim Lipinski. Discussion ensued. No action was taken.

D. **(7:30 p.m.) Discussion/Action re Introduction to FY 2012-13 Operating and Capital Improvement Budget Process.** The GM provided an overview of this item. Board discussion ensued. Director Holmer and Director Schaap volunteered to sit on a Budget Committee. Comments were made by District Counsel Nancy Thorington. No further action was taken.

E. **(7:40 p.m.) Discussion/Action re Resolution 12-02, Authorizing the General Manager to Accept Capital Improvement Project 2012 and to Sign and Record a Notice of Completion.** The GM provided an overview of this item. Board discussion ensued. No action was taken.

F. **(7:50 p.m.) Discussion/Action re Resolution 12-02, Authorizing the General Manager to Accept Capital Improvement Project 2012 and to Sign and Record a Notice of Completion.** The GM provided an overview of this item. Board discussion ensued. Director Wikle moved to approve Resolution 12-02, Authorizing the General Manager to Accept Capital Improvement Project 2012 and to Sign and Record a Notice of Completion. Director Holmer seconded. Motion carried 4-0.

VI. GENERAL MANAGER'S REPORT (7:55 p.m.)

The GM reported on the following items:

1. Laboratory testing
2. Water Production and Sales
3. Leaks
4. The rainy season is here
5. 2012 CIP
6. Toilet Rebate Program
7. In-House Construction Projects
8. Sonoma County Water Agency Water Rights Permit Revision Protest
9. Plastiras claim litigation
10. Gantt Chart

Board questions ensued.

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS
(8:03 p.m.)

Public comment was made by Tim Lipinski.

VIII. CLOSED SESSION (8:04 p.m.)

At 8:04 p.m. President Robb-Wilder announced the items for discussion in Closed Session. At 8:05 p.m. the Board went into Closed Session. At 9:15 p.m. the meeting reconvened and the following actions on Closed Session items were announced:

A. **Conference with Legal Counsel – Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9. Number of cases: 1**
Direction was given to staff.

B. **Pursuant to Gov. Code Section 54957 – Public Employee Performance Evaluation**
Title: Legal Counsel
Direction was given to staff.

C. **Pursuant to Gov. Code Section 54957 – Public Employee Performance Evaluation**
Title: General Manager
No action was taken.

IX. ITEMS FOR THE NEXT AGENDA (9:17 p.m.)

1. SCWA permit
2. Rio Vista Terrace saddle failures
3. Crystal Communications lease
4. Status of Redevelopment
5. 2nd Quarter Actual vs. Budgeted report
6. Resolution for Meyers Nave attorney transition

ADJOURN

The meeting adjourned at 9:19 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Victoria Wikle: _____
Gaylord Schaap: _____
Sukey Robb-Wilder: _____
Jim Quigley: _____
Richard Holmer _____