	Sweetwater Springs Water District											
1	Exhibit A DRAFT 2019-2020 Operating and Capital Budget DRAFT FY 2020-21 OPERATING BUDGET											
2	DRAFT F	Y 2020-21	OPERATI	NG BUDG	ET				T	T		
3							FY 18-19 FINAL (CASH)*	FY19-20 BUDGET	FY 19-20 Projected	FY 20-21 BUDGET	Difference FY21-F20 Budgets	FY 2020-21
4	REVENUE											
5		OPERATING										
6			4031 · Water	Bill Revenue								
7				4031.1. · Cap	ital Debt Red	uction Charg	278,867	296,383	301,498	316,573	20,190	5% rate increase based on projected
8				4031.1. · Wat	er Sales - Ba	se Rate	1,585,609	1,644,824	1,646,066	1,728,369	83,545	5% rate increase based on projected
9				4031.1. · Water Sales - Usage Charges + Other			647,749	633,846	667,181	700,541	66,695	Flat sales, 5% increase based on projected
10					al Water Sales	3	2,512,225	2,575,053	2,614,745	2,745,483	170,430	As Calculated
11		Total OPERA					2,512,225	2,575,053	2,614,745	2,745,483	170,430	As Calculated
12		NON-OPERA					0	0	0			
13 14			4445 · Grant	Reserve Loa	n proceeds		0	0	500,000	500,000	500,000	
15			1700 - Interes		n proceeus		10,900	8,000	18,000	16,000	8,000	
16				ruction New S	Services		6,978	7,000	7,000	7,000	0,000	
17				ruction New S			10,384	3,000	3,000	3,000		
							105,717	105,000	105,000	110,810	5,810	Crystal \$1361/mo = \$16,322
18			4032 - Rent								5,510	AT&T \$7874/mo = \$94488 USBank CC refunds
19			4040 · Misce	llaneous Inco	me		3,482	1,500	5,800	1,500	-	So. Cty Credit
20			4117 - SCWA	Reimbursem	nent		2,745	-	2,995	-	-	SCWA contract over.
21		Total NON-O	PERATING R	EVENUE			140,206	124,500	641,795	638,310	513,810	
	Total Incor						2,652,431	2,699,553	3,256,540	3,383,793	684,240	** (500,000 as revenue proceeds)
	EXPENSE											
24		OPERATING										
25			SALARY & B									
26 27				Salary	5040 W		835,923	903,046	050.000	835,000	(68,046)	As Calculated & OV Issues
28					5910 · Wages 5912 · Overti		36,645	34,307	850,000 35,000	37,000	2,693	As Calculated @ 3% Increase As Calculated
29					5912 · Overti		35,788	34,950	37,000	37,000	2,050	As Calculated As Calculated
30					5918 · Extra		37,047	34,100	37,344	36,000	1,900	As Calculated
31						Total Salary	945,403	1,006,403	959,344	945,000	(61,403)	
32				Benefits		,						
33				5500 · Flex Spending		-2,643	0	0	0	-		
							67,856	95,927	70,000	87,000	(8,927)	JK: ER Rates: 2%@55: 10.484%; 2%@62: 7.732% Est bi-weekly total: \$5,625 (assuming 5% salary
34					5920 - Retire	ment net FF						increase) Est Ee share: \$2,282. NET \$3343 = \$86,918
							125,451	55,451	55,451	34,854	(20,597)	
35					5920.4 · Reti		0					
36 37					5920.5 · Reti			64,549 16,761	500,000 13,500	500,000 16,000	435,451 (761)	JK: (Loaned from Policy Reserves) As Calculated
38					5922 · Payro			237,000	208,000	240,000	3,000	Health Insurance Up Due to Employee Choice
39					5931 · Retire		7,842	7,680	8,800	9,800	2,120	Includes contribution to CERBT of \$3000; Per JK cost per retiree 2020 \$139.75; 2020 \$143 Total retirees: 4
40					5940 · Worke		27,297	37,000	33,400	38,000	1,000	Per JK, still waiting for 2020-21 EMOD
41					5941 - Life In			0	1,000	1,000	1,000	•
42						otal Benefits			890,151	926,654		
43			Total SALA	RY & BENE			1,371,173	1,520,771	1,849,495	1,871,654	350,883	
44			SERVICES &									
45				Communicat	ions							
46					6040-I · Inter	net service	2,354	2,350	2,350	2,700	350	Comcast -\$86.13/month: \$1034 GotoMyPC \$88/mo = \$1056 Sonic.net \$47.90/mo = \$575
47					6040-C · Cell	Phones	4,058	4,900	4,200	4,600	(300)	Verizon \$35/mo: \$420, GM-\$600 Misc parts/holders: \$200 Cell phone reimburse \$275/mo - \$3300
48					6040-P · Radios		453	680	620	200	(480)	Misc. parts/batteries: \$200 COMBINE THIS CATEGORY WITH CELL PHONES?
49					6040-T · Telephones		22,512	22,900	24,000	24,000	1,100	Ans. Service: \$2500 AT&T Phones: \$1,400/mo: \$16,800 Mitel Phones: \$360/mo=\$4,320
50					Total Com	munications	29,377	30,830	31,170	31,500	670	
51				Insurances								
52					6101 - Liabili			44,000	45,214	46,000	2,000	
53					Tota	I Insurances	40,948	44,000	45,214	46,000	2,000	

					l i		I	I	Difference	
54					FY 18-19 FINAL (CASH)*	FY19-20 BUDGET	FY 19-20 Projected	FY 20-21 BUDGET	FY21-F20 Budgets	FY 2020-21
55			Maint/Ren - 0	Office & Vehicles	THEAL (OAOH)	BODOLI	Trojecteu	DODGET	Duageta	112020-21
56				6140 · Vehicle Maintenand	18,193	21,000	15,500	21,000	-	Tires for Dump Truck, Backhoe
57				6151 - Office Maintenance	5,701	6,000	5,000	6,000	-	Alarm System - \$145/qtr.=\$580 SR Computers - \$195/mo = \$2340/year Copy mach. maint - 1400/yr Call One - \$1000/yr Landscaping - \$300/yr Misc / Other - \$250
58		Tota	al Maint/Rep -	Office & Vehicles	23,894	27,000	20,500	27,000	-	
59			Maint/Repair	- Facilities					-	
60				6085 - Janitorial Services	8,420	8,800	8,800	9,000	200	Maria Reyes (office Janitorial): \$125/mo = \$1500 United Site Svees (port-o-lets): \$305/mo = \$3660 Recology Garbage \$2040 Sewer - GVTP (\$1700)
61				6100 · SCADA System	5,812	5,000	6,000	5,000	-	
62				System Repairs 6235 - Treatment	32,073	50,000	250,000	50,000	-	As Calculated
63				6235 · Treatment Sys/Well Repairs	64,466	50,000	70,000	75,000	25,000	well # 4 Monte Rio & #4 El Bonita rehab
64				6143 - Generator Maintena	1,122	1,000	1,000	4,000	3,000	PG&E Planned Outages
65			Tota	al Maint/Repair - Facilities	111,893	114,800	335,800	143,000	28,200	
66			Miscellaneou	is Expenses						
67				6280 - Memberships	12,306	12,020	12,000	11,000	(1,020)	USA \$700 AWWA \$420 CSDA \$6800 CalWEP: NOT INCLUDED THIS YEAR MR Chamber -\$50 RR Chamber -\$150 Cal Rural \$1100 WCWW \$200
68				6303 · Claims	386	1,500	500	1,500	-	Estimate
69				6593 - Governmental Fees	17,128	15,000	18,000	19,000	4,000	Elections costs: \$0 Notice of Determination \$230 Parcel List \$300 LAFCO \$6,900 Hazmat \$1300 Operator license fees \$1000 System fees \$9000
70			Total	Miscellaneous Expenses	29,820	28,520	30,500	31,500	2,980	
71			Office Expen	se					-	
72				6410 · Postage	12,303	17,000	18,000	19,000	2,000	Billing (2000 pieces @ \$.50 X 12 months) = \$12,000 Prop 218 mailing: 4000 X .50 = \$2,000 1 extra mailing: 3600 X .50 = \$1,800 Other mail
73				6430 · Printing Expense	8,467	7,500	7,500	8,000	500	Window Envelopes \$100 Return Envelopes \$800 Water Bills + Autopay \$1500 Doorhangers \$400 Turn Off Notices \$600 Letterhead \$250 Misc. Inserts/folding (CCR, Flood, Rate Incr. \$1000) Prop 218 notice: \$700 Checkblanks \$200 Tagbooks/Receipt books \$700
74				6461 · Office Supplies	7,518	6,000	5,500	6,000	-	Supplies \$4000 Plants/Landscaping \$150 Christmas Tree \$80 Christmas party \$400 Business lunches \$75 Paper products/coffee \$250 Furniture \$500
75				6800 - Subscriptions/Lega	861	1,100	1,100	1,100	-	Press Democrat \$475 Legal Notices \$400 Sonoma West \$70 Safety Meeting Outlines \$95
				6890 - Computers/Softwar	2,636	2,500	1,700	2,500	-	Antivirus softsware \$60 Cloud software \$70 Miss \$400 Quickbooks upgrade \$500 Workstation upgrades 52000 (2) Office 365 upgrades 5500
76 77				Total Office Expense	31,785	34,100	33,800	36,600	2,500	

				1							T 5.00	
78							FY 18-19 FINAL (CASH)*	FY19-20 BUDGET	FY 19-20 Projected	FY 20-21 BUDGET	Difference FY21-F20 Budgets	FY 2020-21
79				Operating Su	pplies							
80					6300 · Chem	icals	14,377	20,000	18,500	20,000	-	No KmNO4, more dechlor for flushing
81					6880 . Tools	and Equipme	2,960	7,000	5,000	7,000	-	Generator \$1,300 Mini Jack hammer \$450. Chain saw \$400.
82						y Equipment	-232	1,200	2,200	2,000	800	Work Signs
83						ting Supplies	17,105	28,200	25,700	29,000	800	-
84				Professional			,	, , , ,	.,	.,		
85					6514 · Lab/T	esting Fees	13,063	12,500	13,500	12,500	-	
86					6570 - Cons		45,380	58,000	45,000	52,000	(6,000)	IEDA \$12,500 Open Spatial (Mapping): \$4,200 SR Computers/Chris Meyers (non-maintenance work) \$1000 SR Computers/Kim (website; Office 365 upgrade) \$1500 Grants Consultant \$30,000
87					6610 · Legal		12,718	20,000	25,000	30,000	10,000	Recent Costs
88					6630 - Audit	/Accounting	42,824	42,000	42,000	35,000	(7,000)	ADP \$65/2 weeks = \$1300 W-2s = \$80 Authorize.net \$1000 Auditor \$8,500 TSYS: \$17000 E-check fees = \$2100 West America fees \$230/mo = \$2760 1099 = \$175 Country Accounting Fees = \$800
89						onal Services	113,985	132,500	125,500	129,500	(3,000)	
90				Rents & Leas	ses & Loans							
91					6820 · Equip	ment	1,235	3,300	3,300	3,300	-	Postage machine \$1300 Action rents: \$2000
92					6840 . Ruild	ing & Wareho	29,790	29,790	29,790	32,000	2,210	Rent: \$2,650/mo = 32,000 (est based on new lease in May 2020
93					Policy Reser		0	-	-	135,000	135,000	\$500,000 borrowed FY 2019-20; \$500,000 borrowed FY 2020-21. Year 1 of 7 years payback \$135,000 annually.
94						nts & Leases	31,025	33,090	33,090	170,300	137,210	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
95				Transportation		IIIO U EUGOOO	31,120	53,555		,	101,210	
- 33				Transportation	on a maron							JK - \$250, EF-\$1,000
96 97						nars & related		3,650	2,650	5,000		LK and CMH - \$400 Field: \$1500
97					7201 · Vehic		23,553	20,000	24,000	24,000	4,000	EF \$500/mo = \$6000
98					7300 · Trave	l Reimbursen	12,781	7,400	8,000	7,000	(400)	CMH/NK/JK \$80/mo = \$960
99				Tota	al Transporta	tion & Travel	37,784	31,050	34,650	36,000	4,950	
100				Uniforms								
101					6021.1 · Boo		1,249	1,500	1,500	1,500	-	\$225 X 7 = \$1450
102					6021.3 · T-sl		1,636	1,800	1,700	1,800	-	
103					6021.4 · Jac		0	240	240	240	-	2 jackets
104					To	otal Uniforms	2,885	3,540	3,440	3,540	•	
105				Utilities								
106					7320 · Electi	ricity	102,809	110,000	110,000	115,000	5,000	JK: anticipating PGE rate increase
107					7321 · Propa		3,178	3,000	3,000	3,000	-	
108						Total Utilities	105,987	113,000	113,000	118,000	5,000	
109				ICES & SUF	PLIES		576,488	620,630	832,364	801,940	181,310	
110		Total OPE					1,947,661	2,141,401	2,681,859	2,673,594	532,193	** 500,000 Retirement UL
	OPERATI						\$704,770	\$558,152	\$574,681	\$710,199	\$ 152,047	
112		FIXED ASSE	TEXPENDITU	JRES								
113			8517 · Field/	Office equipm	ent		0	-	0	9,500		JK: New copier \$8000 (est.). Alarm \$1,500
114			8573 · Vehic	les			45,037	-		50,000	50,000	New F-350 truck, utility bed, lift gate
115			8511.1 · Tanl	k/Facilities Si	es		-531	24,000	15,000	24,000	-	Harrison Rd roof \$12,000. Park Ave roof & liner
116			8511.6 · Leas	sehold Improv	ements		0	0	0	-	-	\$12,000.
117		Total FIXED	ASSET EXPE		-		44,506	24,000	15,000	83,500	59,500	
118		TRANSFERS	TO OTHER FUNDS									
119			8620.7 - Tfers to CIRF for CDR Revenue				288,172	296,383	301,498	316,573	20,190	
120				s to CIRF - PY	Surplus		0	0	0	·	·	
121			8620.3 · Tfer				210,000	190,000	215,000	270,000	80,000	
122				s to Building			15,000	15,000	15,000	15,000	-	
123		-		s to In-House	Constr		25,000	25,000	25,000	25,000	400.400	
124	SURPLUS/D	Total TRANS	FERS TO OT	HER FUNDS			538,172 122,092	526,383 7,769	556,498 3,183	626,573 126	100,190	
126	JURPLUS/L	LFIGH					122,092	1,169	3,183	126	(7,643)	
120				l		1	I .				ı	I

127												
		Y 2020-21	CAPITAL	BUDGET								
129			07.11.71.2				FY 18-19 FINAL (CASH)*	FY19-20 BUDGET	FY 19-20 Projected	FY 20-21 BUDGET	Difference FY21-F20 Budgets	FY 2020-21
130		1002 - Const	ruction Flat C	harges			13,107	27,000	27,000	27,000	-	As Calculated
131		1001 - CY Dir	ect Charges	Ĭ			718,394	710,000	710,000	710,000	-	As Calculated
132		1061 - PY Dir					26.651	40,000	40,000	40,000	-	As Calculated
133		1700 - Interes					39,902	25,000	25,000	25,000	-	As Calculated
134		4620.2 - Tfers	s from Opera	tions (In-Hou	se Constr.)		25,000	25,000	25,000	25,000	-	As Calculated
135			s from Opera	,	,		288,172	296,383	301,498	316,573	20,190	As Calculated
136	1			tions (Surplu	s)		210,000	190,000	215,000	270,000	80,000	
137					bond pymts a	t WA)	132,500	-	-	-	-	
138		USDA 2018 E	Bond proceed	s			1,535,000		0	0		
139		TOTAL CA	PITAL RE	VENUE			2,988,726	1,313,383	1,343,498	1,413,573	100,190	
140												
141	EXPENSE	S										
142		DEBT PAYM	ENTS									
143		Gen. Obligat	ion Bonds Pr	incipal			26,981	52,622	52,622	54,278	1,656	
144		Cap One Rev	enue Bond P	rincipal			343,000	359,000	359,000	368,000	9,000	
145		State Loan P	rincipal				131,346	135,235	135,235	139,298	4,063	
146		Private Place	ement Loan P	rincipal			150,901	165,570	162,470	167,650	2,079	
147		Interest Expe					360,836	343,366	343,365	319,908	(23,458)	
148		TOTAL DE	BT PAYM	ENTS			1,013,065	1,055,794	1,052,693	1,049,134	(6,660)	
149												
150			•	struction Mgr	nt		106,691	-			-	
151		2018 CIP Cor	nstruction				957,228	-			-	
152		2019 CIP					103,408	-	62,472	-	-	Final Costs of Monte Rio ATEC filters
153		2021 CIP								1,326,000	1,326,000	
154			nstruction Pr	•			67,908	25,000	25,000	25,000		
155				ION EXPE	NSES		1,235,235	25,000	87,472	1,351,000	1,326,000	
156			PITAL EX	PENSES			2,248,299	1,080,794	1,140,164	2,400,134	1,319,340	
157		SURPLUS	/DEFICIT				740,427	232,589	203,334	(986,561)	(1,219,150)	
158												
		OAN BALAN										
160		Beg Funds above District Reserve Policy						1,759,797	1,759,797	1,963,131		-
162		Ending Funds ab District Policy (DP)					1,759,797	1,992,386	1,963,131	976,570		
163		Funds ab DP	and Debt Pa	yments			746,732	936,592	910,438	(72,564)		
164		Net Capit	tal Fundin	ıg			270,054	205,589	238,805	312,439		Sum of the operating budget surplus, annual assessments, CIRF, CDRC, and capital interest minus total debt payments.